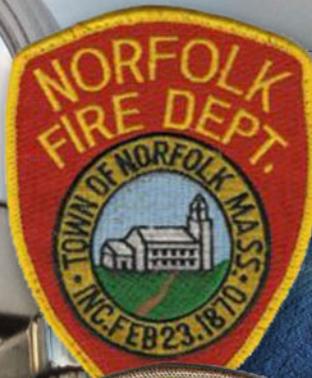
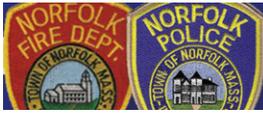


Renovations

NORFOLK POLICE & FIRE STATIONS

NORFOLK, MASSACHUSETTS
MARCH 26, 2015





Qualifications for Architectural/Engineering Design Services

Norfolk Police & Fire Stations

Norfolk, Massachusetts
March 26, 2015

Submitted By:

Kaestle Boos Associates, Inc.
325 Foxborough Blvd., Ste. 100
Foxborough, MA 02035
(508) 549-9906

Contact Persons:

Michael J. McKeon, AIA, LEED AP ~ Principal-in-Charge
mmckeon@kba-architects.com

Todd Costa, RA ~ Project Manager
tcosta@kba-architects.com





March 26, 2015

Norfolk Public Safety Building Committee
Town of Norfolk
c/o Office of the Town Administrator
One Liberty Lane, 2nd Floor
Norfolk, MA 02056

**Re: Architectural/Engineering Design Services for the Norfolk Police and Fire Stations
Construction Project, Norfolk, MA**

Dear Members of the Norfolk Public Safety Building Committee:

This project includes the fit-out of an existing building at 14 Sharon Avenue for a new Norfolk Police Station and renovation of the existing public safety facility at 117 Main Street for the Norfolk Fire Department. To accomplish these goals, a team with relevant experience; an understanding of critical criteria; and the creativity to generate successful design solutions that fulfill the programmatic goals and exceed the expectations of the community, is needed. The Kaestle Boos Associates, Inc. ("Kaestle Boos") team offers all the ingredients for the successful completion of the Norfolk Police and Fire Stations building project: *the extensive resources of a larger firm mixed with the superior service and attention to detail of a small firm* all rolled into one!

For more than 50 years, Kaestle Boos has provided public safety facility planning and design services. We have completed more than 100 police, fire and public safety facility projects including new facilities and renovation projects. Our experience includes the fit-out and renovation of a former jewelry factory for use by the North Attleboro Police Department. Additional experience includes police stations for the Towns of Bellingham, Acushnet, Sharon, and Holliston. We have also, once again, included firematic programming and design specialist Robert Mitchell on our team. He is a leader in fire station renovation projects and has recently worked with Kaestle Boos on the design of the award-winning Holden Public Safety Facility, the new Chatham Fire Headquarters, and the Carver Fire Headquarters.

Kaestle Boos's proposed design team possesses important relevant skills and expertise that will directly benefit your project.

- We understand the space requirements for modern police, fire and EMS departments, but most especially the need to "design to the mission." Experience has taught us that there is no "one size fits all" in public safety design. Our programming specialists and space planners will refine the space needs program and develop floor plans which support your operations efficiently.

325 Foxborough Boulevard, Suite 100, Foxborough, MA 02035
Phone: 508-549-9906 ▲ Fax: 508-549-9907

Additional office located in Connecticut

Email: kba@kba-architects.com ▲ Web: www.kba-architects.com



- We are familiar with the existing Norfolk Public Safety Facility building. We completed the feasibility study and initial space needs programs and therefore have an existing knowledge of the building, including areas of concern which will need to be addressed in the renovation design. This knowledge will allow us to hit the ground running with our design plans.
- The proposed design team has successfully worked together on previous projects. Kaestle Boos and our engineering consultant Garcia Galuska DeSousa have completed numerous public safety projects including the Harwich Police Station, North Attleboro Police Station, and Foxborough Public Safety Facility. Our architects and engineers are all licensed and registered by the Commonwealth of Massachusetts.
- Our office is located less than 8 miles from the existing Norfolk Public Safety Facility, and even less to the new site for the Norfolk Police Station. We can be on-site quickly to answer question or address any concerns.
- Our best work is the result of creative interaction with our project partners - we excel at *listening and observing* prior to designing. We are ready to begin your project immediately, and we have the staff and capacity to meet your preferred schedule.

Kaestle Boos does not have any exceptions or modifications to the Contract for Designer Services Agreement.

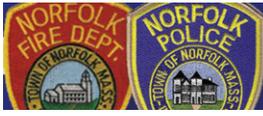
We are committed to working with you throughout the design and construction of the Norfolk Police and Fire construction projects to provide you with facilities that we can all be proud of. We believe that your review of our qualifications will confirm that Kaestle Boos Associates is the right fit for the Town of Norfolk, and we look forward to the opportunity of working with you once again to solve your police and fire facility design needs.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Michael J. McKeon", is written over a blue horizontal line. The signature is stylized and fluid.

Michael J. McKeon, AIA, LEED AP
Principal-in-Charge

KAESTLE BOOS ASSOCIATES, INC.
mmckeon@kba-architects.com



Qualifications for Architectural and Engineering Design Services

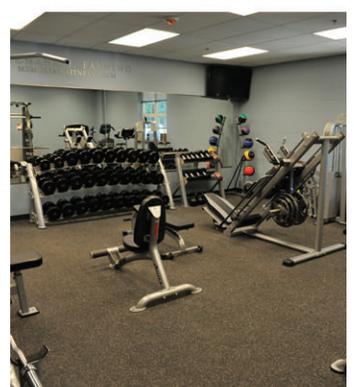
Norfolk Police & Fire Stations

Norfolk, Massachusetts

March 26, 2015

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References and Reputation	C
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Proposed Staffing	E
Schedule	F
General Firm Information, Firm Stability and Capacity	G
Required Forms	H



