

**POLITICAL SOLICITATION ACTIVITIES
TRANSFER STATION FACILITY
POLICY**

PURPOSE: The purpose of this policy is to ensure political activities at the Transfer Station are conducted in an orderly manner without interference with public or facility operations.

Requests to solicit at the Transfer Station for the purpose of handing out flyers to residents, and/or campaigning for any political election must be received by the Board of Selectmen's office no later than 4 p.m. the Thursday before a Selectmen's meeting. Requests made after Thursday will not be permitted to campaign at the Transfer Station that subsequent weekend. Individuals or groups not requesting permission, or not receiving permission, will be asked to leave the Transfer Station facility/property by the Transfer Station operators.

Solicitations must be conducted so as not to obstruct the flow of vehicle traffic within the Transfer Station. Additionally, political information, including signs and vehicles, shall be located in a manner to allow a free flow of traffic throughout the Transfer Station. The Highway Superintendent, or his designee, may designate an area within the Transfer Station to which all solicitations must be limited. Under no circumstances will solicitations be permitted in:

- entrance to Transfer Station;
- vehicle back-up zone to compacter units;
- exit to Transfer Station

Children under the age of 14 assisting with the campaign *must* be supervised at all times. Failure to provide adequate supervision, as determined by the Transfer Station operators, will be grounds for suspension of activities. A maximum of four (4) people total – two(2) adults (21 years of age or older), and two(2) children will be allowed. The number of children shall not exceed the number of adults. No children under the age of 7 may participate. The Board of Selectmen may limit the number of organizations and groups conducting solicitations at one time.

If in the opinion of the board of Selectmen or Chief of Police, police details or other Town services are required, the individual may be expected to be responsible for the cost of these services.

The Board of Selectmen may establish special conditions, deemed in the Town's best interest, as part of any approval issued.

PER ORDER OF THE NORFOLK BOARD OF SELECTMEN