



# TOWN OF NORFOLK

## SELECT BOARD

ONE LIBERTY LANE  
NORFOLK, MASSACHUSETTS

Blythe C. Robinson  
Town Administrator

(508) 440-2855  
(508) 541-3366 FAX

**In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the May 19, 2020 7:00 PM public meeting of the Norfolk Select Board shall be physically closed to the public to avoid group congregation.**

**Alternative public access to this meeting shall be done via Zoom online video conferencing. This application will allow users to view the meeting and provide comments during allocated windows as outlined in the Board's Public Comment Policy.**

**To join, follow the web link or call the dial-in number listed below under the start time/Call to Order. The meeting will be recorded for future rebroadcast by Norfolk Community Television. For more information on getting connected and using the video conference features, please visit**

**<http://www.norfolk.ma.us/assets/files/news/resident-zoom-guide.pdf>**

**7:00 p.m. Call Meeting to Order**

**Zoom Meeting Link: <https://zoom.us/j/3560716045>**

**Zoom Meeting Call-In: 1-929-205-6099 (Meeting ID 3560716045)**

- 1. COVID-19 Updates**
- 2. Public Comment**

### **Action Items**

- 3. Please consider changing the date and location of the Annual Town Meeting from June 9<sup>th</sup> to June 24<sup>th</sup>**
- 4. Please consider voting to restore funding to the FY21 budget if state and local revenue targets are met**
- 5. Please consider authorizing the Chair to award Bids for SERSG Water & Sewer Chemicals, DPW Supplies and Paper to various bidders for Fiscal Year 2021**
- 6. *Please consider changing the hours of the annual town election scheduled for June 23, 2020***

### **Discussion Items**

7. Please discuss changes to restaurant alcohol licenses to enable them to change their licensed premises in response to Coronavirus pandemic operating requirements
8. *Please discuss postponing the 150<sup>th</sup> Anniversary parade to 2021*
9. Town Administrator Update

**Report of Warrants**

10. The following warrants have been signed:

- 5/05/2020 45V20 \$109,537.98 (CW)
- 5/12/2020 46VS20 \$69,090.88 (KK)
- 5/12/2020 46V20 \$234,053.01 (KK)
- 8/20/2019 08CS20 \$700.00 (KK)

**Approve Minutes**

11. Please consider approval of the minutes

**Any other unanticipated business that may come before the Board**

**ADJOURNMENT**



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**Blythe C. Robinson, Town Administrator**



# TOWN OF NORFOLK

## SELECT BOARD

ONE LIBERTY LANE  
NORFOLK, MASSACHUSETTS

Blythe C. Robinson  
Town Administrator

(508) 440-2855  
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May 14, 2020

MEMO TO: Select Board

From: Blythe C. Robinson, Town Administrator *BCR*

RE: **Agenda Background – May 19, 2020**

Below please find background material on each of the items on the agenda as well as draft motions that you can consider where action is required.

1. COVID-19 Updates
2. Public Comment
3. Please consider changing the date and location of the Annual Town Meeting from June 9<sup>th</sup> to June 24<sup>th</sup>

In response to the pandemic we had originally changed Town Meeting from May 12<sup>th</sup> to June 9<sup>th</sup>. However, as the limitations continue, it doesn't seem like the June 9<sup>th</sup> date will be viable. With that in mind we've polled those who are required to be at the meeting on other dates and identified June 24<sup>th</sup> and the 30<sup>th</sup> as options. I am recommending June 24<sup>th</sup>, with the 30<sup>th</sup> as a backup date or 2<sup>nd</sup> night if needed. While waiting as long as possible is something to consider, it could be problematic if we wait until the 30<sup>th</sup> to start the meeting, as it would have to be completed by midnight. The other issue to be considered is the location, especially anticipating that social distancing measures will remain in place. Our regional High School in Wrentham is available on both nights and we have it reserved. There are several spaces available at the school (auditorium, field house, cafeteria). As we get closer we'll need to figure out which space is most appropriate, set up, technology required, etc. I would note that the State legislation to enable us to have the meeting outside of Norfolk is still pending, hopefully it will be executed before we would need it. Otherwise we would need to obtain a court order, or have the meeting at the Middle School as usual. I would recommend you approve the motion below, and we'll continue to monitor our options and what we need to do to hold the meeting safely.

**MOVE** that the Board approve change to the date and location of the 2020 annual town meeting from June 9<sup>th</sup> to June 24<sup>th</sup>, and the location from the KP Middle School to the KP Regional High School.

4. Please consider voting to restore funding to the FY21 budget if state and local revenue targets are met

At the end of the last board meeting a question was raised about whether or not the Board would be willing to support restoring budget cuts if state aid and local receipts come in at higher levels from what we are projecting right now. As a reminder, the budget approved by the Board reflects a reduction of \$983,063 and an overall increase from FY20 to FY21 of 0.13%. Since the meeting staff have met to discuss these reductions with both schools and those reductions will be apportioned in the following manner:

MECC Assessment	\$380,564	(1/2 cut now, 1/2 at Sp. Town Meeting)
Town of Norfolk	204,849	
Norfolk Schools	284,822	
KP Schools	<u>112,828</u>	
Total:	(\$983,063)	

Individually the Board members did indicate their willingness to do so. This discussion is captured in the draft May 5<sup>th</sup> minutes which are in your packet. This item is on the agenda to enable the Board to formalize this approach.

**MOVE** that the Board vote to reinstate budget reductions should state aid and local revenue targets be met for the FY21 budget.

5. Please consider authorizing the Chair to award Bids for SERSG Water & Sewer Chemicals, DPW Supplies and Paper to various bidders for Fiscal Year 2021

As it does annually SERSG has bid out a number of commodities and items that our DPW uses throughout the year, water and sewer treatment chemicals, and office paper. We may use some or all of these throughout the year as needed. The value of these bids to the Town is that because 23 communities participate we obtain competitive pricing, and we forego the need to bid them on our own which is an efficiency. We recommend approval of these bids for FY21.

**MOVE** that the Board authorize the Chair to award Bids for SERSG Water & Sewer Chemicals, DPW Supplies and Paper to various bidders for Fiscal Year 2021.

6. **Please consider changing the hours of the annual town election scheduled for June 23, 2020**

This item has been added at the request of the Town Clerk, and needs to be acted on at this meeting in order to have time to properly post the election warrant with changed hours. The legislation regarding changes to elections allows for reduced hours, and with mail in ballots many Towns are taking this step. Included with your packet is an email from Carol requesting that the hours be changed from 7AM – 8 PM to 10 AM – 5 PM. The mail in ballot option has already been advertised and is being utilized by voters, and plans are underway to ensure that voting in person will meet requirements for social distancing and other protocols to make sure voters and poll workers are safe.

**MOVE** that the Board amend the hours of the annual Town election on June 23, 2020 to 10:00 AM – 5:00 PM.

7. Please discuss changes to restaurant alcohol licenses to enable them to change their licensed premises in response to Coronavirus pandemic operating requirements

Hopefully the pandemic metrics in Massachusetts will continue to improve and the economy will be able to slowly reopen. One of our restaurant owners contacted us to inquire about obtaining local approvals to change their licensed premises to serve alcohol in order to meet the regulations that they anticipate will be forthcoming. As you know, part of the alcohol licensing process is that the Select Board must approve an establishments licensed premise. We are anticipating that in order to meet social distancing requirements restaurants will need to adjust maintain safe distances, and in order to do so may need or want to expand or change their licensed premise. As we don't have those details yet, or specifics from restaurants of what they would change this is on your agenda as a discussion item, mostly to alert you that we'll need to address this when we know more in order to support our restaurants being able to open as quickly as possible when it is allowed.

8. **Please discuss postponing the 150<sup>th</sup> Anniversary parade to 2021**

With ongoing uncertainty as to when restrictions will be lifted due to the COVID-19 pandemic, the Parade Committee has asked that this item be on the agenda. The Committee Chair would like to discuss with the Board postponing the parade until a point in calendar year 2021.

9. Town Administrator Update

This item is on the agenda on a trial basis to provide the Board and those from the public who join the meeting to provide some updates and insights to Town operations. I plan to provide those updates orally at the meeting.

10. The following warrants have been signed:

- 5/05/2020 45V20 \$109,537.98 (CW)
- 5/12/2020 46VS20 \$69,090.88 (KK)
- 5/12/2020 46V20 \$234,053.01 (KK)
- 8/20/2019 08CS20 \$700.00 (KK)

11. Approval of Minutes

**MOVE** that the Board approve the minutes of the May 5, 2020 regular meeting.

**SERSG Contract Award  
FY21 DPW Supplies**

**The Town of Norfolk Select Board voted at its meeting held on \_\_\_\_\_, 2019 to award contracts to the bidders listed below under the SERSG DPW Supplies IFB for a twelve month period commencing July 1, 2020. This award is conditioned upon the receipt of the appropriate documents specified in the above IFB. The SERSG Regional Administrator will collect these documents on behalf of the Board of Selectmen and present them to the Board for final approval and signature.**

<u>winning vendor</u>	<u>Estimated Quant.</u>	<u>Bid Price per quantity</u>	<u>Est. Value</u>
<b>1 Dense Graded Crushed Stone</b> Lorusso Corp., Plainville, MA	100	14.45 per ton	\$1,445.00
<b>4 3/4" Stone</b> Lorusso Corp., Plainville, MA	200	18.25 per ton	\$3,650.00
<b>6 Stone dust</b> Boro Sand & Stone, N. Attleboro, MA	200	17.88 per ton	\$3,576.00
<b>7 Ordinary Gravel Borrow</b> Lorusso Corp., Plainville, MA	200	15.25 per ton	\$3,050.00
<b>8 Processed Gravel</b> Lorusso Corp., Plainville, MA	200	15.45 per ton	\$3,090.00
<b>10 Loam</b> G. Lopes, Taunton, MA	100	16.70 per ton	\$1,670.00
<b>11 Flowable Fill (min deliv: 4 yards)</b>			
<b>Type 1E</b>	100	96.00 per yard	\$9,600.00
<b>Type 2E</b>	100	96.00 per yard	\$9,600.00
Boro Sand & Stone, N. Attleboro, MA			
<b>12 Redi-Mix Concrete (minimum 4 yds per delivery)</b> Boro Sand & Stone, N. Attleboro, MA	50	118.00 per yard	\$5,900.00
<b>15 Drain Manhole Frames &amp; Covers</b> John Hoadley and Sons, Rockland, MA	20	328.25 per each	\$6,565.00
<b>16 Sewer Manhole Frames &amp; Covers</b> John Hoadley and Sons, Rockland, MA	10	328.25 per each	\$3,282.50

**SERSG Contract Award  
FY21 DPW Supplies**

<u>winning vendor</u>	<u>Estimated Quant.</u>	<u>Bid Price</u>	<u>Est. Value</u>
<b>17 Manhole Extension Rings</b>			
1"	10	87.25 per each	\$872.50
1-1/2"	10	90.40 per each	\$904.00
2"	5	101.00 per each	\$505.00
John Hoadley and Sons, Rockland, MA			
<b>20 Catch Basin Frames (3 flange) includes grates</b>			
John Hoadley and Sons, Rockland, MA	10	323.25 per each	\$3,232.50
<b>22 Catch Basin Square Grates</b>			
John Hoadley and Sons, Rockland, MA	10	124.00 per each	\$1,240.00
<b>23 Catch Basin Extension Rings</b>			
1"	20	87.25 per each	\$1,745.00
1-1/2"	20	93.50 per each	\$1,870.00
2"	10	106.25 per each	\$1,062.50
John Hoadley and Sons, Rockland, MA			
<b>27 Recycled Asphalt</b>			
Lorusso Corp., Plainville, MA	200	9.80 per ton	\$1,960.00
<b>28 High Performance Cold Patch (FOB)</b>			
<b>Zone B: Norfolk</b>			
Lorusso Corp., Plainville, MA	25	123.50 per ton	\$3,087.50
<b>29 Cold Patch Standard (FOB)</b>			
<b>Zone B: Foxborough, Mansfield, Norfolk, N.Attleborough, Plainville</b>			
T L Edwards, Inc., Avon, MA	60	94.00 per ton	\$5,640.00
<b>30 Hot Mix (FOB)</b>			
<b>Zone A: Medfield, Norfolk, Plainville, Wrentham</b>			
Riley Bros. Asphalt, Bellingham, MA	2,000	53.59 per ton	\$107,180.00
<b>31 Winter Mix (FOB)</b>			
<b>Zone A: Foxborough, Medfield, Norfolk, Wrentham</b>			
Riley Bros. Asphalt, Bellingham, MA	100	93.59 per ton	\$9,359.00
<b>32 Liquid Calcium Chloride 32%</b>			
Innovative Munic. Prod., Glenmont, NY	3,000	1.08 per gallon	\$3,240.00