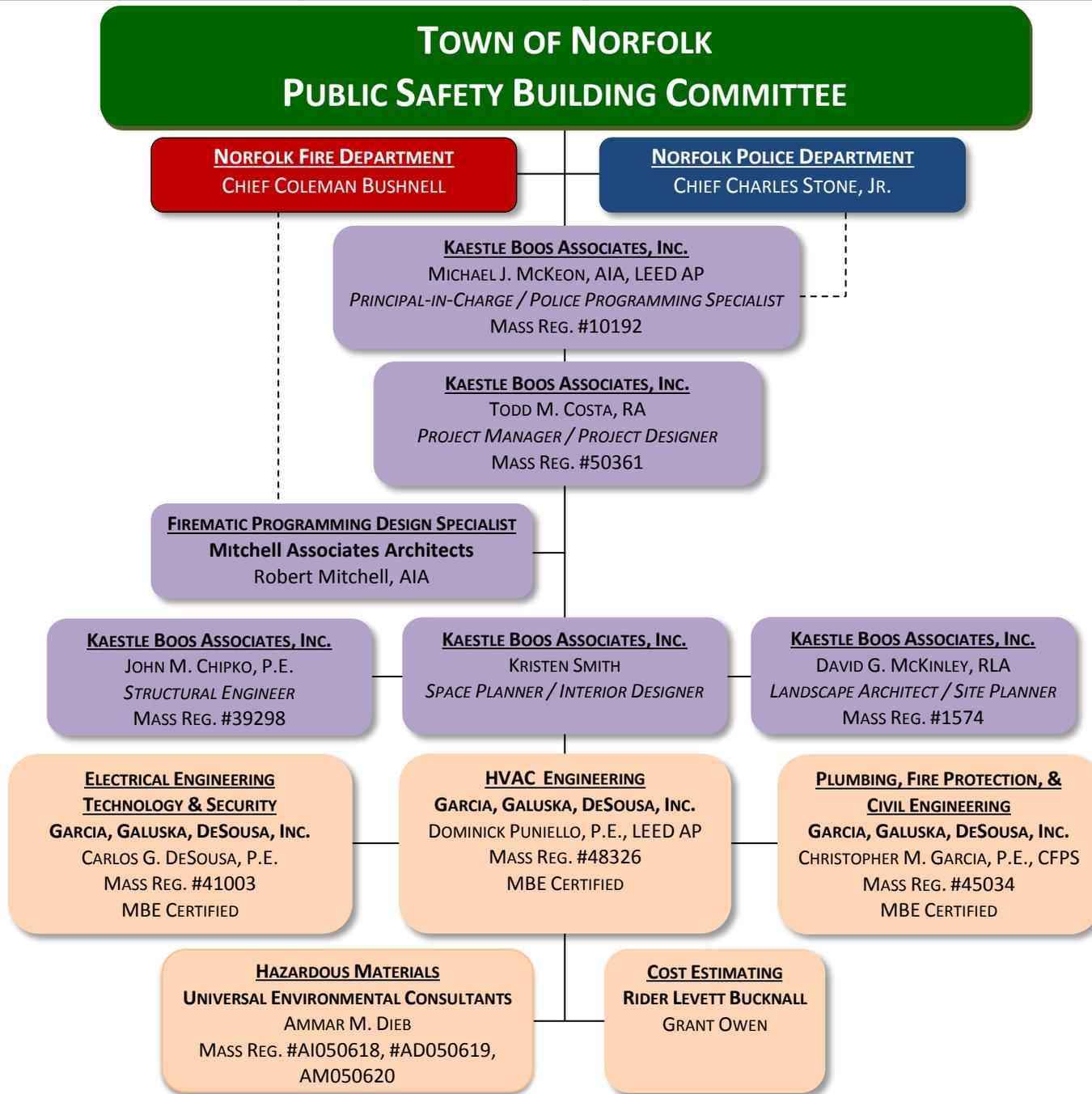


TAB A

MA Designer Application

Commonwealth of Massachusetts Standard Designer Application Form for Municipalities and Public Agencies not within DSB Jurisdiction (Updated May 2014)	1. Project Name/Location For Which Firm Is Filing: <p style="text-align: center;">Norfolk Police and Fire Stations Norfolk, MA</p>	2. Project # This space for use by Awarding Authority only.																																																																																																
3a. Firm (Or Joint-Venture) - Name and Address Of Primary Office To Perform The Work: Kaestle Boos Associates, Inc. 325 Foxborough Blvd., Ste. 100 Foxborough, MA 02035	3e. Name Of Proposed Project Manager: For Study: Todd M. Costa, RA For Design: Todd M. Costa, RA																																																																																																	
3b. Date Present and Predecessor Firms Were Established: Kaestle Boos Associates, Inc. - 1975 Hirsch, Kaestle, Boos Associates, Inc. – 1968 Hirsch, Hammerberg, Kaestle - 1963	3f. Name and Address Of Other Participating Offices Of The Prime Applicant, If Different From Item 3a Above: 416 Slater Road New Britain, CT 06050-2590																																																																																																	
3c. Federal ID #: <p style="text-align: center;">06-0866741</p>	3g. Name and Address Of Parent Company, If Any:																																																																																																	
3d. Name and Title Of Principal-In-Charge Of The Project (MA Registration Required): Michael J. McKeon, AIA, LEED AP, Vice President Mass Reg. #10192 Email Address: mmckeon@kba-architects.com Telephone No: (508) 549-9906 Fax No.: (508) 549-9907	3h. Check Below If Your Firm Is Either: (1) SDO Certified Minority Business Enterprise (MBE) <input type="checkbox"/> (2) SDO Certified Woman Business Enterprise (WBE) <input type="checkbox"/> (3) SDO Certified Minority Woman Business Enterprise (M/WBE) <input type="checkbox"/>																																																																																																	
4. Personnel From Prime Firm Included In Question #3a Above By Discipline (List Each Person Only Once, By Primary Function -- Average Number Employed Throughout The Preceding 6 Month Period. Indicate Both The Total Number In Each Discipline And, Within Brackets, The Total Number Holding Massachusetts Registrations):																																																																																																		
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">Admin. Personnel</td> <td style="width:10%; text-align: center;">5</td> <td style="width:10%;">()</td> <td style="width:25%;">Ecologists</td> <td style="width:10%; text-align: center;">_____</td> <td style="width:10%;">()</td> <td style="width:25%;">Licensed Site Profs.</td> <td style="width:10%; text-align: center;">_____</td> <td style="width:10%;">()</td> <td style="width:25%;">Other</td> <td style="width:10%; text-align: center;">1</td> <td style="width:10%;">()</td> </tr> <tr> <td>Architects</td> <td style="text-align: center;">13</td> <td style="text-align: center;">(8)</td> <td>Electrical Engrs.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Mechanical Engrs.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Arch. Intern</td> <td style="text-align: center;">10</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Acoustical Engrs.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Environmental Engrs.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Planners: Urban./Reg.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Business</td> <td style="text-align: center;">2</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Civil Engrs.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Fire Protection Engrs.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Specification Writers</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Marketing</td> <td style="text-align: center;">3</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Code Specialists</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Geotech. Engrs.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Structural Engrs.</td> <td style="text-align: center;">2</td> <td style="text-align: center;">(1)</td> <td>IT</td> <td style="text-align: center;">1</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Construction Inspectors</td> <td style="text-align: center;">1</td> <td style="text-align: center;">()</td> <td>Industrial Hygienists</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Surveyors</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Cost Estimators</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Interior Designers</td> <td style="text-align: center;">2</td> <td style="text-align: center;">()</td> <td>_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> </tr> <tr> <td>Drafters</td> <td style="text-align: center;">1</td> <td style="text-align: center;">()</td> <td>Landscape Architects</td> <td style="text-align: center;">3</td> <td style="text-align: center;">(1)</td> <td>_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">()</td> <td>Total</td> <td style="text-align: center;">44</td> <td style="text-align: center;">(10)</td> </tr> </table>	Admin. Personnel	5	()	Ecologists	_____	()	Licensed Site Profs.	_____	()	Other	1	()	Architects	13	(8)	Electrical Engrs.	_____	()	Mechanical Engrs.	_____	()	Arch. Intern	10	()	Acoustical Engrs.	_____	()	Environmental Engrs.	_____	()	Planners: Urban./Reg.	_____	()	Business	2	()	Civil Engrs.	_____	()	Fire Protection Engrs.	_____	()	Specification Writers	_____	()	Marketing	3	()	Code Specialists	_____	()	Geotech. Engrs.	_____	()	Structural Engrs.	2	(1)	IT	1	()	Construction Inspectors	1	()	Industrial Hygienists	_____	()	Surveyors	_____	()	_____	_____	()	Cost Estimators	_____	()	Interior Designers	2	()	_____	_____	()	_____	_____	()	Drafters	1	()	Landscape Architects	3	(1)	_____	_____	()	Total	44	(10)		
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5. Has this Joint-Venture previously worked together? <input type="checkbox"/> Yes <input type="checkbox"/> No																																																																																																		

6. List **ONLY** Those Prime And Sub-Consultant Personnel Specifically Requested In The Advertisement. This Information Should Be Presented Below In The Form Of An Organizational Chart. Include Name Of Firm And Name Of The One Person In Charge Of The Discipline, With Mass. Registration Number, As Well As MBE/WBE Status, If Applicable:



7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers</u> . Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: Michael J. McKeon, AIA, LEED AP, Principal	a. Name and Title Within Firm: Todd M. Costa, RA, Project Architect
b. Project Assignment: Principal-in-Charge	b. Project Assignment: Project Manager / Project Designer
c. Name and Address Of Office In Which Individual Identified In 7a Resides: Kaestle Boos Associates, Inc. MBE <input type="checkbox"/> 325 Foxborough Blvd., Ste. 100 WBE <input type="checkbox"/> Foxborough, MA 02035	c. Name and Address Of Office In Which Individual Identified In 7a Resides: Kaestle Boos Associates, Inc. MBE <input type="checkbox"/> 325 Foxborough Blvd., Ste. 100 WBE <input type="checkbox"/> Foxborough, MA 02035
d. Years Experience: With This Firm: <u>25</u> With Other Firms: <u>20</u>	d. Years Experience: With This Firm: <u>15</u> With Other Firms: <u>0</u>
e. Education: Degree(s) /Year/Specialization Rensselaer Polytechnic Institute: Bachelors of Science/1969/Building Sciences Rensselaer Polytechnic Institute: Bachelor of Architecture/1969/Architecture	e. Education: Degree(s) /Year/Specialization Roger Williams University: Bachelor of Architecture/2000/Architecture
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1998/Architecture/#10192 2005/LEED Accredited Professional	f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2011/Architecture/#50361
g. Current Work Assignments And Availability For This Project: Mr. McKeon is available immediately for this project.	g. Current Work Assignments and Availability For This Project: Mr. Costa is available for this project.
h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Michael McKeon has practiced architecture for more than three decades. He has specialized in municipal and public safety facility planning and design for over twenty years, and is highly versed in Massachusetts State Building Codes, Chapter 149, 149A and Public Bid Laws, and Architectural Barrier Regulations. Mr. McKeon is also MCPPO certified, a LEED accredited professional, and oversees our Foxborough, MA, office. Mr. McKeon's experience includes: <ul style="list-style-type: none"> • Norfolk Public Safety Facility, Norfolk, MA – feasibility study • Holden Public Safety Facility, Holden, MA – new facility • Randolph Fire and Police Facilities, Randolph, MA – new facility, addition and renovations • Chatham Fire Headquarters, Chatham, MA – new facility • Carver Fire Headquarters, Carver, MA – new facility • Sharon Public Safety Facility, Sharon, MA – new facility • Foxborough Public Safety Facility, Foxborough, MA – new facility • Bellingham Police Station, Bellingham, MA – new facility • North Attleboro Police Station, North Attleboro, MA – feasibility study, addition, renovations, historic preservation • Townsend Fire Headquarters, Townsend, MA – feasibility study 	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): With a family history of public safety service, Todd Costa has a wide range of project experience, specializing in the planning and design of public safety, education and municipal facilities. Mr. Costa has developed knowledge in preparing design and construction documents and client presentations from the pre-design phase through construction administration for both renovation/addition and new projects. <ul style="list-style-type: none"> • Norfolk Public Safety Facility, Norfolk, MA – feasibility study • Holden Public Safety Facility, Holden, MA – new facility • Chatham Fire Headquarters, Chatham, MA – new facility • Carver Fire Headquarters, Carver, MA – new facility • Sharon Public Safety Facility, Sharon, MA – new facility • Foxborough Public Safety Facility, Foxborough, MA – new facility • Bellingham Police Station, Bellingham, MA – new facility • North Attleboro Police Station, North Attleboro, MA – feasibility study, addition, renovations, historic preservation • Harwich Police Station, Harwich, MA – new facility and renovations to the fire station • Townsend Fire Headquarters, Townsend, MA – feasibility study • Sandwich Public Safety Facility, Sandwich, MA – feasibility study

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers</u> . Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: Kristen Smith, Senior Interior Designer	a. Name and Title Within Firm: David G. McKinley, RLA, Landscape Architect
b. Project Assignment: Space Planning / Interior Design	b. Project Assignment: Landscape Architecture
c. Name and Address Of Office In Which Individual Identified In 7a Resides: Kaestle Boos Associates, Inc. MBE <input type="checkbox"/> 325 Foxborough Blvd., Ste. 100 WBE <input type="checkbox"/> Foxborough, MA 02035	c. Name and Address Of Office In Which Individual Identified In 7a Resides: Kaestle Boos Associates, Inc. MBE <input type="checkbox"/> 325 Foxborough Blvd., Ste. 100 WBE <input type="checkbox"/> Foxborough, MA 02035
d. Years Experience: With This Firm: <u>12</u> With Other Firms: <u>7</u>	d. Years Experience: With This Firm: <u>12</u> With Other Firms: <u>14</u>
e. Education: Degree(s) /Year/Specialization Syracuse University: Bachelor of Environmental Design/1994/Interiors	e. Education: Degree(s) /Year/Specialization Northeastern University: Bachelor of Science/1985/Political Science University of Massachusetts at Amherst: Master of Landscape Architecture/1990/Landscape Architecture
f. Active Registration: Year First Registered/Discipline/Mass Registration Number	f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2009/Landscape Architecture/#1574
g. Current Work Assignments and Availability For This Project: Ms. Smith is available for the project.	g. Current Work Assignments and Availability For This Project: Mr. McKinley is available for the project.
h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Kristen Smith is also experienced in all phases of space planning and interior design She works closely with the design team to incorporate the space needs program into a functional layout that is efficient and effective for each department. She also works closely with clients to determine a solution including colors and textures that will serve the entire community both professionally and aesthetically. Ms. Smith's experience with Kaestle Boos includes: <ul style="list-style-type: none"> • Harwich Police Station, Harwich, MA – new facility • Watertown Police Station, Watertown, MA – new facility • Nantucket Police Station, Nantucket, MA – new facility • Acushnet Police Station, Acushnet, MA – feasibility study, new facility • Bellingham Police Station, Bellingham, MA – feasibility study, new facility • Robert W. Healy Public Safety Facility, Cambridge, MA – adaptive reuse, renovations, LEED Certification • Holden Public Safety Facility, Holden, MA – feasibility study, new facility • Sharon Public Safety Facility, Sharon, MA – feasibility study, new facility • Chatham Fire Headquarters, Chatham, MA – new facility • Hyannis Fire Headquarters, Hyannis, MA – new facility • Carver Fire Headquarters, Carver, MA – new facility 	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): David McKinley brings over 25 years of professional landscape architectural experience to Kaestle Boos Associates. He focuses on site design including vehicular and pedestrian circulation design, parking design, curbing, and the reuse of storm water to irrigate site landscaping. He uses his knowledge of regulatory permitting to effectively represent our clients at land use, planning and zoning, and other regulatory agency meetings. Mr. McKinley's experience with Kaestle Boos includes: <ul style="list-style-type: none"> • Chatham Fire Headquarters, Chatham, MA – new facility • Foxborough Public Safety Facility, Foxborough, MA – new facility • Holden Public Safety Facility, Holden, MA – new facility • Nantucket Public Safety Facility, Nantucket, MA – new facility • Lakeville Police, Fire, and Town Offices, Lakeville, MA – feasibility and site selection study • Hyannis Fire Headquarters, Hyannis, MA – new facility • Townsend Fire Headquarters, Townsend, MA – feasibility study • Sandwich Public Safety Facility, Sandwich, MA – feasibility study • Carver Fire Headquarters, Carver, MA – new facility • Randolph Fire Station, Randolph, MA – new facility • Wareham Fire District, Wareham, MA – feasibility study