**SERSG Contract Award  
FY21 DPW Supplies**

<u>winning vendor</u>	<u>Estimated Quant.</u>	<u>Bid Price</u>	<u>Est. Value</u>
<b>35 Regular Unleaded Gasoline</b> Dennis K Burke Inc, Chelsea, MA	30,000	\$ 0.8407 per gallon ** *\$0.0552	\$25,221.00
<b>38 Ultra Low Sulfur Diesel</b> Dennis K Burke Inc, Chelsea, MA	30,000	\$ 1.3282 per gallon ** *\$0.0582	\$39,846.00
<b>Total Estimated Value</b>			<b>\$258,393.50</b>

**\*Fixed Bid Increment and tax are added to the Boston Low from the Journal of Commerce for the date of fuel delivery.**

**\*\*Based on reference price of 4/10/20**

**Signatures**

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Chair, Select Board

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Board Member

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Board Member

37 IFB's distributed  
18 Bids rec'd

### BID TALLY

Annotated

### DPW Supplies FY21 - Bid Opening April 22, 2020

FY20  
Price

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>1. Dense Graded Crushed Stone</b>				
<u>Boro Sand &amp; Stone Corp</u>	\$ 16.94	per ton	8,404 tons	<u>142,363.76</u>
Bidder's Name				
<u>Lynch Corp</u>	\$ 19.50	per ton	8,404 tons	<u>163,878.00</u>
Bidder's Name				
<u>Lorusso Corp</u>	\$ 14.45	per ton	8,404 tons	<u>121,437.80</u>
Bidder's Name				
<u>G Lopes Constr Co Inc</u>	\$ 18.88	per ton	8,404 tons	<u>158,667.52</u>
Bidder's Name				
<b>2. 3/8" Stone</b>				
<u>Boro Sand &amp; Stone Corp</u>	\$ 21.47	per ton	1,419 tons	<u>30,465.93</u>
Bidder's Name				
<u>Lynch Corp</u>	\$ 25.00	per ton	1,419 tons	<u>35,475.00</u>
Bidder's Name				
<u>Lorusso Corp</u>	\$ 23.00	per ton	1,419 tons	<u>32,637.00</u>
Bidder's Name				
<u>G Lopes Constr Co Inc</u>	\$ 21.93	per ton	1,419 tons	<u>31,118.67</u>
Bidder's Name				
<b>3. 1/2" Stone</b>				
<u>Boro Sand &amp; Stone Corp</u>	\$ 21.37	per ton	679 tons	<u>14,510.23</u>
Bidder's Name				
<u>Lynch Corp</u>	\$ 21.50	per ton	679 tons	<u>14,598.50</u>
Bidder's Name				
<u>Lorusso Corp</u>	\$ 23.00	per ton	679 tons	<u>15,617.00</u>
Bidder's Name				
<u>G Lopes Constr Co Inc</u>	\$ 21.93	per ton	679 tons	<u>14,890.47</u>
Bidder's Name				
<b>4. 3/4" Stone</b>				
<u>Boro Sand &amp; Stone Corp</u>	\$ 20.24	per ton	5,059 tons	<u>102,394.16</u>
Bidder's Name				
<u>Lynch Corp</u>	\$ 21.00	per ton	5,059 tons	<u>106,239.00</u>
Bidder's Name				
<u>Lorusso Corp</u>	\$ 18.25	per ton	5,059 tons	<u>92,326.75</u>
Bidder's Name				
<u>G Lopes Constr Co Inc</u>	\$ 21.93	per ton	5,059 tons	<u>110,943.87</u>
Bidder's Name				

Melissa Andrus  
Witness Signature

**BID TALLY**  
**DPW Supplies FY21 - Bid Opening April 22, 2020**

*F120 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>5. 1 1/2" Stone</b>				
<u>Boro Sand &amp; Stone Corp</u>	\$ 19.11	per ton	1,933 tons	<u>36,939.63</u>
Bidder's Name				
<u>Lynch Corp</u>	\$ 21.00	per ton	1,933 tons	<u>40,593.00</u>
Bidder's Name				
<u>Lorusso Corp</u> <i>16.80</i>	\$ 18.50	per ton	1,933 tons	<u>35,760.50</u>
Bidder's Name				
<u>G Lopes Constr Co Inc</u>	\$ 21.93	per ton	1,933 tons	<u>42,390.69</u>
Bidder's Name				
<b>6. Stone dust</b>				
<u>Boro Sand &amp; Stone Corp</u> <i>15.00</i>	\$ 17.88	per ton	2,434 tons	<u>43,519.92</u>
Bidder's Name				
<u>Lynch Corp</u>	\$ 23.00	per ton	2,434 tons	<u>55,982.00</u>
Bidder's Name				
<u>Lorusso Corp</u>	\$ 20.00	per ton	2,434 tons	<u>48,680.00</u>
Bidder's Name				
<u>G Lopes Constr Co Inc</u>	\$ 20.88	per ton	2,434 tons	<u>50,821.92</u>
Bidder's Name				
<b>7. Ordinary Gravel Borrow</b>				
<u>Lynch Corp</u>	\$ 19.00	per ton	1,390 tons	<u>26,410.00</u>
Bidder's Name				
<u>Lorusso Corp</u> <i>13.70</i>	\$ 15.25	per ton	1,390 tons	<u>21,197.50</u>
Bidder's Name				
<u>G Lopes Constr Co Inc</u>	\$ 18.88	per ton	1,390 tons	<u>26,243.20</u>
Bidder's Name				
<b>8. Processed Gravel</b>				
<u>Lynch Corp</u>	\$ 20.00	per ton	5,330 tons	<u>106,600.00</u>
Bidder's Name				
<u>Lorusso Corp</u> <i>13.15</i>	\$ 15.45	per ton	5,330 tons	<u>82,348.50</u>
Bidder's Name				
<u>G Lopes Constr Co Inc</u>	\$ 18.88	per ton	5,330 tons	<u>100,630.40</u>
Bidder's Name				

*Melissa Inacio*  
 \_\_\_\_\_  
 Witness Signature

**BID TALLY**

**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>9. Washed Sand for Snow and Ice Removal</b>				
<b>Zone A: Canton, Medfield, Milton, Sharon</b>				
<b>G Lopes Constr Co Inc</b>	<u>16.88</u>	\$ 17.88 per ton	4,600 tons	<u>82,248.00</u>
Bidder's Name				

<b>9. Washed Sand for Snow and Ice Removal</b>				
<b>Zone B: Foxboro, N.Attleboro, Plainville</b>				
<b>G Lopes Constr Co Inc</b>	<u>16.88</u>	\$ 17.88 per ton	2,500 tons	<u>44,700.00</u>
Bidder's Name				

<b>9. Washed Sand for Snow and Ice Removal</b>				
<b>Zone C: Easton, Norton, Raynham, Taunton</b>				
<b>G Lopes Constr Co Inc</b>	<u>16.33</u>	\$ 17.33 per ton	1,950 tons	<u>33,793.50</u>
Bidder's Name				

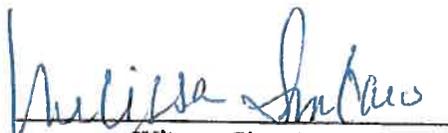
<b>9. Washed Sand for Snow and Ice Removal</b>				
<b>Zone D: Abington, E.Bridgewater, W.Bridgewater</b>				
<b>G Lopes Constr Co Inc</b>	<u>16.33</u>	\$ 17.33 per ton	564 tons	<u>9,774.12</u>
Bidder's Name				

<b>10. Loam</b>				
<b>Boro Sand &amp; Stone Corp</b>		\$ 19.44 per ton	2,687 tons	<u>52,235.28</u>
Bidder's Name				
<b>G Lopes Constr Co Inc</b>	<u>14.33</u>	\$ 16.70 per ton	2,687 tons	<u>44,872.90</u>
Bidder's Name				

<b>11. Flowable Fill (minimum delivery: 4 yards)</b>				
<b>Boro Sand &amp; Stone Corp</b>	<u>91.00</u>	\$ 96.00	Type 1E pr yd 719 yards	<u>69,024.00</u>
Bidder's Name	<u>91.00</u>	\$ 96.00	Type 2E pr yd 1,069 yards	<u>102,624.00</u>
<b>Total Bid Price</b>				<u>171,648.00</u>

<b>12. Redi-Mix Concrete (minimum 4 yards)</b>				
<b>Boro Sand &amp; Stone Corp</b>	<u>114.00</u>	\$ 118.00 per yard	814 yards, min 4/deliv	<u>96,052.00</u>
Bidder's Name				

<b>13. Redi-Mix Concrete (less than 4 yards per deliv)</b>				
<b>Boro Sand &amp; Stone Corp</b>	<u>167.00</u>	\$ 171.00 per yard	213 < 4 yd/deliv	<u>36,423.00</u>
Bidder's Name				

  
 \_\_\_\_\_  
 Witness Signature

**BID TALLY**

**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	<b>Bid Price</b>	<b>Unit</b>	<b>Total Quantity</b>	<b>Total Amount of Bid</b>
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**14. Plain Manhole frames & covers**

<u>John Hoadley &amp; Sons</u> <i>332.50</i>	\$ <u>328.25</u>	each	173 frames & covers	<u>56,787.25</u>
Bidder's Name				
<u>E J Co</u>	\$ <u>383.65</u>	each	173 frames & covers	<u>66,371.45</u>
Bidder's Name				
<u>Ferguson WW</u>	\$ <u>380.00</u>	each	173 frames & covers	<u>65,740.00</u>
Bidder's Name				

**15. Drain Manhole frames & covers**

<u>John Hoadley &amp; Sons</u> <i>332.50</i>	\$ <u>328.25</u>	each	389 frames & covers	<u>127,689.25</u>
Bidder's Name				
<u>E J Co</u>	\$ <u>383.65</u>	each	389 frames & covers	<u>149,239.85</u>
Bidder's Name				
<u>Ferguson WW</u>	\$ <u>380.00</u>	each	389 frames & covers	<u>147,820.00</u>
Bidder's Name				

**16. Sewer Manhole frames & covers**

<u>John Hoadley &amp; Sons</u> <i>332.50</i>	\$ <u>328.25</u>	each	292 frames & covers	<u>95,849.00</u>
Bidder's Name				
<u>E J Co</u>	\$ <u>383.65</u>	each	292 frames & covers	<u>112,025.80</u>
Bidder's Name				
<u>Ferguson WW</u>	\$ <u>380.00</u>	each	292 frames & covers	<u>110,960.00</u>
Bidder's Name				

**17. Manhole Extension Rings**

<u>John Hoadley &amp; Sons</u> <i>87.25</i>	\$ <u>87.25</u>	1"	138 1" rings	<u>12,040.50</u>
Bidder's Name				
	\$ <u>90.40</u>	1 1/2"	132 1.5" rings	<u>11,932.80</u>
	\$ <u>101.00</u>	2"	127 2" rings	<u>12,827.00</u>
			<b>Total Bid Price</b>	<u>36,800.30</u>

<u>E J Co</u>	\$ <u>146.05</u>	1"	138 1" rings	<u>20,154.90</u>
Bidder's Name				
	\$ <u>156.61</u>	1 1/2"	132 1.5" rings	<u>20,672.52</u>
	\$ <u>167.17</u>	2"	127 2" rings	<u>21,230.59</u>
			<b>Total Bid Price</b>	<u>62,058.01</u>

<u>SPK Steel Fab</u>	\$ <u>90.00</u>	1"	138 1" rings	<u>12,420.00</u>
Bidder's Name				
	\$ <u>98.00</u>	1 1/2"	132 1.5" rings	<u>12,936.00</u>
	\$ <u>116.00</u>	2"	127 2" rings	<u>14,732.00</u>
			<b>Total Bid Price</b>	<u>40,088.00</u>

<u>Ferguson WW</u>	\$ <u>150.00</u>	1"	138 1" rings	<u>20,700.00</u>
Bidder's Name				
	\$ <u>160.00</u>	1 1/2"	132 1.5" rings	<u>21,120.00</u>

*Michelle Santos*  
 \_\_\_\_\_  
 Witness Signature

**BID TALLY**

**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
	\$ 172.00	2"	127 2" rings	<u>21,844.00</u>
			<b>Total Bid Price</b>	<u><b>63,664.00</b></u>

**18. Ductile Iron Hinged & Locking Frame & Cover**

<u>E J Co</u>	\$ 507.90	each	14 frames	<u>7,110.60</u>
Bidder's Name				
<u>Ferguson WW</u>	\$ 486.00	each	14 frames	<u>6,804.00</u>
Bidder's Name				

**19. Self-Leveling Manhole Assembly Frames & Covers**

<u>E J Co</u>	\$ 956.76	each	36 frames	<u>34,443.36</u>
Bidder's Name				
<u>Ferguson WW</u>	\$ 948.00	each	36 frames	<u>34,128.00</u>
Bidder's Name				

**20. Catch Basin Frames (3 flange) includes grates**

<u>John Hoadley &amp; Sons</u>	\$ 323.25	each	340 frames	<u>109,905.00</u>
Bidder's Name				
<u>E J Co</u>	\$ 395.85	each	340 frames	<u>134,589.00</u>
Bidder's Name				
<u>Ferguson WW</u>	\$ 390.00	each	340 frames	<u>132,600.00</u>
Bidder's Name				