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers</u> . Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: John M. Chipko, P.E., Structural Engineering Manager	a. Name and Title Within Firm: Robert Mitchell, AIA, President
b. Project Assignment: Structural Engineering	b. Project Assignment: Firematic Programming Design Specialist
c. Name and Address Of Office In Which Individual Identified In 7a Resides: Kaestle Boos Associates, Inc. MBE <input type="checkbox"/> 416 Slater Road WBE <input type="checkbox"/> New Britain, CT 06050-2590	c. Name and Address Of Office In Which Individual Identified In 7a Resides: Mitchell Associates Architects MBE <input type="checkbox"/> 29 Thacher Park Road WBE <input type="checkbox"/> Voorheesville, NY 12186
d. Years Experience: With This Firm: <u>17</u> With Other Firms: <u>17</u>	d. Years Experience: With This Firm: <u>7</u> With Other Firms: <u>38</u>
e. Education: Degree(s) /Year/Specialization University of New Haven: Bachelor of Science/1981/Civil Engineering	e. Education: Degree(s) /Year/Specialization Rensselaer Polytechnic Institute: Bachelor of Science/1968/Building Science Continuing Education Credits in Architecture and Construction
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1996/Structural Engineering/#39298	f. Active Registration: Year First Registered/Discipline/Mass Registration Number
g. Current Work Assignments and Availability For This Project: He is available.	g. Current Work Assignments and Availability For This Project: Mr. Mitchell has allocated the resources and time necessary to provide the fire facility programming services needed for the successful completion of this project.
h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): John Chipko has over 30 years experience in structural engineering including project management and design of complex projects. He is responsible for reviewing the design and drawings of the project engineers, implementing the Special Inspection Program for each project, designing structural components of building and specification writing. Mr. Chipko also performs field investigations and analysis of the structural components of existing buildings. His experience includes: <ul style="list-style-type: none"> • Norfolk Public Safety Facility, Norfolk, MA – feasibility study • Foxborough Public Safety Facility, Foxborough, MA – new facility • Sharon Public Safety Facility, Sharon, MA – new facility • Carver Fire Headquarters, Carver, MA – new facility • Hyannis Fire Headquarters, Hyannis, MA – new facility • Chatham Fire Headquarters, Chatham, MA – new facility • Lakeville Police, Fire, and Town Offices, Lakeville, MA – feasibility and site selection study • Townsend Fire Headquarters, Townsend, MA – feasibility study • Sandwich Public Safety Facility, Sandwich, MA – feasibility study • Dartmouth Fire District 2, Dartmouth, MA – feasibility study 	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Robert Mitchell is a designer, builder, and architect with more than 35 years experience in the field. During this time he has been an expert in fire station programming and design, with more than 25 facilities in the past 5 years alone, and has written numerous articles in technical and popular publications, spoken at conference presentations, and designed award-winning buildings. Mr. Mitchell has also contributed to the International Association of Fire Chiefs <i>Fire Station Handbook</i> , writing the chapter on fire station renovation. With Kaestle Boos Associates, Inc.: <ul style="list-style-type: none"> • Norfolk Fire Department, Norfolk, MA – programming for feasibility study • Holden Fire Department, Holden, MA –programming for new facility • Hyannis Fire Headquarters, Hyannis, MA – programming for new facility • Chatham Fire Headquarters, Chatham, MA – programming for new facility • Sharon Public Safety Facility, Sharon, MA – programming for new facility • Lakeville Fire Department, Lakeville, MA – programming for study • Nantucket Public Safety Facility, Nantucket, MA – programming for new facility • Sandwich Public Safety Facility, Sandwich, MA – programming for new facility

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers</u> . Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: Dominick Puniello, P.E., CEM, LEED AP, Principal	a. Name and Title Within Firm: Carlos G. DeSousa, P.E., Principal
b. Project Assignment: Mechanical Engineering	b. Project Assignment: El Electrical Engineering/Technology & Security
c. Name and Address Of Office In Which Individual Identified In 7a Resides: Garcia, Galuska, & DeSousa, Inc. MBE <input type="checkbox"/> 370 Faunce Corner Road WBE <input type="checkbox"/> Dartmouth, MA 02747	c. Name and Address Of Office In Which Individual Identified In 7a Resides: Garcia, Galuska, & DeSousa, Inc. MBE <input checked="" type="checkbox"/> 370 Faunce Corner Road WBE <input type="checkbox"/> Dartmouth, MA 02747
d. Years Experience: With This Firm: <u>6</u> With Other Firms: <u>12</u>	d. Years Experience: With This Firm: <u>15</u> With Other Firms: <u>15</u>
e. Education: Degree(s) /Year/Specialization Bachelor of Science/1996/mechanical and Electrical Engineering	e. Education: Degree(s) /Year/Specialization Associates of Science/1989/Electrical Engineering Technology Bachelor of Science/1996/Electrical Engineering Technology Certificate of Completion/Fundamentals of Telecommunications
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2009/Mechanical Engineering/#48326	f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1999/Electrical Engineering/#41003
g. Current Work Assignments and Availability For This Project: Mr. Puniello is available for the project: 30%	g. Current Work Assignments and Availability For This Project: Mr. DeSousa is available: 30%
h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Mr. Puniello is the head of the mechanical department at GGD. Mr. Puniello has nearly 20 years of HVAC engineering and design experience including supervision od direction of conceptual system selection and development. He also performs computer analysis, studies and construction administration. Mr. Puniello is a member of the American Dociety of Heating, Refrigerating and Air Conditioning Engineers, Association of Energy Engineers and the American Society of Mechanical Engineers. Mr. Puniello has worked with Kaestle Boos on numerous projects including the Harwich Police Station, Nantucket Police Station, Foxborough High School, and Sharon Middle School.	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Mr. DeSousa is a principal with Garcia Galuska DeSousa, Inc. As a Principal, he is actively involved in all aspects of a project's development. Mr. DeSousa has over 25 years experience in Electrical Engineering, Electrical Site Utilities including Power Distribution and Site Lighting, and the design of Building Electrical and Technology Systems. Technology Systems experience includes design of fiber optic backbones; station cabling; electronic switching components for LAN's such as routers, hubs and ethernet switches; PBX and Centrex voice systems; media retrieval; and sound/clock systems for schools. Mr. DeSousa is thoroughly experienced with public bidding procedure in the State of Massachusetts and is fully familiar with all relevant codes. Mr. DeSousa and GGD have worked with Kaestle Boos on the design of Harwich Police Station, Foxborough Public Safety Facility, Holliston Police Station, Nantucket Police Station, Carver Fire Headquarters and Abington Police Station.

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers</u> . Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: Christopher M. Garcia, P.E., CFPS, Principal	a. Name and Title Within Firm: Ammar Dieb, President
b. Project Assignment: Plumbing, Fire Protection, and Civil Engineering	b. Project Assignment: Hazardous Materials
c. Name and Address Of Office In Which Individual Identified In 7a Resides: Garcia, Galuska, DeSousa, Inc. MBE <input checked="" type="checkbox"/> 370 Faunce Corner Road WBE <input type="checkbox"/> Dartmouth, MA 02747	c. Name and Address Of Office In Which Individual Identified In 7a Resides: Universal Environmental Consultants, Inc. MBE <input type="checkbox"/> 12 Brewster Road WBE <input type="checkbox"/> Framingham, MA 01702
d. Years Experience: With This Firm: <u>15</u> With Other Firms: <u>14</u>	d. Years Experience: With This Firm: <u>15</u> With Other Firms: <u>14</u>
e. Education: Degree(s) /Year/Specialization University of Massachusetts at Dartmouth: Bachelor of Science/1995/Civil Engineering	e. Education: Degree(s) /Year/Specialization Bachelor of Science/1987/Civil Engineering
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2002/Civil Engineering/#45034	f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1988/Certified Asbestos Inspector/#AI050618 1989/Certified Asbestos Project Monitor/#AM050620 1990/Certified Asbestos Project Designer/#AD050619
g. Current Work Assignments and Availability For This Project: He is available.	g. Current Work Assignments and Availability For This Project: Mr. Dieb is available for the project.
h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Mr. Garcia is a registered professional civil engineer, a certified fire protection specialist, and serves as the plumbing and civil department head at Garcia Galuska DeSousa, Inc. Mr. Garcia oversees the design and development of all department projects as well as being responsible for day-to-day activities surrounding department personnel. His professional affiliations include the American Society of Plumbing Engineers, National Fire Protection Association, Society of Fire Protection Engineers, and the American Society of Civil Engineers. Mr. Garcia has worked with Kaestle Boos to provide civil engineering design services on projects including Carver Fire Headquarters, Harwich Police Station, Nantucket Police Station, Chatham Fire Headquarters, and Abington Police Station as well as numerous school facilities.	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Mr. Dieb has been licensed for Asbestos Consulting Services, including Inspection, Management Planning, Designing, Construction Project Monitoring and Air Sampling Analysis since 1988. He has been involved in hazardous materials and laboratory services in over 90 school systems, 300 school buildings, and over 200 residential, commercial and industrial buildings in Massachusetts. Asbestos inspections have included review of all records and drawings, review of the current and future building use, and inspection of all suspect materials including quantities, conditions and bulk sample results, strictly in accordance with Federal and State regulations. Mr. Dieb has prepared management plans, including assessment of hazard areas with prioritization for action in each area according to the level of hazard. His design experience includes resolving scope of asbestos remediation to meet regulatory requirements within occupied buildings, designs for remediation, contract and bidding documents, pre-bid site inspections with contractors and assisting with bidder qualification. Mr. Dieb's project experience includes the Harwich Police Station, Sharon Public Safety Facility, Middleborough Police Station, and the Hyannis Fire Headquarters.

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers</u> . Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: Grant Owen, Senior Vice President	a. Name and Title Within Firm:
b. Project Assignment: Cost Estimating	b. Project Assignment:
c. Name and Address Of Office In Which Individual Identified In 7a Resides: Rider Levett Bucknall MBE <input type="checkbox"/> 60 South Street, Ste. 810 WBE <input type="checkbox"/> Boston, MA 02111	c. Name and Address Of Office In Which Individual Identified In 7a Resides: MBE <input type="checkbox"/> WBE <input type="checkbox"/>
d. Years Experience: With This Firm: <u>20</u> With Other Firms: <u>6</u>	d. Years Experience: With This Firm: _____ With Other Firms: _____
e. Education: Degree(s) /Year/Specialization Bachelor of Science/1994/Quantity Surveying and Building Economics	e. Education: Degree(s) /Year/Specialization
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1995/Certified Cost Consultant , Assoc. for the Advancement of Cost Eng./ #2740 1997/ Professional Fellow, Royal Inst. of Chartered Surveyors/#0100808	f. Active Registration: Year First Registered/Discipline/Mass Registration Number
g. Current Work Assignments And Availability For This Project: Mr. Owen is currently available to actively contribute to this project.	g. Current Work Assignments and Availability For This Project:
h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Mr. Owen has been responsible for the provision of cost planning, cost management, and project management services on a wide variety of renovation and new-build projects, including office blocks, hotels, convention centers, universities and college facilities, airports, hospitals, retail centers, manufacturing facilities, health centers/clinics, warehouses, prison/detention facilities, apartment and condominium complexes, ranging from \$100,000 to \$1.1 Billion Mr. Owen has worked with Kaestle Boos providing estimates for multiple projects including Chatham Fire Headquarters, Hyannis Fire Headquarters, Townsend Fire-EMS Headquarters study, the new Monson Police/Town Hall facility, and the new Bellingham Police Station.	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):

8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	C. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(1) Holden Public Safety Facility Holden, MA Michael J. McKeon, AIA, LEED AP	<ul style="list-style-type: none"> ✓ New combined police, fire and EMS facility ✓ Awarded <i>Fire Chief</i> magazine 2011 Bronze Station Style award for combined facilities 	Town of Holden 1420 Main Street Holden, MA 01520 Mr. Chris Lucchesi Building Committee Chairman (508) 728-6692 Chris.lucchesi@gmail.com	2010	\$9,500	\$725

Kaestle Boos Associates evaluated more than thirty sites for the location of a new Public Safety Facility that would house Holden's Police, Fire, EMS, Ambulance, and combined Dispatch and Emergency Operations Center. The site of the existing fire station was selected for its central location.

The new public safety facility was completed in the Fall of 2010. The police station includes a 2-bay sally port, prisoner processing area, private interview rooms, and secure evidence processing area. The firematic programming includes 3 double-deep apparatus bays and one back-approach apparatus bay, living and sleeping quarters, decon and SCBA areas, training tower turnout gear rooms and storage. The departments share the public lobby, community room and communication/911 dispatch area. The facility is designed into the site's hillside, with the fire station and apparatus bay on the second level, at street level. The police station is located directly below. The existing fire station was renovated for use by the EMS department as well as additional Town offices.

The new facility also includes numerous green and sustainable features including a geothermal heating and cooling system, energy efficient lighting fixtures and controls, recessed walk-off mats, low-flow water fixtures, low or now VOC emitting finishes, and a radiant heat snow melting system installed under the sidewalk and apparatus apron.

Project Budget: \$15,500,000 *Construction Cost Estimate:* \$12,500,000
Design Fee: \$725,000 *Bid Construction Cost:* \$9,260,500
Final Construction Cost: \$9,460,004 *Total Change Orders:* \$199,504 (2.2%)

The project was completed approximately \$2.5 million under budget.