**21. Catch Basin Frames (4 flange) includes grates**

<u>John Hoadley &amp; Sons</u>	\$ 330.50	each	325 frames	<u>107,412.50</u>
Bidder's Name				
<u>E J Co</u>	\$ 412.71	each	325 frames	<u>134,130.75</u>
Bidder's Name				
<u>Ferguson WW</u>	\$ 407.00	each	325 frames	<u>132,275.00</u>
Bidder's Name				

**22. Catch Basin Square Grates**

<u>John Hoadley &amp; Sons</u>	\$ 124.00	each	269 grates	<u>33,356.00</u>
Bidder's Name				
<u>E J Co</u>	\$ 175.37	each	269 grates	<u>47,174.53</u>
Bidder's Name				
<u>Ferguson WW</u>	\$ 173.00	each	269 grates	<u>46,537.00</u>
Bidder's Name				

*Melissa Imbaro*

Witness Signature

**BID TALLY**

**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>23. Catch Basin Extension Rings</b>				
<u>John Hoadley &amp; Sons</u>	<u>87.25</u>	1"	153 1" rings	<u>13,349.25</u>
Bidder's Name	<u>93.50</u>	1 1/2"	106 1.5" rings	<u>9,911.00</u>
	<u>106.25</u>	2"	104 2" rings	<u>11,050.00</u>
			<b>Total Bid Price</b>	<b>34,310.25</b>
<u>E J Co</u>	<u>140.77</u>	1"	153 1" rings	<u>21,537.81</u>
Bidder's Name	<u>149.50</u>	1 1/2"	106 1.5" rings	<u>15,847.00</u>
	<u>161.18</u>	2"	104 2" rings	<u>16,762.72</u>
			<b>Total Bid Price</b>	<b>54,147.53</b>
<u>SPK Steel Fab</u>	<u>85.00</u>	1"	153 1" rings	<u>13,005.00</u>
Bidder's Name	<u>96.00</u>	1 1/2"	106 1.5" rings	<u>10,176.00</u>
	<u>110.00</u>	2"	104 2" rings	<u>11,440.00</u>
			<b>Total Bid Price</b>	<b>34,621.00</b>
<u>Ferguson WW</u>	<u>145.00</u>	1"	153 1" rings	<u>22,185.00</u>
Bidder's Name	<u>154.00</u>	1 1/2"	106 1.5" rings	<u>16,324.00</u>
	<u>167.00</u>	2"	104 2" rings	<u>17,368.00</u>
			<b>Total Bid Price</b>	<b>55,877.00</b>

<b>24. Rubber Composite Manhole Adjustment Riser</b>				
<u>E J Co</u>	<u>49.24</u>	1"x24" flat	4 round risers	<u>196.96</u>
Bidder's Name	<u>39.98</u>	1"x26" flat	11 round risers	<u>439.78</u>
	<u>50.70</u>	1"x26" taper	4 round risers	<u>202.80</u>
	<u>82.88</u>	2"x26" flat	10 round risers	<u>828.80</u>
	<u>93.60</u>	2"x26" taper	3 round risers	<u>280.80</u>
			<b>Total Bid Price</b>	<b>1,949.14</b>
<u>Ferguson WW</u>	<u>51.00</u>	1"x24" flat	4 round risers	<u>204.00</u>
Bidder's Name	<u>51.00</u>	1"x26" flat	11 round risers	<u>561.00</u>
	<u>52.00</u>	1"x26" taper	4 round risers	<u>208.00</u>
	<u>85.00</u>	2"x26" flat	10 round risers	<u>850.00</u>
	<u>96.00</u>	2"x26" taper	3 round risers	<u>288.00</u>
			<b>Total Bid Price</b>	<b>2,111.00</b>

  
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 Witness Signature

**BID TALLY**

**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>25. Rubber Composite Catch Basin Adjustment Riser</b>				
<b>E J Co</b>				
Bidder's Name	<i>52.97</i> \$ <b>55.09</b>	1"x24" flat	18 square risers	<b>991.62</b>
	<i>83.44</i> \$ <b>86.78</b>	2"x24" flat	13 square risers	<b>1,128.14</b>
			<b>Total Bid Price</b>	<b>2,119.76</b>
<b>Ferguson WW</b>				
Bidder's Name	\$ <b>57.00</b>	1"x24" flat	18 square risers	<b>1,026.00</b>
	\$ <b>89.00</b>	2"x24" flat	13 square risers	<b>1,157.00</b>
			<b>Total Bid Price</b>	<b>2,183.00</b>

<b>26. Cast Iron Detectable Warning Plate</b>				
<b>E J Co</b>				
Bidder's Name	<i>96.00</i> \$ <b>104.99</b>	24"x30"	54 plate	<b>5,669.46</b>
	<i>77.00</i> \$ <b>84.00</b>	24"x24" sq	9 plate	<b>756.00</b>
	<i>139.00</i> \$ <b>177.37</b>	24"x30"	8 pwdr coat plate	<b>1,418.96</b>
			<b>Total Bid Price</b>	<b>7,844.42</b>
<b>Detectable Warning Plates</b>				
Bidder's Name	\$ <b>119.75</b>	24"x30"	54 plate	<b>6,466.50</b>
	\$ <b>95.80</b>	24"x24" sq	9 plate	<b>862.20</b>
	\$ <b>119.75</b>	24"x30"	8 pwdr coat plate	<b>958.00</b>
			<b>Total Bid Price</b>	<b>8,286.70</b>
<b>Ferguson WW</b>				
Bidder's Name	\$ <b>111.00</b>	24"x30"	54 plate	<b>5,994.00</b>
	\$ <b>95.00</b>	24"x24" sq	9 plate	<b>855.00</b>
	\$ <b>190.00</b>	24"x30"	8 pwdr coat plate	<b>1,520.00</b>
			<b>Total Bid Price</b>	<b>8,369.00</b>

<b>27. Recycled Asphalt</b>				
<b>Boro Sand &amp; Stone Corp</b>	\$ <b>14.41</b>	per ton	940 tons	<b>13,545.40</b>
Bidder's Name				
<b>Lynch Corp</b>	\$ <b>20.00</b>	per ton	940 tons	<b>18,800.00</b>
Bidder's Name				
<b>Lorusso Corp</b>	<i>9.50</i> \$ <b>9.80</b>	per ton	940 tons	<b>9,212.00</b>
Bidder's Name				
<b>T L Edwards</b>	\$ <b>11.50</b>	per ton	940 tons	<b>10,810.00</b>
Bidder's Name				
<b>G Lopes Constr Co Inc</b>	\$ <b>13.33</b>	per ton	940 tons	<b>12,530.20</b>
Bidder's Name				

*Mel Lorusso*  
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 Witness Signature

**BID TALLY**

**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>28. High Performance Cold Patch (FOB), ZONED</b>				
<b>Zone A: Canton, Sharon</b>				
<u>Lorusso Corp</u> Bidder's Name	<u>114.00</u> \$ <u>123.50</u>	per ton	100 tons	<u>12,350.00</u>

Plant Location: 635 Pleasant Street Norwood

<u>T L Edwards</u> Bidder's Name	\$ <u>126.00</u>	per ton	100 tons	<u>12,600.00</u>
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Plant Location: Wales Ave Avon

**28. High Performance Cold Patch (FOB), ZONED**

**Zone B: Norfolk**

<u>Lorusso Corp</u> Bidder's Name	<u>114.00</u> \$ <u>123.50</u>	per ton	25 tons	<u>3,087.50</u>
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Plant Location: 635 Pleasant Street Norwood

<u>T L Edwards</u> Bidder's Name	\$ <u>126.00</u>	per ton	25 tons	<u>3,150.00</u>
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Plant Location: Wales Ave Avon

**28. High Performance Cold Patch (FOB), ZONED**

**Zone C: Hanson, Raynham**

<u>Lorusso Corp</u> Bidder's Name	\$ <u>123.50</u>	per ton	36 tons	<u>4,446.00</u>
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Plant Location: 635 Pleasant Street Norwood *Too far*

<u>T L Edwards</u> Bidder's Name	<u>96.00</u> \$ <u>126.00</u>	per ton	36 tons	<u>4,536.00</u>
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Plant Location: Wales Ave Avon

*Melissa S. ...*

Witness Signature

**BID TALLY**  
**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>29. Cold Patch Standard (FOB), ZONED</b>				
<b>Zone A: Canton, Medfield, Milton, Sharon</b>				
<u>Lynch Corp</u>	\$ 125.00	per ton	325 tons	<u>40,625.00</u>
Bidder's Name				

Plant Location: 50 Lynch Place, Cumberland RI

<u>T L Edwards</u>	\$ 94.00	per ton	325 tons	<u>30,550.00</u>
Bidder's Name				

Plant Location: Wales Ave Avon

**29. Cold Patch Standard (FOB), ZONED**  
**Zone B: Foxborough, Mansfield, Norfolk, N.Attleborough, Plainville**

<u>Lynch Corp</u>	\$ 125.00	per ton	280 tons	<u>35,000.00</u>
Bidder's Name				

Plant Location: 50 Lynch Place, Cumberland RI

<u>T L Edwards</u>	\$ 94.00	per ton	280 tons	<u>26,320.00</u>
Bidder's Name				

Plant Location: Wales Ave Avon

**29. Cold Patch Standard (FOB), ZONED**  
**Zone C: Middleborough, Norton, Raynham, Taunton**

<u>Lynch Corp</u>	\$ 125.00	per ton	686 tons	<u>85,750.00</u>
Bidder's Name				

Plant Location: 835 Taunton Ave, E Provicende RI

<u>T L Edwards</u>	\$ 94.00	per ton	686 tons	<u>64,484.00</u>
Bidder's Name				

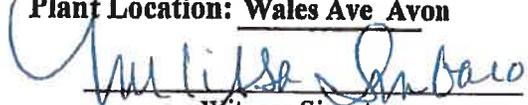
Plant Location: Wales Ave Avon *Too far away*

**29. Cold Patch Standard (FOB), ZONED**  
**Zone D: Abington, Bridgewater, Hanson**

<u>Lynch Corp</u>	\$ 125.00	per ton	150 tons	<u>18,750.00</u>
Bidder's Name				

Plant Location: 50 Lynch Place, Cumberland RI

<u>T L Edwards</u>	\$ 94.00	per ton	150 tons	<u>14,100.00</u>
Bidder's Name				

Plant Location: Wales Ave Avon  
  
 Witness Signature

**BID TALLY**

**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>30. Hot Mix (FOB), ZONED</b>				
<b>Zone A: Medfield, Norfolk, Plainville, Wrentham</b>				
<u>Lynch Corp</u> Bidder's Name	\$ <u>74.00</u>	per ton	4,200 tons	<u>310,800.00</u>

Plant Location: 50 Lynch Place, Cumberland RI

<u>Lorusso Corp</u> Bidder's Name	\$ <u>64.25</u>	per ton	4,200 tons	<u>269,850.00</u>
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Plant Location: 635 Pleasant Street Norwood

<u>Riley Bros Asphalt</u> Bidder's Name	\$ <u>53.59</u>	per ton	4,200 tons	<u>225,078.00</u>
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Plant Location: Bellingham

<u>Aggregate Industries</u> Bidder's Name	\$ <u>64.00</u>	per ton	4,200 tons	<u>268,800.00</u>
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Plant Location: 400 Green St Wrentham

**30. Hot Mix (FOB), ZONED**

**Zone B: Foxborough, Mansfield, N.Attleborough, Norton**

<u>Lynch Corp</u> Bidder's Name	\$ <u>74.00</u>	per ton	3,225 tons	<u>238,650.00</u>
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Plant Location: 50 Lynch Place, Cumberland RI

<u>Lorusso Corp</u> Bidder's Name	\$ <u>61.70</u>	per ton	3,225 tons	<u>198,982.50</u>
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Plant Location: 635 Pleasant Street Norwood

<u>Riley Bros Asphalt</u> Bidder's Name	\$ <u>53.59</u>	per ton	3,225 tons	<u>172,827.75</u>
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Plant Location: Bellingham

<u>Aggregate Industries</u> Bidder's Name	\$ <u>64.00</u>	per ton	3,225 tons	<u>206,400.00</u>
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Plant Location: 400 Green St Wrentham

  
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Witness Signature

**BID TALLY**

**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>30. Hot Mix (FOB), ZONED</b>				
<b>Zone C: Canton, Easton, Milton, Sharon</b>				
<u>Lynch Corp</u> Bidder's Name	\$ <u>74.00</u>	per ton	1,900 tons	<u>140,600.00</u>

Plant Location: 50 Lynch Place, Cumberland RI

<u>Lorusso Corp</u> Bidder's Name	\$ <u>61.70</u>	per ton	1,900 tons	<u>117,230.00</u>
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*62.00*

Plant Location: 635 Pleasant Street Norwood

<u>Riley Bros Asphalt</u> Bidder's Name	\$ <u>53.59</u>	per ton	1,900 tons	<u>101,821.00</u>
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Plant Location: Bellingham *Too far away*

<u>Aggregate Industries</u>	\$ <u>64.00</u>	per ton	1,900 tons	<u>121,600.00</u>
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Plant Location: 1101 Turnpike St Stoughton

<u>T L Edwards</u> Bidder's Name	\$ <u>63.85</u>	per ton	1,900 tons	<u>121,315.00</u>
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Plant Location: Wales Ave Avon

**30. Hot Mix (FOB), ZONED**

**Zone D: Abington, Bridgewater, E.Bridgewater, Hanson, W.Bridgewater**

<u>Lynch Corp</u> Bidder's Name	\$ <u>74.00</u>	per ton	2,400 tons	<u>177,600.00</u>
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Plant Location: 50 Lynch Place, Cumberland RI

<u>Lorusso Corp</u> Bidder's Name	\$ <u>68.00</u>	per ton	2,400 tons	<u>163,200.00</u>
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Plant Location: 635 Pleasant Street Norwood

<u>Riley Bros Asphalt</u> Bidder's Name	\$ <u>53.59</u>	per ton	2,400 tons	<u>128,616.00</u>
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Plant Location: Bellingham *Too far away*

<u>Aggregate Industries</u> Bidder's Name	\$ <u>64.00</u>	per ton	2,400 tons	<u>153,600.00</u>
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Plant Location: 1101 Turnpike St Stoughton

<u>T L Edwards</u>	\$ <u>63.85</u>	per ton	2,400 tons	<u>153,240.00</u>
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*62.35*

*Amelissa Indaco*  
Witness Signature

**BID TALLY**  
**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	<b>Bid Price</b>	<b>Unit</b>	<b>Total Quantity</b>	<b>Total Amount of Bid</b>
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Bidder's Name

**Plant Location: Wales Ave Avon**

**30. Hot Mix (FOB), ZONED**

**Zone E: Dighton, Lakeville, Middleborough, Raynham, Taunton**

<u>Lynch Corp</u>	\$ <u>74.00</u>	per ton	1,455 tons	<u>107,670.00</u>
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Bidder's Name

**Plant Location: 835 Taunton Ave East Providence RI**

<u>Lorusso Corp</u>	\$ <u>68.00</u>	per ton	1,455 tons	<u>98,940.00</u>
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Bidder's Name

**Plant Location: 635 Pleasant Street Norwood**

<u>Riley Bros Asphalt</u>	\$ <u>53.59</u>	per ton	1,455 tons	<u>77,973.45</u>
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Bidder's Name

**Plant Location: Bellingham** *Too far*

<u>Aggregate Industries</u>	\$ <u>64.00</u>	per ton	1,455 tons	<u>93,120.00</u>
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Bidder's Name

**Plant Location: King Phillip Rd Raynham**

<u>T L Edwards</u> <i>62.35</i>	\$ <u>63.85</u>	per ton	1,455 tons	<u>92,901.75</u>
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Bidder's Name

**Plant Location: Wales Ave Avon OR Cherry St Plymouth**

**31. Winter Mix (FOB), ZONED**

**Zone A: Foxborough, Medfield, Norfolk, Wrentham**

<u>Lynch Corp</u>	\$ <u>110.00</u>	per ton	450 tons	<u>49,500.00</u>
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Bidder's Name

**Plant Location: 835 Taunton Ave, East Providence RI**

<u>Lorusso Corp</u>	\$ <u>94.00</u>	per ton	450 tons	<u>42,300.00</u>
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Bidder's Name

**Plant Location: 635 Pleasant Street Norwood**

<u>Riley Bros Asphalt</u> <i>94.75</i>	\$ <u>93.59</u>	per ton	450 tons	<u>42,115.50</u>
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Bidder's Name

**Plant Location: Bellingham**

<u>Aggregate Industries</u>	\$ <u>96.00</u>	per ton	450 tons	<u>43,200.00</u>
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Bidder's Name

**Plant Location: 400 Green St Wrentham**

<u>T L Edwards</u>	\$ <u>94.75</u>	per ton	450 tons	<u>42,637.50</u>
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*Michael Imbaro*  
 Witness Signature



**BID TALLY**  
**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>31. Winter Mix (FOB), ZONED</b>				
<b>Zone B: Easton, Mansfield, Norton</b>				
<u>Lynch Corp</u>	\$ 110.00	per ton	800 tons	<u>88,000.00</u>
Bidder's Name				

Plant Location: 835 Taunton Ave E Providence RI

<u>Lorusso Corp</u>	\$ 94.00	per ton	800 tons	<u>75,200.00</u>
Bidder's Name				

Plant Location: 635 Pleasant Street Norwood *TOO Far*

<u>Riley Bros Asphalt</u>	\$ 93.59	per ton	800 tons	<u>74,872.00</u>
Bidder's Name				

Plant Location: Bellingham *TOO Far*

<u>Aggregate Industries</u>	\$ 96.00	per ton	800 tons	<u>76,800.00</u>
Bidder's Name				

Plant Location: 400 Green St Wrentham

<u>T L Edwards</u>	\$ 94.75	per ton	800 tons	<u>75,800.00</u>
Bidder's Name				

Plant Location: Wales Ave Avon

**31. Winter Mix (FOB), ZONED**  
**Zone C: Abington, Bridgewater, E.Bridgewater, Hanson, W.Bridgewater**

<u>Lynch Corp</u>	\$ 110.00	per ton	415 tons	<u>45,650.00</u>
Bidder's Name				

Plant Location: 835 Taunton Ave East Providence RI

<u>Lorusso Corp</u>	\$ 94.00	per ton	415 tons	<u>39,010.00</u>
Bidder's Name				

Plant Location: 635 Pleasant Street Norwood *TOO Far*

<u>Riley Bros Asphalt</u>	\$ 93.59	per ton	415 tons	<u>38,839.85</u>
Bidder's Name				

Plant Location: Bellingham *TOO Far*

<u>Aggregate Industries</u>	\$ 96.00	per ton	415 tons	<u>39,840.00</u>
Bidder's Name				

Plant Location: 400 Green St Wrentham

<u>T L Edwards</u>	\$ 94.75	per ton	415 tons	<u>39,321.25</u>
Bidder's Name				

Plant Location: Wales Ave Avon

*McLise Imbar*  
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 Witness Signature

**BID TALLY**  
**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY20 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>31. Winter Mix (FOB), ZONED</b>				
<b>Zone D: Dighton, Lakeville, Raynham, Taunton</b>				
<u>Lynch Corp</u>	\$ 110.00	per ton	175 tons	<u>19,250.00</u>
Bidder's Name				

Plant Location: 835 Taunton Ave, East Providence RI

<u>Lorusso Corp</u>	\$ 94.00	per ton	175 tons	<u>16,450.00</u>
Bidder's Name				

Plant Location: 635 Pleasant Street Norwood *Too far*

<u>Riley Bros Asphalt</u>	\$ 93.59	per ton	175 tons	<u>16,378.25</u>
Bidder's Name				

Plant Location: Bellingham *Too far*

<u>Aggregate Industries</u>	\$ 96.00	per ton	175 tons	<u>16,800.00</u>
Bidder's Name				

Plant Location: 400 Green St Wrentham

<u>T L Edwards</u> <i>94.75</i>	\$ 94.75	per ton	175 tons	<u>16,581.25</u>
Bidder's Name				

Plant Location: Wales Ave Avon

**31. Winter Mix (FOB), ZONED**  
**Zone E: Canton, Milton, Sharon**

<u>Lynch Corp</u>	\$ 110.00	per ton	600 tons	<u>66,000.00</u>
Bidder's Name				

Plant Location: 835 Taunton Ave East Providence RI

<u>Lorusso Corp</u> <i>94.75</i>	\$ 94.00	per ton	600 tons	<u>56,400.00</u>
Bidder's Name				

Plant Location: 635 Pleasant Street Norwood

<u>Riley Bros Asphalt</u>	\$ 93.59	per ton	600 tons	<u>56,154.00</u>
Bidder's Name				

Plant Location: Bellingham *Too far*

<u>Aggregate Industries</u>	\$ 96.00	per ton	600 tons	<u>57,600.00</u>
Bidder's Name				

Plant Location: 400 Green St Wrentham

<u>T L Edwards</u>	\$ 94.75	per ton	600 tons	<u>56,850.00</u>
Bidder's Name				

*Willis Embaw*  
 \_\_\_\_\_  
 Witness Signature

**BID TALLY**  
**DPW Supplies FY21 - Bid Opening April 22, 2020**

**Bid Price**

**Unit**

**Total Quantity**

**Total Amount of Bid**

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**Plant Location: Wales Ave Avon**



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**Witness Signature**

**BID TALLY**

**DPW Supplies FY21 - Bid Opening April 22, 2020**

*FY21 Price*

	Bid Price	Unit	Total Quantity	Total Amount of Bid
<b>32. 32% Liquid Calcium Chloride</b>				
<u>All States Asphalt Inc</u>	\$ 1.16	per ton	14,600 gallons	<u>16,936.00</u>
Bidder's Name				
<u>G B Sons Constr Co Inc</u>	\$ 1.45	per ton	14,600 gallons	<u>21,170.00</u>
Bidder's Name				
<u>Innovative Municipal Prod Inc</u>	<i>1.04</i> \$ 1.08	per ton	14,600 gallons	<u>15,768.00</u>
Bidder's Name				

**33. Magnesium Chloride and Agriculturally Based De-Icer**

<u>G B Sons Constr Co Inc</u>	\$ 1.40	per ton	61,700 gallons	<u>86,380.00</u>
Bidder's Name				
<u>Innovative Municipal Prod Inc</u>	<i>1.28</i> \$ 1.34	per ton	61,700 gallons	<u>82,678.00</u>
Bidder's Name				

**34. Calcium Chloride and Agriculturally Based De-Icer**

<u>All States Asphalt Inc</u>	\$ 1.34	per gallon	12,100 gallons	<u>16,214.00</u>
Bidder's Name				
<u>Safe Road Systems</u>	<i>1.20</i> \$ 1.28	per gallon	12,100 gallons	<u>15,488.00</u>
Bidder's Name				

**35. Regular Unleaded Gasoline (87 Octane)**

**505,020**

<u>Peterson Oil</u>	per gallon	<b>Bid Increment</b>	
Bidder's Name	<i>results in:</i>	4/10/20 Boston Low	<u>0.5455</u>
		Bid Increment	<u>0.0650</u>
		Comm. of MA Tax	<u>0.2400</u>
		<b>Total per gal Price</b>	<u>0.8555</u>
		<b>Bid x est. gal.s</b>	<u>429,519.51</u>
<u>Noonan Petroleum</u>	per gallon	<b>Bid Increment</b>	
Bidder's Name	<i>results in:</i>	4/10/20 Boston Low	<u>0.5455</u>
		Bid Increment	<u>0.0700</u>
		Comm. of MA Tax	<u>0.2400</u>
		<b>Total per gal Price</b>	<u>0.8555</u>
		<b>Bid x est. gal.s</b>	<u>432,044.61</u>

<u>Burke Oil</u>	per gallon	<b>Bid Increment</b>	
Bidder's Name	<i>results in:</i>	4/10/20 Boston Low	<u>0.5455</u>
		Bid Increment	<u>0.0552</u>
		Comm. of MA Tax	<u>0.2400</u>

*Bid Incr. 0.0585*

*Melissa Soares*  
Witness Signature

**BID TALLY**  
**DPW Supplies FY21 - Bid Opening April 22, 2020**

	Bid Price	Unit	Total Quantity	Total Amount of Bid
			<b>Total per gal Price</b>	<b>0.8407</b>
			<b>Bid x est. gal.s</b>	<b>424,570.31</b>

FY20

**36. Mid-Grade Unleaded Gasoline (89 Octane) 428,500**

<b>Peterson Oil</b>		per gallon	<b>Bid Increment</b>	
<u>Bidder's Name</u>		<i>results in:</i>	4/10/20 Boston Low	<b>0.5940</b>
			Bid Increment	<b>0.0650</b>
			Comm. of MA Tax	<b>0.2400</b>
			<b>Total per gal Price</b>	<b>0.8990</b>
			<b>Bid x est. gal.s</b>	<b>385,221.50</b>

<b>Noonan Patroleum</b>		per gallon	<b>Bid Increment</b>	
<u>Bidder's Name</u>		<i>results in:</i>	4/10/20 Boston Low	<b>0.5940</b>
			Bid Increment	<b>0.0700</b>
			Comm. of MA Tax	<b>0.2400</b>
			<b>Total per gal Price</b>	<b>0.9040</b>
			<b>Bid x est. gal.s</b>	<b>387,364.00</b>

Bid Incr.