8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	C. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(2) Harwich Police Station Harwich, MA Michael J. McKeon, AIA, LEED AP	<ul style="list-style-type: none"> ✓ New 20,500 s.f. police station attached to existing fire station to create public safety facility ✓ Features include community/training room, roll call room, private interview rooms, and secure detention area. 	Harwich Police Department 183 Sisson Road Harwich, MA 02673 Chief William Mason (508) 430-7541 wmason@harwichpolice.com	2009	\$7,500	\$560
<p>Kaestle Boos Associates has designed a new approximately 20,500 s.f. police station for the Town of Harwich. The new facility is located on the existing site and is connected to the current fire station to create a public safety complex. Dispatch, communication, main entrance, and a conference room are shared between the two departments. The new police station provides the operation space and security necessary to meet the current and future needs of the Harwich Police Department. The building has separate areas for the public, police functions, and prisoner areas, providing security and ease of circulation. Features of the new facility include a 2-bay, drive-through sally port, maintenance garage, a large training room, fitness and locker rooms, an evidence lab and storage area, archive storage room, and separate cell areas for men, women, and juveniles. The majority of the offices, including the Chief's office and conference room, Lieutenants' offices, and the detective squad room, are located on the upper level. Secure parking for police vehicles and equipment and access to the sally port is separate from both staff and visitor parking. The police station also serves as the Town's Emergency Operations Center.</p> <p><i>Project Budget: \$10,000,000 Construction Cost Estimate: \$8,000,000</i> <i>Design Fee: \$560,000 Bid Construction Cost: \$7,256,600</i> <i>Final Construction Cost: \$7,942,419 Total Change Orders: \$235,819 (3.2%)</i></p>			    		

8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(3) Nantucket Public Safety Facility Nantucket, MA Michael J. McKeon, AIA, LEED AP	<ul style="list-style-type: none"> ✓ Design of a combined police, fire, and EMS facility. Phase I – the Nantucket Police Station has been completed and designed for the future addition of the Fire Station (Phase II). ✓ Constructed in a Historic District and had to meet strict Historic District Commission regulations. 	Town of Nantucket 16 Broad Street Nantucket, MA 02554 Deputy Police Chief Charles Gibson (508) 228-1212 cgibson@nantucketpolice.com	2011	\$15,100	\$1,770
<p>Kaestle Boos Associates designed a new public safety facility for the Town of Nantucket. Phase I of the project includes a new 35,000 s.f. facility designed to house the police department. Features of the police station include a 2-bay sally port, prisoner processing and detention area, evidence processing, state-of-the-art communications/dispatch/9-11 call center, and storage area, offices, and records room. Site master planning allowed for the maximum use of the site while maintaining areas of the property for future use. The design of the facility, both exterior and interior, had to meet the Island's strict Historic District Commission guidelines in order to preserve the area's character. Sustainable features include geothermal heating and cooling systems, daylighting controls, occupancy sensors, recessed walk-off mats, and environmentally sensitive and native plantings throughout the site.</p> <p>Phase II will include a new fire station facility. The firematic programming which includes 6 double-deep, drive through apparatus bays, living and sleeping quarters, decon and SCBA areas, turnout gear room, and a hose/training tower. Upon completion of Phase II, the communications/dispatch area, public lobby, community room, locker rooms, and fitness areas will be shared between the departments.</p> <p><u>Phase I</u> <i>Project Budget:</i> \$18,000,000 <i>Construction Cost Estimate:</i> \$15,000,000 <i>Design Fee:</i> \$1,770,000 <i>Bid Construction Cost:</i> \$14,947,000 <i>Final Construction Cost:</i> \$15,088,704 <i>Total Change Orders:</i> \$141,704 (0.9%)</p>			     		

8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	C. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(4) Watertown Fire Station Watertown, CT David W. King, AIA	<ul style="list-style-type: none"> ✓ Addition and renovation to existing fire headquarters. ✓ Services included space needs assessment. Design includes training tower and 5 apparatus bays. 	Watertown Fire Department 935 Main Street Watertown, CT 06795 Chief Larry Black (860) 945-5220	2008	\$5,450	\$400

Kaestle Boos Associates, Inc. completed a feasibility study for the Watertown Fire Department. The existing facilities were evaluated for code compliance and life safety issues. A program needs assessment was conducted with the department staff to determine potential expansion of current departments. As a result, a major addition and renovations to the existing facility were recently completed. The facility is built into a hill allowing five apparatus bays to be on the main level and a maintenance garage located on the lower level. Additional features include a large training room, a common room, fitness area, conference room and storage. The industrial kitchen and training room is used for numerous community activities including pancake breakfasts. A closet specifically used for the storage of dress uniforms was also included. Kaestle Boos Associates provided architectural, landscape architectural, interior design/furniture and construction administration services for the project.

Project Budget: \$8,000,000 *Construction Cost Estimate:* \$5,500,000
Design Fee: \$400,000 *Bid Construction Cost:* \$5,329,900
Final Construction Cost: \$5,444,522 *Total Change Orders:* \$114,622 (2.2%)



8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(5) Abington Police Station Abington, MA Michael J. McKeon, AIA, LEED AP	<ul style="list-style-type: none"> ✓ New 15,500 s.f. facility with roll call room, community room, communications/dispatch, and additional storage facility. ✓ Features include sally port, community/training room, and efficient circulation. 	Town of Abington 215 Central Street Abington, MA 02351 Chief David Majenski (781) 982-2111 majic@abingtonpolice.org	2008	\$5,000	\$500

The new Abington Police Station was completed in 2008. The new police facility is located behind the existing police facility which was demolished. The design incorporates traditional New England elements and harmonizes with the character of the Town. The facility consists of a drive-thru, double-bay Sally Port; adult and juvenile detention areas including booking area, cells, holding area; communication and dispatch center with separate communication equipment room; fitness room; locker rooms; community/training room; secure evidence lab and storage; roll call room; public lobby and interview rooms; and administrative offices all on one level. Interviews with Abington Police Department administration and staff were conducted and call history was analyzed in order to determine the space needs of the department.

Project Budget: \$6,300,000 *Construction Cost Estimate:* \$5,500,000
Design Fee: \$500,000 *Bid Construction Cost:* \$5,018,924
Final Construction Cost: \$5,014,856 *Total Change Orders:* -\$4,068 (-.08%)



8b. List Current and Relevant Work By Sub-Consultants Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (Up To But Not More Than 5 Projects For Each Sub-Consultant). Use Additional Sheets Only As Required For The Number Of Sub-Consultants Requested In The Advertisement.						
Sub-Consultant Name: Mitchell Associates Architects, Inc.						
a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Relevant Experience	c. Client's Name, Address And Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)		
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was/Is Responsible	
(1) Holden Fire Department Holden, MA Robert Mitchell, AIA	Firematic programming for new police, fire and EMS public safety facility. Includes 4 double deep apparatus bays, decon and SCBA rooms, living and sleeping quarters, training tower, and storage. With Kaestle Boos.	Town of Holden 1420 Main Street Holden, MA 01520 Chief John Chandler III (508) 829-0266	2010	\$12,000	\$18.5	
(2) Chatham Fire Department Chatham, MA Robert Mitchell, AIA	Firematic programming and design for feasibility study for new 3-bay fire headquarters facility including decon and SCBA rooms, living and sleeping quarters, training tower, and storage. With Kaestle Boos.	Town of Chatham 549 Main Street Chatham, MA 02633 Chief Michael Ambriscoe (508) 945-2324	2015	\$8,300	\$15.3	
(3) Hyannis Fire Department Hyannis, MA Robert Mitchell, AIA	Firematic programming and design for feasibility study for new 8-bay fire headquarters facility including decon and SCBA rooms, living and sleeping quarters, training tower, and storage. With Kaestle Boos.	Hyannis Fire District 95 High School Road Ext. Hyannis, MA 02601 Chief Harold Brunelle (508) 775-1300	2016 est.	\$15,000 est.	\$52.8	
(4) Bristol Fire Station #4 Bristol, CT Robert Mitchell, AIA	Firematic programming for new fire station and training facility. Includes 4 double deep apparatus bays, decon and SCBA rooms, living and sleeping quarters, and storage. With Kaestle Boos.	Bristol Fire Department 181 North Main Street Bristol, CT 06010 Chief Jon Pose (860) 584-7690	2016	\$5,000	\$35	
(5) Norfolk Public Safety Facility Norfolk, MA Robert Mitchell, AIA	Firematic programming for feasibility study for new public safety facility. With Kaestle Boos.	Town of Norfolk One Liberty Lane Norfolk, MA 02056 Chief Coleman Bushnell (508) 528-3207	2009	Study	N/A	

8b. List Current and Relevant Work By Sub-Consultants Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (Up To But Not More Than 5 Projects For Each Sub-Consultant). Use Additional Sheets Only As Required For The Number Of Sub-Consultants Requested In The Advertisement.						
Sub-Consultant Name: Garcia, Galuska, DeSousa, Inc.						
a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Relevant Experience	c. Client's Name, Address And Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)		
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was/Is Responsible	
(1) Chatham Fire Headquarters Chatham, MA Christopher Garcia, P.E.	Civil engineering and environmental permitting for new 20,000 SF fire station. With Kaestle Boos.	Town of Chatham 549 Main Street Chatham, MA 02633 Mr. David McKinley (508) 549-9906	2015	\$9,000	\$35	
(2) Nantucket Police Station Nantucket, MA Carlos G. DeSousa, P.E.	New 35,000 s.f. police station. Design included HVAC, Plumbing, Fire Protection, Electrical, Technology and Civil Systems. High performance design techniques included geothermal heat transfer, energy recovery, photovoltaic, light sensors and condensing boilers. With Kaestle Boos.	Town of Nantucket 16 Broad Street Nantucket, MA 02554 Mr. Michael McKeon, AIA (508) 549-9906	2011	\$15,000	\$392	
(3) Chatham Police Department and Town Hall Annex Chatham, MA Christopher M. Garcia, P.E.	New construction of approx. 18,000 s. f. Police Department and 20,000 s. f. Town Hall constructed on one site. The buildings are 2-story structures generally of masonry, steel, and wood construction.	Town of Chatham 549 Main Street Chatham, MA 02633 Mr. Brian Humes (860) 828-9221	2011	\$16,600	\$141	
(4) Stoneham 1916 Fire Station Study Stoneham, MA Carlos G. DeSousa, P.E.	Study of the existing mechanical, electrical, and plumbing, fire protection & civil systems for the existing facilities for existing condition report with recommendations.	Town of Stoneham Fire Department 25 Central Street Stoneham, MA 02180 Ms. Deborah Durland, RA (508) 993-6567 Ext. 12	2007	Study	\$3.5	
(5) Harwich Police Station Harwich, MA Christopher Garcia, P.E.	New Construction of 20,500 sq. ft. connected to existing fire station with design for HVAC, Plumbing, Fire Protection, Electrical, Technology & Civil. With Kaestle Boos.	Harwich Police Department 183 Sisson Road Harwich, MA 02673 Mr. Michael McKeon, AIA (508) 549-9906	2009	\$8,000	\$130	

8b. List Current and Relevant Work By Sub-Consultants Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (Up To But Not More Than 5 Projects For Each Sub-Consultant). Use Additional Sheets Only As Required For The Number Of Sub-Consultants Requested In The Advertisement.