<b>Burke Oil</b>	0.0585	per gallon	<b>Bid Increment</b>	
<u>Bidder's Name</u>		<i>results in:</i>	4/10/20 Boston Low	<b>0.5940</b>
			Bid Increment	<b>0.0552</b>
			Comm. of MA Tax	<b>0.2400</b>
			<b>Total per gal Price</b>	<b>0.8892</b>
			<b>Bid x est. gal.s</b>	<b>381,022.20</b>

**37. Premium Unleaded Gasoline (92 Octane) 195,020**

<b>Peterson Oil</b>		per gallon	<b>Bid Increment</b>	
<u>Bidder's Name</u>		<i>results in:</i>	4/10/20 Boston Low	<b>0.7135</b>
			Bid Increment	<b>0.0650</b>
			Comm. of MA Tax	<b>0.2400</b>
			<b>Total per gal Price</b>	<b>1.0185</b>
			<b>Bid x est. gal.s</b>	<b>198,627.87</b>

<b>Noonan Patroleum</b>		per gallon	<b>Bid Increment</b>	
<u>Bidder's Name</u>		<i>results in:</i>	4/10/20 Boston Low	<b>0.7135</b>
			Bid Increment	<b>0.0700</b>
			Comm. of MA Tax	<b>0.2400</b>
			<b>Total per gal Price</b>	<b>1.0235</b>
			<b>Bid x est. gal.s</b>	<b>199,602.97</b>

**Burke Oil** \_\_\_\_\_ per gallon **Bid Increment**

*Melissa Imbaya*  
 \_\_\_\_\_  
 Witness Signature

**BID TALLY**  
**DPW Supplies FY21 - Bid Opening April 22, 2020**

<u>Bidder's Name</u>	<u>Bid Price</u>	<u>Unit</u>	<u>Total Quantity</u>	<u>Total Amount of Bid</u>
Burke	0.0585	per gallon	4/10/20 Boston Low	0.7135
		<i>results in:</i>	Bid Increment	0.0552
			Comm. of MA Tax	0.2400
			<b>Total per gal Price</b>	<b>1.0087</b>
			Bid x est. gal.s	196,716.67

**38. Ultra Low Sulfur Diesel**

**799,100**

<u>Peterson Oil</u>	<u>Bidder's Name</u>	<u>per gallon</u>	<u>Bid Increment</u>
		<i>results in:</i>	4/10/20 Boston Low
			1.0300
			Bid Increment
			0.0725
			Comm. of MA Tax
			0.2400
			<b>Total per gal Price</b>
			<b>1.3425</b>
			Bid x est. gal.s
			1,072,791.75

<u>Noonan Patroleum</u>	<u>Bidder's Name</u>	<u>per gallon</u>	<u>Bid Increment</u>
		<i>results in:</i>	4/10/20 Boston Low
			1.0300
			Bid Increment
			0.0900
			Comm. of MA Tax
			0.2400
			<b>Total per gal Price</b>
			<b>1.3600</b>
			Bid x est. gal.s
			1,086,776.00

<u>Burke Oil</u>	<u>Bidder's Name</u>	<u>per gallon</u>	<u>Bid Increment</u>
		<i>results in:</i>	4/10/20 Boston Low
			1.0300
			Bid Increment
			0.0582
			Comm. of MA Tax
			0.2400
			<b>Total per gal Price</b>
			<b>1.3282</b>
			Bid x est. gal.s
			1,061,364.62

**39. Distillate Oil #2**

**89,000**

<u>Peterson Oil</u>	<u>Bidder's Name</u>	<u>per gallon</u>	<u>Bid Increment</u>
		<i>results in:</i>	4/10/20 Boston Low
			1.0005
			Bid Increment
			0.3500
			<b>Total per gal Price</b>
			<b>1.3505</b>
			Bid x est. gal.s
			120,194.50

*Melissa Imbaco*  
 Witness Signature

Annotated Bid Tally

SERSG Bid Tally - PAPER Supplies  
Fiscal Year 2021 - BID OPENING 4/29/20 10:00AM

SPECIALTY COMPUTER

relative change

1 part, white, sub 15, 9 1/2" x 11", continuous feed, perforations. (Carton-3300 sheets)

<u>W.B. Mason Co., Inc.</u>	-	<u>\$ 4.79</u>	per carton	13 cartons	<u>\$62.27</u>
Bidder's Name		Bid Price			Sub-Total

FY20 Price  
4.90

1 part, white, sub 20, 9 1/2" x 11", continuous feed, perforations. (Carton-2300 sheets)

<u>W.B. Mason Co., Inc.</u>	-	<u>\$ 5.79</u>	per carton	20 cartons	<u>\$115.80</u>
Bidder's Name		Bid Price			Sub-Total

5.90

1 part, green bar, sub 20, 11" x 14 7/8" continuous feed, perforations (Carton-2400 sheets)

<u>W.B. Mason Co., Inc.</u>	-	<u>\$ 6.79</u>	per carton	9 cartons	<u>\$61.11</u>
Bidder's Name		Bid Price			Sub-Total

6.90

MULTIPURPOSE PRINTER PAPER - 92 BRIGHTNESS

20 lb. White, 8 1/2" x 11" (Carton- 5000 sheets) LETTER

<u>W.B. Mason Co., Inc.</u>	-	<u>\$ 31.80</u>	per carton	13,103 cartons	<u>\$416,675.40</u>
Bidder's Name		Bid Price			Sub-Total

32.90

20 lb. White, 8 1/2" x 11" (Carton- 5000 sheets) LETTER  
Same paper as above WITH 3- HOLE PUNCHES

<u>W.B. Mason Co., Inc.</u>	-	<u>\$ 33.30</u>	per carton	127 cartons	<u>\$4,229.10</u>
Bidder's Name		Bid Price			Sub-Total

33.80

20 lb. White, 8 1/2" x 11" (Carton- 5000 sheets) LETTER  
Same as above in RECYCLED PAPER

<u>W.B. Mason Co., Inc.</u>	-	<u>\$ 33.30</u>	per carton	1,819 cartons	<u>\$60,572.70</u>
Bidder's Name		Bid Price			Sub-Total

33.80

20 lb. White, 8 1/2" x 14" (Carton- 5000 Sheets) LEGAL

<u>W.B. Mason Co., Inc.</u>	same	<u>\$ 34.30</u>	per carton	225 cartons	<u>\$7,717.50</u>
Bidder's Name		Bid Price			Sub-Total

34.30

20 lb. White, 8 1/2" x 14" (Carton- 5000 Sheets) LEGAL  
Same as above in RECYCLED PAPER

<u>W.B. Mason Co., Inc.</u>	+	<u>\$ 35.30</u>	per carton	571 cartons	<u>\$20,156.30</u>
Bidder's Name		Bid Price			Sub-Total

35.20

20 lb. White, 11" x 17" (Carton- 2500 Sheets) LEDGER

  
Signature of Witness

Annotated

SERSG Bid Tally - PAPER Supplies  
Fiscal Year 2021 - BID OPENING 4/29/20 10:00AM

FY20  
Price  
33.80

relative  
change

W.B. Mason Co., Inc. - \$ 33.30 per carton 181 cartons \$6,027.30  
Bidder's Name Bid Price Sub-Total

20 lb. White, 11" x 17" (Carton- 2500 Sheets) LEDGER  
Same as above in RECYCLED PAPER

W.B. Mason Co., Inc. - \$ 34.30 per carton 57 cartons \$1,955.10  
Bidder's Name Bid Price Sub-Total

34.70

60 lb., 8 1/2" x 11" (Carton-5000 sheets) LIGHT CARDSTOCK

W.B. Mason Co., Inc. + \$ 46.80 per carton 42 cartons \$1,965.60  
Bidder's Name Bid Price Sub-Total

44.90

MULTIPURPOSE PRINTER PAPER - 96 BRIGHTNESS  
20 lb. White, 8 1/2" x 11" (Carton-5000 sheets)

W.B. Mason Co., Inc. + \$ 36.80 per carton 205 cartons \$7,544.00  
Bidder's Name Bid Price Sub-Total

34.90

24 lb. White, 8 1/2" x 14" (Carton-5000 sheets)

W.B. Mason Co., Inc. + \$ 49.90 per carton 47 cartons \$2,345.30  
Bidder's Name Bid Price Sub-Total

45.80

24 lb, White, 11" x 17" (Carton - 5000 sheets)

W.B. Mason Co., Inc. - \$ 46.80 per carton 21 cartons \$982.80  
Bidder's Name Bid Price Sub-Total

49.90

MULTIPURPOSE PRINTER PAPER - 98 BRIGHTNESS  
20 lb. White, 8 1/2" x 11" (Carton-5000 sheets)

W.B. Mason Co., Inc. + \$ 36.80 per carton 27 cartons \$993.60  
Bidder's Name Bid Price Sub-Total

35.90

20 Lb. - Bond Paper  
25% Cotton or Similar, 8 1/2" x 11" (Carton-5000 sheets)

W.B. Mason Co., Inc. - \$ 59.40 per carton 15 cartons \$891.00  
Bidder's Name Bid Price Sub-Total

59.90

Signature of Witness

SERSG Bid Tally - PAPER Supplies  
Fiscal Year 2021 - BID OPENING 4/29/20 10:00AM

*relative change*

*FY20 Price*

**COLORED PAPER**

20 lb.-One Color- 8 1/2" x 11" (Carton- 5000 sheets)

<u>W.B. Mason Co., Inc.</u> +	<u>\$ 37.90</u> per carton	695 cartons	<u>\$26,340.50</u>
Bidder's Name	Bid Price		Sub-Total

*34.80*

20 lb.- Assorted colors- 8 1/2" x 11" (Carton- 5000 sheets)

<u>W.B. Mason Co., Inc.</u> +	<u>\$ 39.90</u> per carton	53 cartons	<u>\$2,114.70</u>
Bidder's Name	Bid Price		Sub-Total

*35.80*

**GRAND TOTALS**

<u>W.B. Mason Co., Inc.</u>	<u>\$560,750.08</u>
Bidder's Name	

*Melissa Santos*  
\_\_\_\_\_  
Signature of Witness

**BID TALLY - Bid Opening -- April 27, 2020  
SERSG FY21 WATER SEWER TREATMENT CHEMICALS**

Annotated  
Bid Tally FY21

<u>Bidder</u>	<u>Bid Price</u>	<u>Unit</u>	<u>Total Quantity</u>	<u>Total Amount of Bid</u>
<b>1 Liquid Potassium Hydroxide, gallons/bulk delivery</b>				
<u>Borden &amp; Remington</u>	<u>3.1033</u>	per gallon	354,530 gallons	<u>\$ 1,102,233.77</u>
<u>Harcros Chemicals Inc</u>	<u>4.5898</u>	per gallon	354,530 gallons	<u>\$ 1,627,221.79</u>
<u>Shannon Chemical</u>	<u>5.3800</u>	per gallon	354,530 gallons	<u>\$ 1,907,371.40</u>
<u>Univar Co</u>	<u>3.1166</u>	per gallon	354,530 gallons	<u>\$ 1,104,928.20</u>
<u>Brenntag NE</u>	<u>3.1700</u>	per gallon	354,530 gallons	<u>\$ 1,123,860.10</u>
<b>2 Liquid Potassium Hydroxide, 55 gal. drums</b>				
<u>Borden &amp; Remington</u>	<u>268.1100</u>	per drum	36 drums	<u>\$ 9,651.96</u>
<u>Harcros Chemicals Inc</u>	<u>239.8500</u>	per drum	36 drums	<u>\$ 8,634.60</u>
<u>Shannon Chemical</u>	<u>232.38</u>	per drum	36 drums	<u>\$ 8,327.16</u>
<u>Univar Co</u>	<u>246.7600</u>	per drum	36 drums	<u>\$ 8,883.36</u>
<b>3 Sodium Fluoride, Coarse Crystals, lbs</b>				
<u>Borden &amp; Remington</u>	<u>0.7608</u>	per pound	34,000 pounds	<u>\$ 30,107.00</u>
<u>Harcros Chemicals Inc</u>	<u>0.8890</u>	per pound	34,000 pounds	<u>\$ 30,226.00</u>
<u>Univar Co</u>	<u>1.0100</u>	per pound	34,000 pounds	<u>\$ 34,340.00</u>
<b>4 Hydrated Lime, lbs</b>				
<u>Borden &amp; Remington</u>	<u>0.2140</u>	per pound	300,000 pounds	<u>\$ 64,200.00</u>
<u>Harcros Chemicals Inc</u>	<u>0.1879</u>	per pound	300,000 pounds	<u>\$ 59,670.00</u>
<u>Univar Co</u>	<u>0.2256</u>	per pound	300,000 pounds	<u>\$ 67,680.00</u>
<u>NBC Distributors</u>	<u>0.2055</u>	per pound	300,000 pounds	<u>\$ 61,650.00</u>
<b>5 Liquid Ferric Chloride, gal.</b>				
<u>Borden &amp; Remington</u>	<u>1.3883</u>	per gallon	81,000 gallons	<u>\$ 116,364.60</u>
<u>Kemira Water Solutions</u>	<u>1.4400</u>	per gallon	81,000 gallons	<u>\$ 116,640.00</u>

*Christina Inbaro*  
Witness Signature

**BID TALLY - Bid Opening -- April 27, 2020**  
**SERSG FY21 WATER SEWER TREATMENT CHEMICALS**

*Annotated*

<u>Bidder</u>	<u>Bid Price</u>	<u>Unit</u>	<u>Total Quantity</u>	<u>Total Amount of Bid</u>
<b>6 Sodium Bisulfite, gal.</b>				
JCI Jones Chemicals	<i>4.29</i> 3.9500	per gallon	5,000 gallons	\$ 19,750.00
Roberts Chemical Co	4.1900	per gallon	5,000 gallons	\$ 20,950.00
Univar Co	4.2900	per gallon	5,000 gallons	\$ 21,450.00
<b>7 Sodium Hydroxide 25% Solution, gal.</b>				
Borden & Remington	<i>1.0785</i> 0.7893	per gallon	198,628 gallons	\$ 156,777.08
Univar Co	1.0870	per gallon	198,628 gallons	\$ 215,908.64
<b>8 Sodium Hydroxide 50% Solution, gallons</b>				
Borden & Remington	<i>1.9197</i> 1.0610	per gallon	8,000 gallons	\$ 8,488.00
Univar Co	2.2236	per gallon	8,000 gallons	\$ 17,788.80
<b>9 Potassium Permanganate, priced per lb (in 5-gal pails)</b>				
Borden & Remington	1.9047	per pound	23,835 pounds	\$ 45,398.52
Harcros Chemicals Inc	1.5800	per pound	23,835 pounds	\$ 37,659.30
Shannon Chemical	<i>1.625</i> 1.5700	per pound	23,835 pounds	\$ 37,420.95
Univar Co	1.7900	per pound	23,835 pounds	\$ 42,664.65
Coyne Chemical	1.8423	per pound	23,835 pounds	\$ 43,911.22
<b>10 Sodium hypochlorite 15% Solution, 5 gal. pails</b>				
Borden & Remington	22.3800	per pail	810 pails	\$ 18,127.80
Roberts Chemical Co	<i>12.20</i> 12.2000	per pail	810 pails	\$ 9,882.00
NBC Distributors	16.2500	per pail	810 pails	\$ 13,162.50
<b>11 Sodium hypochlorite 15% Solution, 15 gal. containers</b>				
Borden & Remington	40.2500	per container	1,212 containers	\$ 48,783.00
Harcros Chemicals Inc	35.7000	per container	1,212 containers	\$ 43,268.40

*Melissa Imbaro*  
 \_\_\_\_\_  
 Witness Signature

**BID TALLY - Bid Opening -- April 27, 2020**  
**SERSG FY21 WATER SEWER TREATMENT CHEMICALS**

*Annotated*

<u>Bidder</u>	<u>FY20 Price</u> <u>Bid Price</u>	<u>Unit</u>	<u>Total Quantity</u>	<u>Total Amount of Bid</u>
<u>Roberts Chemical Co</u>	<u>23.98</u>	<u>per container</u>	<u>1,212 containers</u>	<u>\$ 28,821.36</u>
<u>Univar Co</u>	<u>34.7400</u>	<u>per container</u>	<u>1,212 containers</u>	<u>\$ 42,104.88</u>
<u>NBC Distributors</u>	<u>24.3000</u>	<u>per container</u>	<u>1,212 containers</u>	<u>\$ 29,451.60</u>

**12 Sodium hypochlorite 15% Solution, 55 gal. drums**

<u>Borden &amp; Remington</u>	<u>99.2500</u>	<u>per drum</u>	<u>491 drums</u>	<u>\$ 48,731.75</u>
<u>Harcros Chemicals Inc</u>	<u>91.0000</u>	<u>per drum</u>	<u>491 drums</u>	<u>\$ 44,681.00</u>
<u>Roberts Chemical Co</u>	<u>53.90</u> <u>53.7500</u>	<u>per drum</u>	<u>491 drums</u>	<u>\$ 26,391.25</u>
<u>Univar Co</u>	<u>96.7900</u>	<u>per drum</u>	<u>491 drums</u>	<u>\$ 47,523.89</u>
<u>NBC Distributors</u>	<u>79.7500</u>	<u>per drum</u>	<u>491 drums</u>	<u>\$ 39,157.25</u>

**13 Sodium Hypochlorite 15% Solution, gals./bulk delivery**

<u>Borden &amp; Remington</u>	<u>5.8800</u>	<u>per gallon</u>	<u>164,267 gallons</u>	<u>\$ 965,889.96</u>
<u>Roberts Chemical Co</u>	<u>1.35</u> <u>1.2500</u>	<u>per gallon</u>	<u>164,267 gallons</u>	<u>\$ 205,333.75</u>
<u>Univar Co</u>	<u>1.5900</u>	<u>per gallon</u>	<u>164,267 gallons</u>	<u>\$ 261,184.53</u>
<u>NBC Distributors</u>	<u>1.3300</u>	<u>per gallon</u>	<u>164,267 gallons</u>	<u>\$ 218,475.11</u>

**14 Polymer, in 275 gal totes, priced per lb (NE2276 equiv)**

<u>Aries Chemical</u>	<u>1.25</u> <u>1.2000</u>	<u>per pound</u>	<u>92,000 pounds</u>	<u>\$ 110,400.00</u>
<u>SNF Polydyne</u>	<u>1.3100</u>	<u>per pound</u>	<u>92,000 pounds</u>	<u>\$ 120,520.00</u>
<u>Coyne Chemical</u>	<u>1.3875</u>	<u>per pound</u>	<u>92,000 pounds</u>	<u>\$ 127,650.00</u>

**15 Polymer, 55 gal drums (N-1986 equiv)**

<u>Aries Chemical</u>	<u>720.7500</u>	<u>per drum</u>	<u>4 drums</u>	<u>\$ 2,883.00</u>
<u>Coyne Chemical</u>	<u>742.00</u> <u>697.4074</u>	<u>per drum</u>	<u>4 drums</u>	<u>\$ 2,789.63</u>
<u>Atlantic Coast Polymers</u>	<u>768.0000</u>	<u>per drum</u>	<u>4 drums</u>	<u>\$ 3,072.00</u>

*Melissa Imbaro*  
 \_\_\_\_\_  
 Witness Signature

**BID TALLY - Bid Opening -- April 27, 2020**  
**SERSG FY21 WATER SEWER TREATMENT CHEMICALS**

*Annotated*

<u>Bidder</u>	<u>Bid Price</u>	<u>Unit</u>	<u>Total Quantity</u>	<u>Total Amount of Bid</u>
<b>16 Orthopolyphosphate (70/30 ortho/poly), 55 gal. drums</b>				
<u>Carus Corp</u>	<u>332.3100</u>	per drum	72 drums	\$ <u>23,926.32</u>
<u>Shannon Chemical</u>	<u>313.50</u>	per drum	72 drums	\$ <u>22,399.92</u>
<u>Coyne Chemical</u>	<u>515.6028</u>	per drum	72 drums	\$ <u>37,123.40</u>
<b>17 Citric Acid 50% solution, gallons (min. deliv 500 gal.)</b>				
<u>Shannon Chemical</u>	<u>6.92</u>	per gallon	7,500 gallons	\$ <u>56,025.00</u>
<b>18 Liquid Chlorine 99.5% (150-lb containers), priced per lb</b>				
<u>JCI Jones Chemicals</u>	<u>2.3333</u>	per pound	9,000 pounds	\$ <u>20,999.70</u>
<b>19 Polyaluminum Chloride, gallons (PCH-101 equiv.)</b>				
<u>Holland Co Inc</u>	<u>2.62</u>	per gallon	36,000 gallons	\$ <u>94,320.00</u>
<u>Gulbrandsen Tech</u>	<u>5.1990</u>	per gallon	36,000 gallons	\$ <u>187,164.00</u>
<b>20 Polyaluminum Chloride, gallons (PCH-180 equiv.)</b>				
<u>Holland Co Inc</u>	<u>2.75</u>	per gallon	13,000 gallons	\$ <u>35,750.00</u>
<u>Gulbrandsen Tech</u>	<u>5.1990</u>	per gallon	13,000 gallons	\$ <u>67,587.00</u>
<b>21 Ammonium Hydroxide 29%, 15-gallon poly pails</b>				
<u>Borden &amp; Remington</u>	<u>56.8000</u>	per pail	100 pails	\$ <u>5,680.00</u>
<u>Univar Co</u>	<u>57.43</u>	per pail	100 pails	\$ <u>5,648.50</u>
<b>22 Sodium Aluminate, gallons</b>				
<u>Holland Co Inc</u>	<u>3.62</u>	per gallon	15,000 gallons	\$ <u>54,300.00</u>
<b>23 Glycerin Based Supplemental Carbon, gal.</b>				
<u>Environmental Oper Sol</u>	<u>2.10</u>	per gallon	100,000 gallons	\$ <u>215,000.00</u>
<b>24 Sodium Chloride, food grade (50# bags) priced per lb</b>				
<u>Harcros Chemicals Inc</u>	<u>0.1876</u>	per pound	19,000 pounds	\$ <u>3,676.50</u>

  
 \_\_\_\_\_  
 Witness Signature



Town of Norfolk

Blythe Robinson &lt;brobinson@norfolk.ma.us&gt;

---

**change of hours**

1 message

---

**Carol Greene** <cgreene@norfolk.ma.us>  
To: Blythe Robinson <brobinson@norfolk.ma.us>

Mon, May 18, 2020 at 10:20 AM

Good morning,

Thank you for adding this to the agenda for tomorrow night.

I would like to request that the Select Board consider setting the vote in person hours for the Annual Town Election to 10AM - 5PM I feel that limiting in person hours, and promoting early vote by mail is the safest option for our residents and poll workers alike.

The ability to change the hours was included in the bill signed by the Governor that allowed for early vote by mail.

Previously for all cities/towns hours are 7AM-8PM

Just for note/comparison Wrentham is changing their hours to 9AM - 2PM and Plainville already changed theirs to 12PM-5PM

I plan to do a town wide phone call letting residents know of the change as well as utilizing the press/facebook/website and hopefully the light up sign board.

Best Regards,

Carol Greene  
Town Clerk  
Justice of the Peace, Notary Public

Town of [Norfolk](#)  
[1 Liberty Lane](#)  
1-508-528-1400

Please be advised that the Secretary of State has determined that any e-mail sent by or received by municipal employees is a public record.




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**Fwd: Coronavirus Daily Update: 5.6.20**

1 message

**Nancy Langlois** <nlanglois@norfolk.ma.us>  
 To: Blythe Robinson <brobenson@norfolk.ma.us>  
 Cc: Judith Lizardi <jlizardi@norfolk.ma.us>

Thu, May 14, 2020 at 9:53 AM

Good Morning,

I spoke with Chuck Horne from Eagle Brook Saloon this morning regarding reopening of restaurants when allowed by the State of Massachusetts. He passed along the attached information and would like to bring it to our attention to begin discussions if possible. The MRA is hopeful that more detailed information from the State will be forthcoming next Monday.

Would we want to put it on the May 19th agenda as a discussion item just to keep the Board informed and begin the thought process?

Nancy

----- Forwarded message -----

From: **Chuck Horne** <hornes5@aol.com>  
 Date: Thu, May 14, 2020 at 9:31 AM  
 Subject: Fwd: Coronavirus Daily Update: 5.6.20  
 To: Nancy Langlois <nlanglois@norfolk.ma.us>

Sent from my iPhone

Begin forwarded message:

From: Massachusetts Restaurant Association <bluz@themassrest.org>  
 Date: May 6, 2020 at 6:38:22 PM EDT  
 To: [Hornes5@aol.com](mailto:hornes5@aol.com)  
 Subject: Coronavirus Daily Update: 5.6.20  
 Reply-To: [bluz@themassrest.org](mailto:bluz@themassrest.org)



## Coronavirus Daily Update 5.6.20

### Coronavirus update 5/6/20

#### Start to communicate with local officials

Massachusetts has not released any plans yet regarding what re-open will look like. However, we have reviewed numerous plans from other states that have begun the re-open process. One common theme that keeps reoccurring is maximizing available outdoor dining space. Some states have gone as far as only allowing outdoor dining.

Operators have already been thinking about how to maximize outdoor dining opportunities, including patios and parking lots where available. In Massachusetts, we know that this is a two-step process as both local officials and the ABCC need to approve any change in premises. The MRA has advocated that municipalities should be as flexible as possible allowing restaurants to expand their footprints, this includes relaxing local

approval process and re-configuring outdoor space such as sidewalks, streets and neighboring spaces.

As an industry, we do not have to wait for these rules to be written. Operators should begin contacting their local licensing authorities to determine what steps would be required to alter the existing footprint. Many municipalities have expressed a desire to be flexible and want to work with their licensed establishments to get them up and running. By starting that process now, operators can potentially expedite the approval process and avoid any potential logjam that comes with written rules.

### **ServeSafe Reopen Guidance**

The National Restaurant Association released **guidance** for reopening restaurants, which provides a basic summary of recommended practices that can be used to help mitigate exposure to the COVID-19 virus. The document is meant to be used in conjunction with instruction operators receive from authorities during their reopening phase-in. The guidance focuses on food safety, cleaning and sanitizing, employee health monitoring and personal hygiene, and social distancing. Each section includes a list of actionable items an operation should consider as it evaluates its safety procedures. It builds on already established best practices and available requirements that address specific health and safety concerns related to the spread of COVID-19. Included in the document are highlights of the recently released Food and Drug Administration's "**Best Practices for Retail Food Stores, Restaurants, and Food Pick-Up/Delivery Services During the COVID-19 Pandemic.**"

[Click here for guide](#)

### **Webinar on Business Interruption Insurance Claims**

Tune in **Wednesday, May 13 at 4:00 p.m. EDT**, to find out how your business interruption insurance is playing out. As the restaurant and foodservice industry continues to grapple with the impact of COVID-19 and government shut-down orders, many have sought business interruption coverage under commercial property insurance policies. To date, insurers have routinely refused to pay these claims. Many policyholders have sued, and many more are considering whether to take legal action. Angelo Amador, executive director of the Restaurant Law Center, with partners at Jenner & Block LLP, will walk through legal and practical considerations around business interruption claims and what they mean for the restaurant and foodservice industry.