Sub-Consultant Name: **Universal Environmental Consultants**

a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Relevant Experience	c. Client's Name, Address And Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was/Is Responsible
(1) Harwich Police Station Harwich, MA Ammar Dieb	Hazardous material inspection, design, construction monitoring, and air sampling during renovation and demolition of existing police station.	Harwich Police Department 183 Sisson Road Harwich, MA 02673 Mr. Michael McKeon (508) 549-9906	2010	\$8,700	\$3
(2) City of Cambridge Cambridge, MA Ammar M. Dieb	Hazardous material inspection, design, construction monitoring and air sampling services during renovations to two fire stations.	City of Cambridge 795 Massachusetts Avenue Cambridge, MA 02139 Mr. Bill Hammer (617) 766-6545	2010	\$4,500	\$3
(3) Town of Holden Holden, MA Ammar M. Dieb	Hazardous material inspection, design, construction monitoring and air sampling services during renovation to the fire station and demolition of one building.	Town of Holden 1204 Main Street Holden, MA 01520 Mr. Brian Bullock (508) 829-0225	2010	\$5,000	\$8
(4) Town of Framingham Framingham, MA Ammar M. Dieb	Hazardous material inspection, design, construction monitoring and air sampling services during asbestos abatement at the Town Hall and one fire station.	Mr. Douglas Goddard Capital Building Projects Mgr. Town of Framingham 150 Concord Street, Room 123 Framingham, MA 01702 (508) 328-2476	2011	\$25	\$5
(5) Town of Foxborough Foxborough, MA Ammar M. Dieb	Hazardous material inspection services as part of a visibility study of the Town Hall. Also completed hazardous material inspection, design, construction monitoring, and air sampling during renovation of high school	Town of Foxborough 40 South Street Foxborough, MA 02035 Mr. Michael McKeon (508) 549-9906	2006	N/A	N/A

8b. List Current and Relevant Work By Sub-Consultants Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (Up To But Not More Than 5 Projects For Each Sub-Consultant). Use Additional Sheets Only As Required For The Number Of Sub-Consultants Requested In The Advertisement.					
Sub-Consultant Name: Rider Levett Bucknall					
a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Relevant Experience	c. Client's Name, Address And Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was/Is Responsible
(1) Area D-4 Police Station Redevelopment Boston, Massachusetts Grant Owen	Provided cost estimating services for the planning and redevelopment of police stations in Area D-4 in Boston.	Boston Public Facilities 26 Court Street Boston, MA 02108 Koos Louw (617) 423-4252	2011	N/A	N/A
(2) Devens Public Safety Building Devens, Massachusetts Grant Owen	Provided cost estimating services for the new regional dispatch center that is responsible for 49 miles and over 15,000 residents.	DCAM One Ashburton Place Boston, MA 02108 Mr. Jeff Alberti (508) 743-7960	2011	\$1,200	N/A
(3) West Tisbury Police Station West Tisbury, Massachusetts Grant Owen	Providing cost estimating services for the new building to house 35 staff, including police and administrative.	Town of West Tisbury 1059 State Road West Tisbury, MA 02575 Mr. John Keenan (508) 540-0075	2013	\$2,800	N/A
(4) Department of Public Works Winchester, Massachusetts Grant Owen	Provided cost estimating services for the feasibility study for replacement of the storage bay at the existing facility.	Town of Winchester 71 Mt. Vernon Street Winchester, MA 01890 Mr. Seth Goldfine (617) 776-6545	2011	N/A	N/A
(5) Department of Public Works Wellesley, Massachusetts Grant Owen	Provided cost estimating services for the construction of a new office and depot. The structure includes three levels of office space and indoor parking/truck maintenance bays.	Town of Wellesley 525 Washington Street Wellesley, MA 02482 Mr. Ray Porfilio (617) 482-4835	2011	\$6,120	N/A

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.						
# of Total Projects: 38		# of Active Projects: 11		Total Construction Cost (In Thousands) of Active Projects (excluding studies): \$124,000		
Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C.*	Project Name, Location and Principal-In-Charge		Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	All	1. Hadley Public Schools Hadley, Massachusetts Charles W. Boos, AIA		Hadley Public Schools 125 Russell Street Hadley, MA 01035 Dr. Nicholas Young (413) 586-0822	\$1,925	2010 (R)
P	All	2. Watertown Police Station Watertown, Massachusetts Michael J. McKeon, AIA, LEED AP		Town of Watertown 149 Main Street Watertown, MA 02472 Mr. Ken Thompson (617) 972-6480	\$12,000	2010 (N)
P	All	3. Holden Public Safety Facility Holden, Massachusetts Michael J. McKeon, AIA, LEED AP		Town of Holden 1420 Main Street Holden, MA 01520 Mr. Chris Lucchesi (508) 728-6692	\$10,500	2010 (N)
P	All	4. Bowditch Athletic Complex Framingham, Massachusetts Michael J. McKeon, AIA, LEED AP		Town of Framingham 475 Union Avenue Framingham, MA 01702 Mr. Robert Merusi (508) 532-5960	\$6,500	2010 (R)
P	All	5. Nantucket Police Facility Nantucket, Massachusetts Michael J. McKeon, AIA, LEED AP		Town of Nantucket 16 Broad Street Nantucket, MA 02554 Deputy Police Chief Charles Gibson (508) 228-1212	\$15,500	2011 (N)
P	St., Sch.	6. Foxborough Town Hall Foxborough, Massachusetts Michael J. McKeon, AIA, LEED AP		Town of Foxborough 40 South Street Foxborough, MA 02035 Mr. William Yukna (508) 543-1660	\$65	2011 (Study)
P	St.	7. Taunton City Hall Taunton, Massachusetts Michael J. McKeon, AIA, LEED AP		City of Taunton 15 Summer Street Taunton, MA 02780 Mr. Wayne Walkden (508) 821-1015	\$34.2	2011 (Study)

* P = Principal; C = Consultant; JV = Joint Venture; St. = Study; Sch. = Schematic; D.D. = Design Development; C.D. = Construction Documents; A.C. = Administration of Contract

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	St.	8. Franklin High School Franklin, Massachusetts Michael J. McKeon, AIA, LEED AP	Town of Franklin 150 Emmons Street Franklin, MA 02038 Mr. Mike D'Angelo (508) 541-2100 x. 3060	\$175	2011 (Study)
P	All	9. Foxborough High School Foxborough, Massachusetts Michael J. McKeon, AIA, LEED AP	Foxborough Public Schools 60 South Street Foxborough, MA 02035 Mr. William Yukna (508) 543-1660	\$16,400	2012 (R)
P	St., Sch.	10. New Salem Town Offices and Public Safety Facilities New Salem, Massachusetts Charles W. Boos, AIA	Town of New Salem 19 South Main Street New Salem, MA 01355 Mr. Tony Palmieri (978) 544-2611	Study	2012 (study)
P	All	11. Sharon Middle School Sharon, Massachusetts Michael J. McKeon, AIA, LEED AP	Town of Sharon 1 School Street Sharon, MA 02067 Mr. Gordon Gladstone (781) 784-1542	\$36,500	2012 (R)
P	St., Sch.	12. Sandwich Public Safety Facility Sandwich, Massachusetts Michael J. McKeon, AIA, LEED AP	Town of Sandwich 130 Main Street Sandwich, MA Mr. George Dunham (508) 888-5144	\$30,000 est.	2012 (Study)
P	St., Sch.	13. Wareham Fire District Wareham, Massachusetts Michael J. McKeon, AIA, LEED AP	Wareham Fire District 273 Main Street Wareham, MA 02571 Chief Robert McDuffy (508) 295-2973	Study	2012 (Study)
P	All	14. MSBA Accelerated Repair Projects – Lynn, MA Lynn, Massachusetts Michael J. McKeon, AIA, LEED AP	Lynn Public Schools 90 Commercial Street Lynn, MA 01902 Mr. Kevin McHugh (781) 593-1680	\$5,000	2013 (R)

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Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	All	15. Pierce School Auditorium Brookline, Massachusetts Charles W. Boos, AIA	Town of Brookline 333 Washington Street Brookline, MA 02445 Mr. Anthony Guigli (617) 730-2100	\$700	2013 (R)
P	All	16. North Attleborough High School North Attleborough, Massachusetts Michael J. McKeon, AIA, LEED AP	North Attleborough Public Schools 6 Morse Street North Attleborough, MA 02760 Mr. David Flynn (508) 643-2100	\$6,000	2013 (R)
P	All	17. Dean Technical Vocational High School Holyoke, Massachusetts Michael J. McKeon, AIA, LEED AP	Holyoke Public Schools 57 Suffolk Street Holyoke, MA 01040 Mr. Leonard Gibbons (413) 534-2000	\$4,000.	2013 (R)
P	St., Sch.	18. Townsend Fire and EMS Facility Townsend, Massachusetts Michael J. McKeon, AIA, LEED AP	Townsend Fire Department PO Box 530 Townsend, MA 01469 Captain Michael Grimley (978) 597-8150	\$28	2013 (Study)
P	St.	19. Davis Thayer Elementary School Franklin, Massachusetts Michael J. McKeon, AIA, LEED AP	Town of Franklin 150 Emmons Street Franklin, MA 02038 Mr. Mike D'Angelo (508) 541-2100 x. 3060	Study	2013 (Study)
P	St., Sch.	20. Provincetown Police and DPW Facility Provincetown, Massachusetts Michael J. McKeon, AIA, LEED AP	Town of Provincetown 260 Commercial Street Provincetown, MA 02657 Mr. David Gardner (508) 487-7002	Study	TBD (Study)
P	All	21. Middleborough Police Station Middleborough, Massachusetts Michael J. McKeon, AIA, LEED AP Project On Hold	Town of Middleborough 10 Nickerson Avenue Middleborough, MA 02346 Chief Bruce D. Gates (508) 947-1212	\$12,000 est.	TBD

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9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	All	22. Hyannis Fire Headquarters Hyannis, Massachusetts Michael J. McKeon, AIA, LEED AP	Hyannis Fire District 95 High School Road Ext. Hyannis, MA 02601 Chief Harold Brunelle (508) 775-1300	\$16,000	TBD (N)
P	St., Sch.	23. Nantucket Public Schools Nantucket, Massachusetts Brian A. Solywoda, AIA	Nantucket Public Schools 10 Surfside Road Nantucket, MA 02554 Ms. Diane O'Neil (508) 228-7285	Study	2014 (Study)
P	St., Sch.	24. Pittsfield Police Station Pittsfield, Massachusetts David W. King, AIA	City of Pittsfield 70 Allen Street Pittsfield, MA 01201 Chief Michael Wynn (413) 448-9700	Study	2014 (Study)
P	St., Sch.	25. Wellfleet Police Station Wellfleet, Massachusetts Michael J. McKeon, AIA, LEED AP	Town of Wellfleet 300 Main Street Wellfleet, MA 02667 Chief Ronald Fisetta (508) 349-3702	Study	2014 (Study)
P	St.	26. Office of Emergency Management Boston, Massachusetts Michael J. McKeon, AIA, LEED AP	Boston Public Facilities 26 Court Street Boston, MA 02108 Ms. Maureen Anderson (617) 635-0412	Study	2014 (Study)
P	St., Sch.	27. Minuteman Regional High School Lexington, Massachusetts Brian A. Solywoda, AIA In Study	Minuteman Regional High School 758 Marrett Road Lexington, MA 02421 Dr. Edward Boquillon (781) 861-6500	\$80,000 est.	2015 (Study)
P	All	28. Acushnet Police Station Acushnet, Massachusetts Michael J. McKeon, AIA, LEED AP In Construction Administration	Acushnet Police Department 130 Main Street Acushnet, MA 02743 Chief Michael Alves (508) 998-0240	\$4,500	2015 (N)

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9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	All	29. Bellingham Police Station Bellingham, Massachusetts Michael J. McKeon, AIA, LEED AP In Construction Administration	Bellingham Police Department 8 Mechanic Street Bellingham, MA 02019 Chief Gerard Daigle (508) 966-4207	\$5,500	2015 (N)
P	All	30. Monson Town Offices / Police Facility Monson, Massachusetts David W. King, AIA	Town of Monson 29 Thompson Street Monson, MA 01057 Mr. Shane Nolan (617) 451-2717	\$8,000	2015 (N)
P	All	31. Bay Path Regional Vocational High School Charlton, Massachusetts Brian A. Solywoda, AIA In Construction Administration	Bay Path Reg. Vocational High School 57 Old Muggett Hill Road Charlton, MA 01507 Mr. John Lefleche (508) 248-5971	\$60,000	2015 (R)
P	St.	32. Wing School Sandwich, Massachusetts Michael J. McKeon, AIA, LEED AP In Study	Town of Sandwich 130 Main Street Sandwich, MA Mr. George Dunham (508) 888-5144	N/A	2015 (R)
P	All	33. Chatham Fire Headquarters Chatham, Massachusetts Michael J. McKeon, AIA, LEED AP In Construction Administration	Town of Chatham 549 Main Street Chatham, MA 02633 Mr. Richard Pomroy (508) 456-4232	\$9,000	2016 (N)
P	All	34. Hampden Police Station Hampden, Massachusetts Michael J. McKeon, AIA, LEED AP In Bidding	Town of Hampden 625 Main Street Hampden, MA 01036 Chief Jeff Farnsworth (413) 566-8011	\$3,000	2016 (N)
P	All	35. Sharon Public Safety Facility Sharon, Massachusetts Michael J. McKeon, AIA, LEED AP In Construction Documents	Town of Sharon 90 South Main Street Sharon, MA 02067 Fire Chief James Wright (781) 784-1522	\$18,000	2016 (N)