They will discuss:

- Key policy provisions and exclusions, and how they may vary across policies;
- Critical legal questions related to coverage, including whether physical loss or damage is required, a virus exclusion applies, and civil authority coverage is triggered;
- Current state of litigation, including pending federal and state class actions across the country and applications to consolidate and coordinate the cases through a federal "multidistrict litigation";
- Important practical considerations in deciding what your company should do.

[Click to register](#)

Massachusetts Restaurant Association  
160 East Main Street, Suite 2, Westborough, MA 01581  
Phone: (508) 303-9905 [www.themassrest.org](http://www.themassrest.org)



Visit our website

Massachusetts Restaurant Association | 160 East Main Street, Suite 2, Westborough, MA 01581

5/14/2020

Town of Norfolk Mail - Fwd: Coronavirus Daily Update: 5.6.20

[Unsubscribe hornes5@aol.com](mailto:hornes5@aol.com)

[Update Profile](#) | [About Constant Contact](#)

Sent by [bluz@themassrest.org](mailto:bluz@themassrest.org) in collaboration with



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***Nancy A. Langlois***  
Executive Assistant  
Town of Norfolk  
One Liberty Lane  
Norfolk, MA 02056  
(508) 440-2801

05/05/2020 11:19  
9730rrov

Town of Norfolk - LIVE  
PRELIMINARY ACCOUNTS PAYABLE WARRANT REPORT

P 1  
apwarrnt

DATE: 05/05/2020 WARRANT: 45V20 AMOUNT: \$ 109,537.98

\$	46,117.15
\$	17,137.37
\$	2,467.54
\$	510.37
\$	526.70
\$	24,714.06
\$	5,525.76
\$	12,045.07
\$	493.96
<b>\$</b>	<b>109,537.98</b>

TO THE TREASURER:

PAY TO EACH OF THE PERSONS NAMED IN THE ABOVE WARRANT, ACCOMPANYING SCHEDULES OF BILLS PAYABLE THE SUMS SET AGAINST THEIR RESPECTIVE NAMES, AMOUNTING IN THE AGGREGATE SHOWN ABOVE, AND CHARGE THE SAME TO THE APPROPRIATIONS OR ACCOUNT INDICATED.

APPROVED

FINANCE DIR TODD BENDMARK

SELECTMEN KEVIN KALKUT

SELECTMEN CHRISTOPHER WIDER

SELECTMEN CAROLYN C. VAN TINE

\*\*\*\*\*

SCHOOL BILLS

SCHOOL COMMITTEE  
THOMAS DOYLE

SCHOOL COMMITTEE  
PAUL COCHRAN

SCHOOL COMMITTEE  
JENNIFER WYNN

SCHOOL COMMITTEE  
MEDORA CHAMPAGNE

SCHOOL COMMITTEE  
JEFFREY CURRY

DATE: 05/12/2020 WARRANT: 46VS20 AMOUNT: \$ 69,090.88

TO THE TREASURER:

PAY TO EACH OF THE PERSONS NAMED IN THE ABOVE WARRANT, ACCOMPANYING SCHEDULES OF  
BILLS PAYABLE THE SUMS SET AGAINST THEIR RESPECTIVE NAMES, AMOUNTING IN THE  
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INDICATED.

APPROVED

  
FINANCE DIR TODD LINDMARK

  
SELECTMEN KEVIN KALKUT

SELECTMEN CHRISTOPHER WIDER

SELECTMEN CAROLYN C. VAN TINE

\*\*\*\*\*

SCHOOL BILLS

SCHOOL COMMITTEE  
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SCHOOL COMMITTEE  
JENNIFER WYNN

SCHOOL COMMITTEE  
MEDORA CHAMPAGNE

SCHOOL COMMITTEE  
JEFFREY CURRY

7,555.86 +  
67,608.93 +  
3,926.09 +  
69,090.88 \*



05/12/2020 12:12  
9730rrov

Town of Norfolk - LIVE  
PRELIMINARY ACCOUNTS PAYABLE WARRANT REPORT

P 1  
apwarrrt

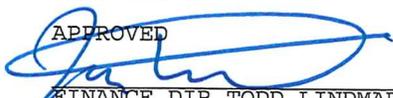
DATE: 05/12/2020 WARRANT: 46V20 AMOUNT: \$ 234,053.01

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\$	842.71
\$	2,720.45
\$	34,637.37
\$	345.36
\$	4,824.72
\$	19,962.34
\$	2,577.43
\$	1,156.00
<b>\$</b>	<b>234,053.01</b>

TO THE TREASURER:

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INDICATED.

APPROVED



FINANCE DIR TODD LINDMARK



SELECTMEN KEVIN KALKUT

SELECTMEN CHRISTOPHER WIDER

SELECTMEN CAROLYN C. VAN TINE

\*\*\*\*\*

SCHOOL BILLS

SCHOOL COMMITTEE  
THOMAS DOYLE

SCHOOL COMMITTEE  
PAUL COCHRAN

SCHOOL COMMITTEE  
JENNIFER WYNN

SCHOOL COMMITTEE  
MEDORA CHAMPAGNE

SCHOOL COMMITTEE  
JEFFREY CURRY

05/10/2020 09:23  
9730rrov

Town of Norfolk - LIVE  
PRELIMINARY ACCOUNTS PAYABLE WARRANT REPORT

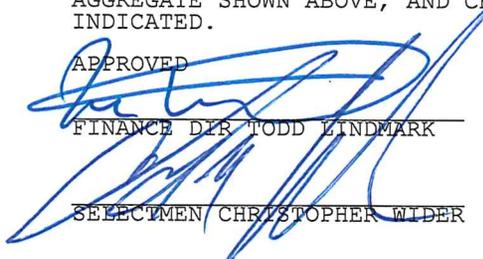
P 1  
apwarnt

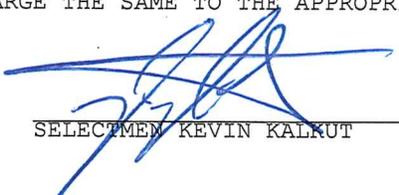
DATE: 08/20/2019 WARRANT: 08CS20 AMOUNT: \$ 700.00

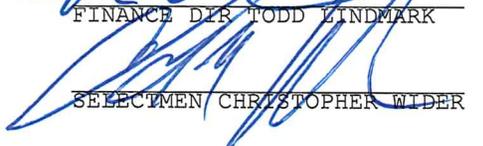
TO THE TREASURER:

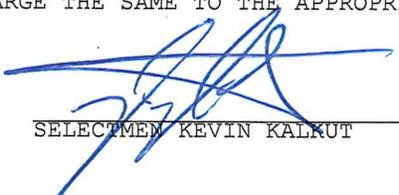
PAY TO EACH OF THE PERSONS NAMED IN THE ABOVE WARRANT, ACCOMPANYING SCHEDULES OF  
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INDICATED.

APPROVED

  
FINANCE DIR TODD LINDMARK

  
SELECTMEN KEVIN KALKUT

  
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\*\*\*\*\*

SCHOOL BILLS

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MEDORA CHAMPAGNE

SCHOOL COMMITTEE  
JEFFREY CURRY

**Norfolk Select Board's Open Session Meeting Minutes  
May 5, 2020**

**This meeting was held as a Remote Access Zoom Virtual Meeting.**

Members Present: Kevin Kalkut; Christopher Wider; CiCi Van Tine. Members Not Present: None. Also Present: Blythe Robinson, Town Administrator; Todd Lindmark, Finance Director; Judith Lizardi, Executive Assistant.

Mr. Kalkut called the Remote Access Zoom Virtual Meeting to order at 7:00 p.m. He announced this meeting is being both video and audio recorded. He read a statement regarding the Massachusetts State of Emergency and the associated state legislation allowing towns to hold remote access virtual meetings during the COVID-19 pandemic crisis. He reviewed that in accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the May 5, 2020, 7:00 p.m. public meeting of the Norfolk Select Board shall be physically closed to the public to avoid group congregation. Alternative public access to this meeting shall be done via Zoom online video conferencing. This application will allow users to view the meeting and provide comments during allocated windows as outlined in the Board's Public Comment Policy. He noted the Zoom Meeting link and the Zoom Meeting call-in number are provided on the agenda. He stated that all supporting materials have been published to the website.

Ms. Robinson reviewed the agenda.

Public Meeting on the laying out of Nichols Way for acceptance at the Annual Town Meeting

Ms. Robinson stated that a step in the process of accepting a town road as a public way includes a public meeting prior to Town Meeting called by the Select Board to take public input. At this meeting, the Select Board needs to vote to lay out Nichols Way substantially in the location of the named private way. This vote is scheduled for later in tonight's agenda under Action Items.

Mr. Rich McCarthy, Town Planner, confirmed all conditions have been met for this road acceptance. He stated the Planning Board held their meeting on April 14, 2020 and voted to recommend the street be accepted. Mr. Tom DiPlacido, applicant and developer of Nichols Way, confirmed all required signatures have been obtained confirming the work completed on Nichols Way. He stated there were no required improvements to be made on Holbrook Street. Mr. McCarthy confirmed a waiver was granted for only one sidewalk.

A motion was made by Mr. Wider to close the public hearing on the laying out of Nichols Way for acceptance at the Annual Town Meeting. It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

COVID-19 Updates

Ms. Robinson referenced her May 4, 2020 COVID-19 Update posted on the Town's website. She noted that there is one new case of COVID-19 in Norfolk since April 30, 2020. She stated that effective May 6, 2020, Governor Baker issued an order requiring face masks or cloth face coverings in public places where social distancing is not possible; this applies to both indoor and outdoor spaces. She stated that staff will start planning for reopening so when the public can reenter Town buildings, safety protocols are in place for both staff and the public. The Board of Health has a scheduled public meeting on May 7, 2020; they will also take up the issue of face masks.

### Public Comment

Ms. Donna Jones, 64 North Street, commented on the cover of the 2019 Town Annual Report which is an item on tonight's agenda. She said she voted for the photograph of the Police Station/MECC provided in the meeting packet. She suggested touch up be done on any photographs to be used.

### **Action Items**

#### Please consider adjustments to the FY21 proposed budget

Ms. Robinson stated that at the last meeting, a majority of the Select Board indicated its continued concern that the COVID-19 pandemic would have a detrimental effect on the finances of the Town for FY21. No specific guidance has been received from the State about adjustments to those revenue categories since that last meeting. In conjunction with the Norfolk Public Schools, they put together a measured and reasoned option to reduce the budget in absence of this information. They have also put together information on what other towns are doing in their budget approach. As a result, a tiered proposal has been developed for the Select Board to consider at this meeting. Three tiers are as follows: 1.) keep the budget at the 2.4 percent increase which is already lower than what has been put forth in past years; 2.) apply the anticipated State grant of approximately \$380,000 from adding Mendon and Millville to the regional dispatch center and reduce the budget increase to 1.54 percent; 3.) assume a decrease of approximately 10 percent for both State aid and local receipts and reduce the budget by approximately \$983,000. A memo along with a PowerPoint presentation which outlines the highlights of the plan is included in the Select Board's meeting packet. She stated that the collective recommendation is that at this time it is not appropriate to go deeper than this because there is no information to suggest otherwise. The budget can be looked at again further into the year, and additional adjustments can be made, if needed. She stated that she does not recommend using any of the Town's general fund or stabilization funds at this time. She stated that where the reductions would be made have not been identified. The Select Board makes the decision at one level tonight about reductions; however, the Advisory Committee needs to take a position on the motion and then Town Meeting needs to decide on what they are going to do. If the decision is to reduce the budget by approximately \$1 million, that is the trigger for all departments to determine how to achieve this. Then the budget is implemented and they wait to see what other information comes; if State revenue is not received, they will review it and if cuts were not that deep then they could restore things that were cut. She stated there has also been talk about a possible federal stimulus package, but still too early for any information on this. Pandemic expenses are still being tracked as 75 percent of those expenses can be received back.

Mr. Lindmark reviewed the PowerPoint presentation titled FY2021- Budget Revenue Analysis provided in the Select Board's meeting packet. Mr. Wider stated that it is his perspective that they should plan for the worst. He stated they have to look at option #3 to reduce the budget by approximately \$983,000, and that is not even as conservative as he would be. It should be reduced by \$1.3 million. He does not want to see any layoffs. He would have liked more work done in the 2020 budget to make reductions. He stated there is no guarantee from the State that the Town is going to get the MECC grant. He wished the unions would have already started initiating the cuts they could offer to the Town. It would be better for employees to know this now. Ms. Robinson stated that there are some open positions that have not been filled and the schools have renegotiated bus contracts. She discussed that when a person is eliminated from staff, 39 weeks of unemployment must be paid; the Town self-funds unemployment. Superintendent of Schools Ingrid Allardi discussed Chapter 70 funding. She noted the State is anticipating about \$4.4 billion in revenue reductions. However, Chapter 70 is protected by statute so they will be reducing that less than other areas. Therefore, she is not expecting any reduction that would come close to 10 percent for those programs. Mr. Wider

said he does not want to see layoffs, but people need to be realistic and look at the budget increases from year to year. He wants Norfolk to be proactive and make serious concessions in salary increases. Ms. Robinson stated they have reached out to the unions; however, unions have contracts with the Town and they have no obligation to come to the table and bargain. Ms. Van Tine stated avoiding layoffs is important. She likes the conservative approach and thinks the cuts should be handled now. She thinks there is going to be reduction in State funding. She is more than happy with a reduction to the amount of \$983,00, and now is the time to do this. Mr. Kalkut said he has considered this greatly from all perspectives. He leans on a data-driven approach and noted the data from other communities. He likes the three-level tiered response to plan appropriately. He noted Norfolk already has a low commercial base and will not face impacts that other communities will. It is a very lean budget, and it does not have a lot of fluff to reduce. Reduction of people and reduction in service should wait until it is known what the impact will be. He stated that he does not feel comfortable with the reduction of \$983,000 until information is known. He would prefer to wait until the Fall Town Meeting to make any further cuts.

Mr. Peter Chipman, 5 Overlea Road, asked how real is the MECC funding and said the State has a \$4.4 billion shortfall projected. He asked if the potential for the MBTA assessment being raised was factored in the cherry sheet. Ms. Robinson reviewed the timeline of the MECC grant. Mr. Lindmark stated he did not expect the MBTA assessment to affect the cherry sheet. Ms. Jen Wynn, 3 Hemlock Lane, stated that waiting until August to pass a budget would be detrimental to the school children. She asked if it was possible to not have layoffs with a \$1.3 million reduction. Ms. Susan Klein, 11 Keeney Pond Road, asked if cuts were going to be applied evenly across the board, if the unions will not renegotiate will layoffs begin now or at a future date, if anything was built into the budget for possible requirements from the State for social distancing in the schools, and if the three new fire/police recruits would continue to go through the academy. She stated that a high teacher-to-student ratio will affect the Town's rating which affects property values. Ms. Robinson said she would be meeting with Superintendent Allardi, Todd Hassett, and Superintendent Zinni to make fair and appropriate cuts across all the organization. Dr. Allardi stated that they have already worked hard on the budget. The majority of the \$983,000 budget cuts would fall to the schools, requiring salary concessions and elimination of new positions. She stated they must notify staff of cuts by June 15<sup>th</sup>; the employee would be eligible for unemployment through the summer. Also, they could lose children to the charter school. She stated it is difficult to eliminate/change teacher positions and staffing once school has started. Superintendent Zinni pointed out they will do their best to reduce costs in every area possible, but it is unlikely it will not impact staff. He stated reductions have to be reviewed with Plainville and Wrentham. He said they do not know what it will look like to reopen schools in September. They are hearing information about precautions and requirements that will have to be taken to reopen schools. Dr. Allardi said there are no contingency funds in her budget for items such as clearing supplies, maintenance, etc., for this new situation.

Mr. Wider clarified his position that he is comfortable with the approximately \$983,000 reduction at this time. Ms. Van Tine clarified that she is comfortable with the \$983,000 reduction at this time. Mr. Kalkut said he is not comfortable with the \$983,000 reduction.

A motion was made by Mr. Wider that the Board approve the FY21 budget decreased by \$983,063 and take only half of the MECC reduction at this time. It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – nay. Vote: Yes-2; No-1.

Please consider voting to lay out of Nichols Way for acceptance at the Annual Town Meeting

Ms. Robinson stated that she had nothing further to add from the discussion of this item at the beginning of the meeting.

A motion was made by Mr. Kalkut that the Board vote to lay out Nichols Way substantially in the location of the private way known as Nichols Way. It was seconded by Mr. Wider. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Please consider opening the warrant for the annual town meeting to add an article regarding an article sponsored by the CPC to establish a rental assistance fund

Ms. Robinson stated that the Community Preservation Committee has made a request to add an article to the warrant which would enable the Town to offer rental assistance to qualifying households that have experienced a loss of income due to the COVID-19 pandemic. The Affordable Housing Trust has been working on the details regarding this program as they would be responsible for administration of the funds, which are proposed to be \$50,000. A copy of the draft warrant article as reviewed by Town Counsel and some background about the program are included in the Select Board's meeting packet. She noted that a citizens' petition was received this morning and was forwarded to the Select Board. The signatures have been reviewed by the Town Clerk, and there are more than 10 signatures. Town Counsel and the Moderator were consulted. The recommendation is to amend the proposed motion to include this citizens' petition.

Ms. Susan Jacobson, Municipal Affordable Housing Trust Director, provided background on how this item was brought forth to the Trust. The CPC held a meeting and approved this item with one abstention vote, one no vote, and the remaining votes yes. Ms. Van Tine said she thinks this makes sense. She said that the warrant should be reopened to add this item and the citizens' petition.

A motion was made by Mr. Kalkut that the Board open the annual town meeting warrant to add an article regarding an article sponsored by the CPC to establish a rental assistance fund, as well as to add the citizens' petition submitted this morning. It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Please consider executing a contract with WasteZero for the provision of Transfer Station Trash Bags

Ms. Robinson stated that included in the Select Board's meeting packet is a proposed contract with WasteZero for the Town and its partner retailers to purchase trash bags to sell to residents starting July 1, 2020. This is part of the revamped system to operate the Transfer Station next fiscal year. The State bid out this service and this company is approved provider. She stated the contract is being reviewed by Town Counsel and he is negotiating changes. She recommended the contract be approved subject to Town Counsel's review. This will allow the contract to continue to move forward and have things in place for July 1, 2020.

Mr. Wider asked if the plastic bags used in this program have any relation to the State's talk about having a ban on plastic bags. Ms. Robinson stated that the State's proposed ban being worked on was for single-use plastic bags.

A motion was made by Mr. Kalkut that the Board approve a contract with WasteZero for the provision of Transfer Station Trash Bags pending review by Town Counsel. It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Please consider an open meeting law complaint regarding the April 21<sup>st</sup> meeting

Ms. Robinson reviewed that after the April 21, 2020, Select Board meeting, resident Peter Chipman submitted the complaint included in the Select Board's meeting packet indicating he believes there was an intentional violation of State law in that he was not afforded an opportunity to comment regarding the contract for the DPW Director. He requests that the vote be reconsidered after further public input is provided. He is also requesting that the Select Board Chair no longer act as monitor during the meetings. The State requires that the Select Board take this up complaint before it is submitted to the State.

Mr. Chipman stated he wanted to speak about the contract for the DPW Director position at the last meeting. This contract is not fair to the Town. The funding is not tied to any type of Town meeting action. With the coronavirus situation, he stated he is shocked that the Select Board is even considering this and asked why do they need this contract. He said the previous person picked for this position is working in another town and does not have a contract. These contracts are an awful legacy from the last administration. Mr. Kalkut confirmed the point of Mr. Chipman's complaint was that he was unable to voice his concerns when the agenda item was open at the last meeting. He reviewed the procedures for the raised-hand function during remote meetings. He stated that he did not intentionally miss any raised hands. He does not believe the meeting was handled inappropriately during the public comment section. Moving forward, he would like to have an administrative assistant work on the administration of the remote meeting with him. He hopes this will alleviate Mr. Chipman's concern. Ms. Jen Wynn thanked Mr. Kalkut for multi-tasking during the remote meetings. She stated that she is not used to contracts for municipal employees being openly discussed at meetings. Ms. Susan Jacobson also noted there are challenges to monitoring a Zoom meeting.

Mr. Kalkut stated that he does not believe a vote is required on this item.

Please consider re-voting the DPW Director contract for procedural reasons

Ms. Robinson stated that at the April 21, 2020, Select Board meeting by a 2 to 1 vote, the appointment of the DPW Director and approval of the contract was made. However, the recording of the vote does not appear to include a second to the motion which is needed. Whether it was either not clearly captured or did not take place, it is recommended that the Board re-vote to appoint the DPW Director and approve the contract. The contract has already been signed by a majority of the Board and Mr. Crane.

Mr. Kalkut confirmed that this vote is simply a formality to audibility vote again on this item.

A motion was made by Mr. Kalkut that the Board ratify the recommendation of the Town Administrator to appoint Blair Crane to the position of DPW Director and authorize a contract for the position as proposed effective April 27, 2020. It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Wider – nay; Ms. Van Tine – aye; Mr. Kalkut – aye. Vote: Yes-2; No-1.

**Discussion Items**

Please discuss holding the annual Memorial Day Parade

Ms. Robinson reviewed that the Governor has extended the stay at home advisory to May 18, 2020 which precludes any gatherings of more than 10 persons. It is impossible to know whether this advisory will be lifted prior to May 25<sup>th</sup>, which leads to this discussion about whether the parade and ceremonies should be cancelled or modified in some way. The master of ceremonies and others

involved in the event have been consulted, and their responses are included in the Select Board's meeting packet, and an additional email was sent this morning.

Mr. Kalkut said that even if the current restrictions are in place, he would like to execute some type of ceremony within the guidelines as this is a very important day. Mr. Wider agreed and said that celebrating Memorial Day is celebrating democracy and whatever can be done to celebrate this should be done. Ms. Van Tine agreed. Mr. Kalkut confirmed the Select Board is in consensus that they would like to execute a small gathering of up to 10 people and review any additional ideas to bring the celebration and remembrance to residents during this time of the stay-at-home order. Ms. Robinson suggested Mr. McCarty guide the Town about what would work. Select Board members agreed the information provided by Mr. McCarty in his letter was a good place to start.

Please discuss suggestions for the cover of the 2019 annual town report

Ms. Robinson stated that the Town's 2019 Annual Report is ready to be submitted to the printer; however, the cover artwork to use needs to be decided. Included in the Select Board's meeting packet are several options for review including the police station completed in that year, the renovated Tramp House, and a picture of the Town Hall clock being replaced with assistance from the fire department. She noted that the cover art of the Annual Report is important to recognize significant events that happened in the community during that year. She would like to make sure the larger community is happy with the outcome of the cover.

Ms. Van Tine agreed with Ms. Jones and Ms. Robinson regarding honoring the new police station although there is some controversy surrounding it. However, she noted that the police station picture is not as pretty as the other pictures. Therefore, her selection is the Tramp House. Mr. Wider said he likes the picture of the Tramp House as it is historical and it represents a welcoming to Norfolk; it is simple and involves the community. He noted the Tramp House was recently renovated. Mr. Kalkut agreed he liked the closer picture of the Tramp House.

**Report of Warrants**

The following warrants have been signed:

A motion was made by Mr. Wider to approve the following warrants:

- 4/21/2020 43V20 \$41,313.46
- 4/24/2020 21P20 and 21PS20 \$798,361.66
- 4/28/2020 44V20 \$702,461.10
- 4/28/2020 44VS20 \$44,914.69

It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

**Approve Minutes**

A motion was made by Ms. Van Tine that the Board approve the minutes of the March 17, 2020 regular meeting. It was seconded by Mr. Wider. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Public Comment

Ms. Medora Champagne, 2 Seneca Street, School Committee member, asked if it was the intention of the Select Board that if the budget shortfalls are not realized, the Select Board will reallocate those funds back to the schools or Town departments. Ms. Van Tine said she is mindful that the reduction in the budget is due to the pandemic; so, her opinion is yes. If the budget is reduced \$983,000 to hit where they are thinking the State will end up and it is approved at Town Meeting, and as a result the budget is reduce and then proven wrong as the State funds more than what was thought, then we should go back to the 1.54 percent increase. That is what seems fair and equitable. She stated that she is only supporting a reduction because of the anticipated reduction is State funds. If the Town gets those funds, the funds should be reinstated to where the money was before. Mr. Wider stated that he echoed what Ms. Van Tine said; it is only fair and equitable to restore what they can if the State can fund the budget again. Mr. Kalkut stated he agreed. Ms. Susan Klein thanked Ms. Van Tine for her comments. She asked if there is a way to revisit the health insurance retiree benefits to raise it up to 50 percent versus 35 percent as the item was discussed before knowing the current budget cuts. This would be \$120,000 more to the budget. If we are asking schools, police, and fire to make cuts, this may be a place to revisit. Mr. Kalkut said this will be taken under advisement and maybe put on the next agenda. Mr. David Rosenberg, 123 North Street, stated concern about Mr. Chipman's open meeting law complaint and read the procedure regarding how a complaint must be handled. Mr. Kalkut confirmed that the Select Board would prepare a written response.

At 9:56 p.m., a motion was made by Mr. Kalkut to adjourn the meeting. It was seconded by Mr. Wider. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

The next meeting of the Norfolk Select Board is scheduled to be held remotely on Tuesday, May 19, 2020, at 7:00 p.m.

This is a true and accurate report of the Select Board's remote meeting of May 5, 2020.

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CiCi Van Tine, Clerk