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9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	All	36. Carver Fire Headquarters Carver, Massachusetts Michael J. McKeon, AIA, LEED AP In Construction Documents	Town of Carver 108 Main Street Carver, MA 02330 Chief Craig Weston (508) 866-3440	\$6,000	2016 (N)
P	All	37. Randolph Public Safety Facilities Randolph, Massachusetts Michael J. McKeon, AIA, LEED AP In Design Development	Town of Randolph 41 South Main Street Randolph, MA 02368 Mr. David Murphy (781) 961-0911	\$7,000	2017 (N, R)
P	All	38. Hudson Police/DPW Headquarters Hudson, Massachusetts Michael J. McKeon, AIA, LEED, AP In Schematic Design Phase	Town of Hudson 78 Main Street Hudson, MA 01749 Mr. Paul Griffin (508) 786-0600	\$11,000	2017 (N)

10. Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub-Consultants For The Proposed Project. If Needed, Up To Three, Double-Sided 8 1/2" X 11" Supplementary Sheets Will Be Accepted. **APPLICANTS ARE ENCOURAGED TO RESPOND SPECIFICALLY IN THIS SECTION TO THE AREAS OF EXPERIENCE REQUESTED IN THE ADVERTISEMENT.**

Please refer to Tabs B-H for additional information.

11. Professional Liability Insurance:

Name of Company	Aggregate Amount	Policy Number	Expiration Date
Lexington Insurance Co/BIB	\$5,000,000	029210536	January 25, 2016

12. Have monies been paid by you, or on your behalf, as a result of Professional Liability Claims (in any jurisdiction) occurring within the last 5 years and in excess of \$50,000 per incident? Answer **YES** or **NO**. If YES, please include the name(s) of the Project(s) and Client(s), and an explanation (attach separate sheet if necessary).
NO

13. Name Of Sole Proprietor Or Names Of All Firm Partners and Officers:

Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
a. Charles W. Boos, AIA	CEO	9319	Architecture	d. Michael J. McKeon, AIA	Vice President	10192	Architecture
b. Michael J. Blessing, Esq.	COO	N/A	Operations				
c. David W. King, AIA	Vice President	9957	Architecture				

14. If Corporation, Provide Names Of All Members Of The Board Of Directors:

Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
a. Charles W. Boos, AIA	CEO	9319	Architecture	d. Michael J. McKeon, AIA	Vice President	10192	Architecture
b. Michael J. Blessing, Esq.	COO	N/A	Operations				
c. David W. King, AIA	Vice President	9957	Architecture				

15. Names Of All Owners (Stocks Or Other Ownership):

Name And Title	% Ownership	MA. Reg.#	Status/Discipline	Name And Title	% Ownership	MA. Reg.#	Status/Discipline
a. Charles W. Boos, AIA, CEO	25%	9319	Architecture	d. Michael J. McKeon, AIA, Vice President	25%	10192	Architecture
b. Michael J. Blessing, Esq., COO	25%	N/A	Operations				
c. David W. King, AIA, Vice President	25%	9957	Architecture				

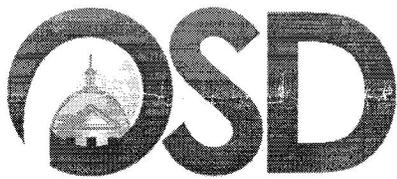
16. I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. I further certify that this firm is a "Designer", as that term is defined in Chapter 7, Section 38A1/2 of the General Laws, or that the services required are limited to construction management or the preparation of master plans, studies, surveys, soil tests, cost estimates or programs. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury.

Submitted by
(Signature)

Printed Name and Title

Michael J. McKeon, AIA, LEED AP,
Principal

Date March 23, 2015



OPERATIONAL SERVICES DIVISION
SUPPLIER DIVERSITY OFFICE

Reginald Nunnally
Executive Director

Charles D. Baker
Governor
Karyn E. Polito
Lieutenant Governor
Kristen Lepore
Secretary
Gary J. Lambert
Assistant Secretary for
Operational Services

February 25, 2015

Mr. Carlos DeSousa
Garcia, Galuska & DeSousa, Inc.
370 Faunce Corner Road
Dartmouth, MA 02747

Dear Mr. DeSousa:

The Supplier Diversity Office (SDO) is in receipt of your certification renewal information (application). This consists of your request to renew the certification of Garcia, Galuska & DeSousa, Inc. and the required certification renewal information and documentation. Accordingly, SDO has updated your file with this information and documentation. No substantive review of your company was done at this time. **This letter serves as sole and exclusive proof of your firm's SDO certification.**

Based on your certification renewal information (application), the certification of Garcia, Galuska & DeSousa, Inc. as a minority-owned business enterprise (MBE) with the business description of **MECHANICAL, ELECTRICAL, PLUMBING, FIRE PROTECTION, CIVIL AND TECHNOLOGY ENGINEERING AND DESIGN SERVICES** has been renewed effective the date of this letter. The company will remain listed in the SDO Directory of certified businesses and The Massachusetts Central Register, which is published by the Office of the Secretary of State unless its certification is revoked. Unless revoked, this certification will last for a period of two years and will automatically expire as of March 4, 2017, unless by that date, the certification of the company is renewed again or the company is recertified.

To renew the company's certification at that time, you will need to submit the following information to SDO no later than 30 business days prior to March 4, 2017.

- 1) All company financial statements since the date of the company's then most recent SDO certification;
- 2) A signed copy of all U.S. Tax Returns and Schedules since the date of the company's then most recent SDO renewal;
- 3) Corporations must submit all Annual Reports/Letters of Good Standing filed with the Secretary of (YOUR) State since the date of the company's then most recent renewal; and

PLEASE NOTE THAT THE FOLLOWING ITEMS 4-6 CAN BE COMBINED ON ONE NOTARIZED STATEMENT

4) A notarized statement that indicates:

"I certify under the pains and penalties of perjury that no significant changes affecting eligibility as a certified Minority/Minority-Woman/Woman business enterprise have occurred since the date of the company's then most recent date of SDO certification as defined in State regulations 425 CMR 2.00 The Massachusetts Supplier Diversity Office."

5) A notarized statement that indicates either "A or B" as referenced below.

- A. "I certify under the pains and penalties of perjury that (Insert your Company Name) has not received any contract(s) as a result of having been SDO certified."
- B. "I certify under the pains and penalties of perjury that: (Insert your Company Name) has received a contract(s) as a result of having been SDO certified." List all contract names, contract amounts and the names of the agencies with which you have contracted from the date of your last SDO renewal."

6) A notarized statement that indicates:

"I certify under the pains and penalties of perjury that (Insert your Company Name) has (number) of employees for each year end given; include owner(s)."

Furthermore, you have a continuing duty to notify SDO of a change in any information that is relevant to the firm's certification eligibility and to ensure that the information and documentation relied upon by SDO to certify or to maintain the certification of the business enterprise is accurate, complete and not misleading. You are required to notify SDO in writing of any change of such information or documentation within thirty calendar days. By way of example and not limitation, any change in ownership, control, investment, ongoing or independence may be considered material. Failure to abide by the continuing duty requirements shall constitute grounds for the business entity's decertification.

Additionally, every six years, certified companies that wish to remain certified must undergo a substantive review of their certification status with a SDO certification specialist who will re-evaluate the company to determine whether it continues to meet the applicable certification criteria. If you wish to recertify your company when it becomes due for substantive review, you will need to submit the applicable recertification application and all required information and documentation to SDO no later than forty-five (45) business days prior to the date of certification expiration (i.e., the recertification date). At that time, a certification specialist will be assigned to evaluate your company and will make a report and recommendation to the Certification Committee (CC) on whether or not the company continues to meet the applicable certification criteria.

As provided above in 425 CMR 2.00, if your company has a change of address or telephone number, please send a signed letter within thirty days of the change on company letterhead to notify SDO of the new address or telephone number.

During the period of your certification, if you have any further questions regarding your certification renewal, please direct them to Ms. Nedra D. White, Director of Certification, at (617) 502-8852.

Very truly yours,



Reginald A. Nunnally
Executive Director



TAB B

Previous Project Experience



Previous Project Experience

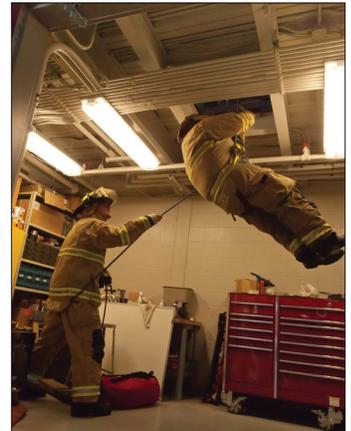
Kaestle Boos has completed space needs assessments, facility evaluations, feasibility studies, additions, renovations, and new designs for over 100 police, fire and public safety facilities throughout New England and along the East Coast. In the past five years, we have completed more than ten public safety facility projects in Massachusetts alone, including the study and design of the new Holden Public Safety Facility, the study of the new Sharon Public Safety Facility, which is currently in design, and the new Nantucket Police Station. Additional police facilities include the Watertown Police Station, and the study and design of the Acushnet, Bellingham, and Middleborough Police Stations. We have worked with Mitchell Associates Architects to provide firematic design on over a dozen projects including Holden Public Safety, Hyannis Fire Headquarters, Chatham Fire Headquarters, Carver Fire Headquarters, and the preliminary design of Sandwich Public Safety Facility. We are also currently completing the design of a project similar to yours for the Town of Randolph which includes a new fire station on a new site and additions and renovations to the existing police station.

Maintaining construction budgets is one of the most important components of any successful public safety project, and we are proud to say our projects have been completed on-or under budget and on-time. The Holden Public Safety Facility was completed more than \$2.5 million under budget and recently received bids for the construction of the new Chatham Fire Headquarters, including all alternates, were approximately 10% below estimate.

The chart on the following pages illustrates our representative police, fire and public safety experience within the past 10 years. All change orders were within allotted contingencies and included Owner-requested changes. Photos of these projects as well as others are included on this page and throughout the qualifications submission. More detailed descriptions of several projects can be found in Tab A, in the Designer Selection Application, and we would be happy to provide additional details or arrange a tour for each project upon request.

Knowledge of Local, State, and Federal Laws

Having completed the design of over a dozen other municipal facility projects in the last five years, Kaestle Boos is experienced with State and Federal building codes and laws including ADA accessibility and health department requirements. Project Manager Todd Costa is knowledgeable in not only building codes, but also specific codes related to public safety buildings, including health standards, Emergency Communications Standards, NFPA, UL, CALEA, and ACA Small Jail Guidelines. In addition, we are very knowledgeable of Chapter 30, 149, and 149A regulations as





Previous Project Experience



all of our Massachusetts police, fire and public safety facilities as well as public school renovations, were governed by Massachusetts bidding laws and Architectural Barriers Board.



Kaestle Boos is well versed in local, State, and Federal Code regulations. Since its inception in 1991, every project has been in compliance with the regulations of the American with Disabilities Act (ADA), and Project Manager Todd Costa will review all designs for compliance. All of our Massachusetts projects are in compliance with Massachusetts Fire and Building Codes. Additionally, our projects are designed to comply with Section 504 of the Rehabilitation Act of 1973, commonly referred to as UFAS (Uniform Federal Accessibility Standards), as well as the A.N.S.I. (American National Standards Institute) and OSHA requirements. Our code work is award-winning. Our work at the Bowditch Athletic Complex in Framingham resulted in the project being named a BSA Accessibility Award winner.



Green/Sustainable Design

Kaestle Boos and our entire design team incorporate economic green and sustainable elements into every design. Our approach to achieving a high-performance design is a collaborative process, which begins in the study phase, with all members of the team exploring the potential green opportunities as part of the study process. Several members of the team are LEED accredited professionals, and the entire team is very familiar with current, cost-effective green and sustainable options. The Holden Public Safety, Nantucket Public Safety, and Watertown Police Stations were each designed to meet LEED guidelines and include sustainable features such as:



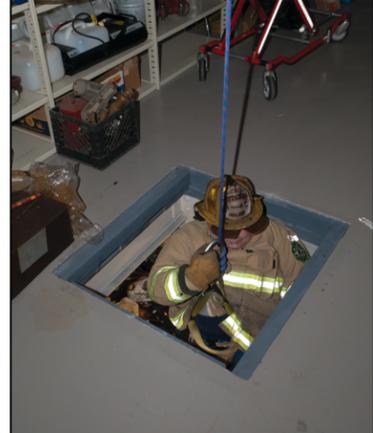
- Geothermal heating and cooling system (Watertown, Holden, Nantucket)
- Solar photovoltaic panels (Watertown)
- Snow melting system in the apparatus apron (Holden)
- Maximized daylighting
- Low flow water fixtures
- Recessed walk-off mats
- Native site plantings

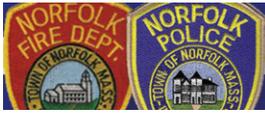


In addition, the Robert W. Healy Public Safety Facility in Cambridge, MA, is one of the first Silver LEED® Certified police stations in New England and includes a green vegetative roof.

Kaestle Boos Associates Similar Project Experience

Project and Location	Building Use	Client	Project Type	Completion Date	Construction Cost	Project Cost	Change Order Variable	Building Size	Additional Information
Holden Public Safety Facility Holden, MA	Police, Fire & EMS Headquarters	Town of Holden	New Facility and Renovations	2010	\$9,460,004	\$12,500,000	2.2%	New: 34,500 s.f. Reno: 9,000 s.f.	Completed \$2.5 million under budget. Evaluation of more than 30 sites. Designed to LEED Standards 2011 <i>Station Style</i> Bronze Award Winner Mitchell Assoc. - Firematic Design
Foxborough Public Safety Facility, Foxborough, MA	Police, Fire & EMS Headquarters	Town of Foxborough	New Facility	2007	\$12,535,521	\$15,000,000	3.4%	39,000 s.f.	Shared lobby, dispatch, and community room
Nantucket Public Safety Facility, Nantucket, MA	Police, Fire & EMS Headquarters	Town of Nantucket	New Facility	Phase I: 2011	Phase I: \$15,088,704	Phase I: \$18,000,000	0.9%	Phase I: 34,000 s.f.	Phase I, Police Station Completed Design allows Phase II, Fire Station to be easily added Facility in Historic District and had to meet Historic District Commission regulations Designed to LEED Standards
Harwich Police Station Harwich, MA	Police Station	Town of Harwich	New Facility	2009	\$7,492,419	\$9,000,000	3.2%	20,500 s.f.	New police station connectrd to existing fire station to create public safety facility. Shared main lobby and dispatch center.
Abington Police Station Abington, MA	Police Station	Town of Abington	New Facility	2008	\$5,014,865	\$6,300,000	-0.08%	15,300 s.f.	New facility constructed behind original facility on same site.
Watertown Police Station Watertown, MA	Police Station	Town of Watertown	New Facility	2010	\$12,400,911	\$15,000,000	0.9%	34,500 s.f.	Includes a firing range. Located in residential neighborhood adjacent to a park and historic home. Designed to LEED standards
Watertown Fire Station Watertown, CT	Fire Station	Town of Watertown	Additions and Renovations	2008	\$5,544,522	\$7,500,000	2.2%	23,109 s.f. Add/Reno Breakdown not available	Reinforced apparatus bay floors to support equipment which is on an upper level in order to be at street level.
Chatham Fire Station Chatham, MA	Fire Headquarters	Town of Chatham	New Facility	2016	\$7,500,000	\$11,300,000	N/A	20,300 s.f.	Mitchell Assoc. - Firematic Design Consultant Project just entering construction phase.
Bellingham Police Station Bellingham, MA	Police Headquarters	Town of Bellingham	New Facility	2015	\$5,627,848 (to date)	\$6,500,000	-3.40%	13,400 s.f.	Construction will be completed this year.
Acushnet Police Station Acushnet, MA	Police Headquarters	Town of Acushnet	New Facility	2015	\$4,155,793 (to date)	\$5,300,000	-0.16%	11,100 s.f.	Construction will be completed this year.
Carver Fire Headquarters Carver, MA	Fire Headquarters	Town of Carver	New Facility	2016	\$7,850,000 est.	\$9,000,000	N/A	20,500 s.f.	Project is currently nearing design completion. Construction is anticipated to begin this spring. Mitchell Assoc. - Firematic Design Consultant
Sharon Public Safety Facility Sharon, MA	Police, Fire & EMS Headquarters	Town of Sharon	New Facility	2017	\$18,500,000 est.	\$24,500,000	N/A	34,000 s.f.	Mitchell Assoc. - Firematic Design Consultant. Project is currently nearing design completion. Construction is anticipated to begin this summer.
Randolph Fire and Police Facilities, Randolph, MA	Police Headquarters and Fire Sub-Station	Town of Randolph	New Facility and Addition/Renovations	2017	\$3,800,000 est. (fire) \$3,600,000 est. (police)	\$4,650,000 est. (fire) \$4,800,000 est. (police)	N/A	New: 7,640 s.f. (fire) New: 3,200 s.f. (police) Reno: 11,500 s.f. (police)	Project is currently in design and anticipated to begin construction this year.





TAB C

References and Reputation



References and Reputation

Kaestle Boos has a proven track record of client satisfaction. We have always relied on the testimony of current and former clients as the basis for our success. There is simply no better way to judge our professional talent, construction expertise, communication skills, reliability and infectious enthusiasm than to contact our client base. The following references are familiar with Kaestle Boos's public safety experience. The Norfolk Public Safety Building Committee has express permission to contact these individuals regarding the firm's past and current performance.

1. **Holden Public Safety Facility***
Holden, Massachusetts
Mr. Chris Lucchesi
Building Committee Chairman
(508) 728-6692
chris.lucchesi@gmail.com

**Winner: 2011 Fire Chief Magazine "Station Style" Bronze Medal, Combined Facilities*

2. **Foxborough Public Safety Facility**
Foxborough, Massachusetts
Police Chief Edward T. O'Leary
(508) 543-4343
foxchief@foxboroughpolice.com

Fire Chief Roger Hatfield
(508) 543-1238
rhatfield@town.foxborough.ma.us

Mr. William Yukna
Building Committee Chairman
(508) 543-1660
yuknab@foxborough.k12.ma.us

3. **Harwich Police Station**
Police Chief William Mason
Harwich, Massachusetts
(508) 430-7541
wmason@harwichpolice.com

Fire Chief Norman Clarke
Harwich, Massachusetts
(508) 430-7546
n.clarke@harwichfire.com

4. **Nantucket Public Safety Facility**
Deputy Police Chief Charles Gibson
Nantucket, Massachusetts
(508) 228-1212
cgibson@nantucketpolice.com

5. **Abington Police Station**
Abington, Massachusetts
Chief David G. Majenski
(781) 878-3232
majic@abingtonpolice.org

6. **Bellingham Police Station**
Bellingham, Massachusetts
Chief Gerard Daigle
(508) 966-1515
gdaigle@bellinghamma.org

7. **Chatham Fire Headquarters**
Chatham, Massachusetts
Chief Michael Ambriscoe
(508) 945-2324
firechief@chatham-ma.gov

8. **Sharon Public Safety Facility**
Sharon, Massachusetts
Fire Chief James Wright
Chief James Wright
(781) 784-1522
jwright@townofsharon.net

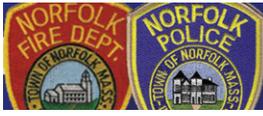
Police Chief Joseph Bernstein
(781) 784-1587
jbernstein@townofsharon.net



References and Reputation

9. **Watertown Fire Station**
Watertown, Connecticut
Chief Larry Black
(860) 945-5224
black@watertownct.org
10. **Acushnet Police Station**
Acushnet, Massachusetts
Chief Michael Alves
(508) 998-0240
malves@acushnetpd.com
11. **Carver Fire Headquarters & Training Facility**
Carver, Massachusetts
Chief Craig Weston
(508) 866-3440
craig.weston@carverfire.org
12. **Watertown Police Station**
Watertown, Massachusetts
Mr. Ken Thompson
Owner's Project Manager
(617) 972-6480
kthompson@watertown-ma.gov
13. **Randolph Police and Fire Stations**
Randolph, Massachusetts
Mr. David Murphy
Town Manager
(781) 961-0911
dmurphy@randolph-ma.gov
14. **New Britain Police Headquarters****
New Britain, Connecticut
Chief James Wardwell
(860) 826-3000
james.wardwell@newbritainct.gov

***Winner: "ENR New York" 2013 Best Projects Award of Merit, Government/Public Buildings*



TAB D

Project Approach



Project Approach

There are four elements to our public safety design philosophy.

1. *The facility must be programmatically correct, practical, and functional* to support department operations. The knowledge of correct design is based on years of Kaestle Boos Associates (“Kaestle Boos”) and Mitchell Associates Architects (“MAA”) experience.
2. Our buildings must be *effective tools that facilitate quick and safe response* to emergency calls and *provide every opportunity for continued training*.
3. *Our buildings are healthy buildings as well as energy efficient.* We work closely with our engineering consultants, Garcia Galuska DeSousa (GGD) to address indoor air quality for the health and safety of each department. Together, we have designed energy-efficient public safety facilities which meet LEED® requirements.
4. Our buildings are *durable and low-maintenance*.

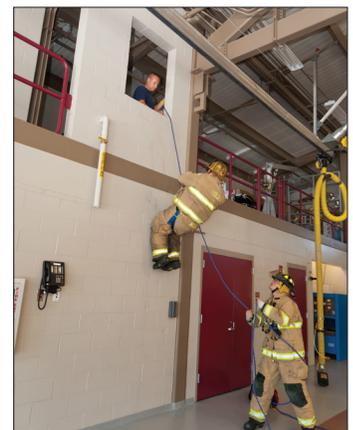
We believe that police, fire, and public safety facility design must reflect the unique needs of the users as well as the community. Therefore, the concerns and feedback of the users and stakeholders are the most important part of the study and design process. We can be on site quickly, as necessary, from our office in Foxborough, just 7.8 miles from the existing Norfolk Public Safety Facility site. We will meet regularly and work closely with the Norfolk Fire and Police Departments and the Norfolk Public Safety Building Commission (“PSBC”) to develop ideas and determine the best possible public safety design solution for the Town of Norfolk and keep the project on schedule and on budget using the following steps.

Programming Review

“Right-sized programing” is the single most important component in the design of any public safety facility and is of particular importance in producing a design that will most effectively and efficiently support Norfolk’s public safety mission.

Kaestle Boos and Mitchell Associates will meet with Chief Stone and Chief Bushnell to review and refine the previous developed space needs program to meet your operation needs and guide the design of each building’s fit-out. We will also talk with representatives of the Metacomet Regional Communications Center to understand their space needs which will be a role in the design of the police station project.

The refined final program document will be a dynamic tool that will identify





Project Approach

adjacencies, priorities, areas of economy, important response issues, training opportunities and operational efficiencies including multi-use spaces, as well as site needs. All programmatic requirements will be prepared in conformance with the standards outlined in the NFPA Standards, Emergency Communications Standards, OSHA, American with Disabilities Act, and the Massachusetts Building Code.

An example of the need for right-size programming is the Nantucket Police Department. The new Nantucket Public Safety Facility had to support not only the year-round officers and staff of the police department but additional summer officers as well. The right-sized programming guided the design and included lockers for all officers as well as multiple training rooms. Now, numerous town committees including the Board of Selectmen and the Historic District Commission, utilize the training rooms for their meetings.

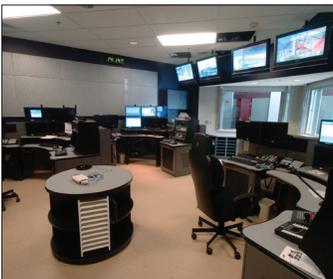
Schematic Designs

Upon final review and approval of each department’s program, the design team will develop layouts that satisfy the approved building and site programs for both of the facilities. We will incorporate ideas and comments from each Department, the PSBC, and project stakeholders into the design concepts. All viable options will be examined, articulated with floor plans, site plans and building elevations, and presented to the Building Committee. *Particular attention will be given to the creative utilization of the interior space to make it both efficient and responsive to each department’s individual needs. For example, multi-use spaces may be included, such as a community/training room or a training/roll call room.* We will present the concepts to additional town boards and at public meetings as directed by the Building Committee.



Cost Estimating

First and foremost, we will design not only for durability but also to work within the available budget. Materials and methods of construction will be carefully tailored to extract as much value as possible from each available construction and equipment dollar. We will work with our professional cost estimator, Rider Levett Bucknall (RLB), to develop an opinion of probable cost for each option based on the space program, floor plans, elevations, and site plans. We will develop a hard and soft cost budget analysis to show the anticipated costs involved with the project. RLB provided estimating services for the Chatham Fire Headquarters, and bids were approximately 10% lower than the estimate. In addition, bids for the new Bellingham Police Station were approximately \$200,000 lower than RLB’s estimate. Estimates will be reviewed after each design phase to keep the project on-budget.



We will look at numerous options during the design process to provide construction cost savings. The design of the Hyannis Fire Headquarters



Project Approach

was modified to include composite materials and fiberglass windows which were estimated to save over \$50,000 in order to meet their budget goals. We have also examined alternates methods of construction. For example, we designed a modular building for the new Hampden Police Station. This type of construction offsets prevailing wage rates as it arrives on site partially assembled, saving effort by field labor and potentially resulting in a lower construction cost.

Design Development

Upon approval of the schematic designs we will continue to refine each facility’s design. We will further select general building materials, set structural, mechanical, electrical and plumbing systems scope, and integration with communications and data technology. We will explore green and sustainable design options in more depth. Cost estimates will updated. All options will be submitted to the PSBC for approval, and we will conduct reviews of the approved building concepts with local agencies including the Town Planner, Fire Marshal, Building Official and the Public Health Authority.

The designs will be further developed and finalized with added detail based upon instructions from the Building Committee and the respective Department. Room layouts will be developed including furnishings and millwork and presented to appropriate staff for approval. The energy efficient engineering systems will be designed and the furniture, fixtures, and equipment (FF&E) as well as the technology hardware package will validated. Affordable green and sustainable design ideas including maximizing daylight, recessed walk-off mats, or low-irrigation landscaping, which have bee included in all of our public safety facility project, will be incorporated into the designs. Budgets and schedules will be refined and plans will be submitted to the Town and regulatory boards for approval.

Construction Documents

Kaestle Boos will complete a comprehensive set of Construction Documents with finalized cost estimates and construction schedules. The Construction Documents will be submitted for local and state review and approval. Once approved, the project specifications will be prepared for bidding. A final estimate will also be completed.

Bidding

Kaestle Boos will assist the Town with bidding. We will conduct pre-bid conferences as well as create and issue any addenda to the project specifications which may be necessary. We will then review the bid proposals and offer recommendations for award to the PSBC.





Project Approach

Construction Administration

Upon a successful referendum, Kaestle Boos can provide Construction Administration services including regular site visits to review construction, attendance at job and PSBC meetings, review of RFIs and change order requests and completion of a project punch list as part of project close out.

Design Tools

Kaestle Boos and our design team is working with Building Information Modeling (BIM). BIM's 3-D technology includes the following benefits:

1. Helps streamline the design process, providing more efficient communication and coordination between team members
2. Allows team members the ability to visualize complex designs and see changes immediately
3. Optimization of space based upon actual equipment sizes and materials selected for the project
4. Confirmation of adequate clearances
5. Conflict identification and resolution



The resulting drawings are more detailed and user-friendly, especially for a renovation of this type. Our consultant Garcia Galuska DeSousa is also BIM capable. The process helps create a smooth transition from design into construction and keep the project on-schedule and on-budget.



Community Communication

Kaestle Boos believes that the key to a successful strategic implementation plan is communication. We will meet regularly with the SPBC to provide study updates and answer questions. We will look to the SPBC, the Police and Fire Departments, and project stakeholders for ideas and comments on all designs, and we will provide direct and timely responses to any ideas or concerns that may arise.

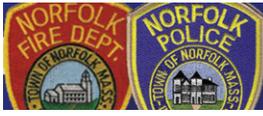


We will actively work to educate the community and build project support, utilizing clear, precise presentation graphics. We have a fully-staffed marketing department and our services can include the production of computer generated graphics, 3-D videos, renderings, computer generated project models, informational web sites, and brochures or flyers. We can attend public meetings to provide project updates. We recently met with residents to provide updates on the new Sharon Public Safety Facility. Please visit our web site at www.kba-architects.com/work-video.htm to view examples of our video fly-bys. All members of the design team will be available throughout the entire process to assist in presenting the project to Town Boards, civic groups, and the community, including at Town Meeting.



TAB E

Proposed Staffing



Organizational Chart

TOWN OF NORFOLK PUBLIC SAFETY BUILDING COMMITTEE

Norfolk Fire Department
Chief Coleman Bushnell

Norfolk Police Department
Chief Charles Stone, Jr.

Mr. Michael J. McKeon, AIA, LEED AP
*Principal-in-Charge /
Police Programming & Design Specialist*
MA Reg. #10192

Mr. Todd M. Costa, RA
Project Manager / Project Designer
MA Reg. #50361

Mitchell Associates Architects
Mr. Robert Mitchell, AIA
Firematic Programming & Design Specialist

Mr. David G. McKinley, RLA
Landscape Architecture
MA Reg. #1574

Ms. Kristen Smith
*Space Planning /
Interior Design*

Mr. John M. Chipko, P.E.
Structural Engineering
MA Reg. #39298

CONSULTANTS

<p><u>Mechanical, Plumbing, Electrical, Fire Protection & Civil Engineering Technology & Security</u> Building Engineering Resouces, Inc. Mr. Dominick Puniello, P.E., LEED AP MA Reg. #48326 Mr. Carlos G. Desousa, P.E. MA Reg. #41003 Mr. Christopher M. Garcia, P.E., CFPS MA Reg. #45034</p>	<p><u>Hazardous Materials Consultant</u> Universal Environmental Consultants Mr. Ammar Dieb MA Reg. #AI050618, #AD050619, #AM050620</p> <p><u>Cost Estimating</u> Rider Levett Bucknall Mr. Grant Owen</p>
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Project Team Consultants

Kaestle Boos Associates will provide the following services in-house.

- Architecture
- Space Planning
- Code Consulting
- Landscape Architecture/Site Planning
- Structural Engineering
- Interior Design/FF&E

Robert Mitchell of Mitchell Associates Architects will provide firematic programming and design services.

Kaestle Boos proposes the following consultants for the North Attleboro Fire Department Central Station #1 existing conditions report and feasibility study. They thoroughly understand the responsiveness and level of commitment that is required to successfully complete this project. This approach has proven

**Mechanical, Electrical, Plumbing,
Fire Protection & Civil Engineering
Technology & Security**

Garcia, Galuska, DeSousa, Inc.
370 Faunce Corner Road
Dartmouth, MA 02747
(508) 998-5700

Contacts: Mr. Dominick Puniello, P.E., LEED AP
Mr. Carlos G. DeSousa, P.E.
Mr. Christopher M. Garcia, P.E., CFPS

Hazardous Materials Consultant

Universal Environmental Consulting
12 Brewster Road
Framingham, MA 01702
(508) 628-5486
Contact: Mr. Ammar Dieb

Cost Estimating

Rider Levett Bucknall
Two Financial Center
60 South Street, Ste. 810
Boston, MA 02111
(617) 737-9339
Contact: Mr. Grant Owen



Michael J. McKeon, AIA, LEED AP

Principal

Project Time

Commitment: 20 %

Education /

Memberships:

Bachelor of Science
(Building Sciences),
Rensselaer Polytechnic
Institute 1969

Bachelor of Architecture,
Rensselaer Polytechnic
Institute 1969

Arquitecto (Revalidado)
Universidad Central de
Venezuela 1975

Licenses:

Commonwealth of
Massachusetts #10192

State of New Hampshire
#3374

State of Connecticut #04728

State of Rhode Island and
Providence Plantations
#2859

NCARB #78793

Colegio de Ingenieros de
Venezuela

Mr. McKeon has practiced architecture for more than four decades. He has specialized in municipal facility planning and design for over twenty years. He is highly versed in Massachusetts State Building Codes, and Architectural Barrier Regulations, and public bid laws (Chapters 30, 149, 149A and 193). He is also a LEED accredited professional, and oversees our Foxborough, Massachusetts, office.

Mr. McKeon is responsible for developing the overall project objectives with the client, overseeing the design team, and attending critical presentations. He will work closely with the Town and project team members to see that the project meets the Owner's specific requirements and is completed on-time and on-budget. He will also work with the Norfolk Police Department to review and refine the space needs program and collaborate with Project Manager Todd Costa and Firematic Specialist Robert Mitchell to incorporate the space needs program into conceptual design solutions.

Mr. McKeon's public safety experience includes:

- **Norfolk Public Safety Facility**, Norfolk, MA - feasibility study
- **Holden Public Safety Facility**, Holden, MA - site selection study, space needs assessment, new facility
- **Randolph Fire and Police Facilities**, Randolph, MA - new facility, addition and renovations
- **Foxborough Public Safety Complex**, Foxborough, MA - new facility
- **Nantucket Police Station**, Nantucket, MA - new facility
- **Harwich Police Station**, Harwich, MA - new facility
- **Robert W. Healy Public Safety Facility**, Cambridge, MA - adaptive reuse, renovations, and LEED Certification
- **Watertown Police Station**, Watertown, MA - new facility
- **Abington Police Station**, Abington, MA - new facility
- **Holliston Police Station**, Holliston, MA - new facility
- **Acushnet Police Station**, Acushnet, MA - feasibility study, new facility
- **Bellingham Police Station**, Bellingham, MA - feasibility study, new facility
- **Wellfleet Police Station**, Wellfleet, MA - feasibility study
- **Chatham Fire Headquarters**, Chatham, MA - feasibility study, new facility
- **Hyannis Fire Headquarters**, Hyannis, MA - new facility
- **Carver Fire Headquarters and Training Facility**, Carver, MA - new facility
- **Sharon Public Safety Facility**, Sharon, MA - feasibility study, new facility
- **Townsend Fire Station**, Townsend, MA - feasibility study
- **Sandwich Public Safety Facility**, Sandwich, MA - feasibility study
- **North Attleboro Police Station**, North Attleboro, MA - feasibility study, adaptive reuse, addition, renovations and historic restoration
- **Middleborough Police Station**, Middleborough, MA - feasibility study, addition, renovations, and historic preservation
- **Wellfleet Police Station**, Wellfleet, MA - feasibility study
- **Hudson Police Station**, Hudson, MA - new facility



Todd M. Costa, RA

Project Architect

Project Time

Commitment: 40 %

Education /

Memberships:

Bachelor of Architecture,
Roger Williams University,
2000

Licenses:

Commonwealth of
Massachusetts #50361

With a family history of public safety service, Todd Costa has a wide range of project experience, specializing in the planning and design of public safety, education and municipal facilities. Mr. Costa has developed knowledge in preparing design and construction documents and client presentations from the pre-design phase through construction administration for both renovation/addition and new projects.

Mr. Costa will lead the day-to-day activities of the design team including coordination of consultants and completion of the Construction Documents. He will work with Mr. McKeon and Mr. Mitchell to incorporate the space program into the designs for the Norfolk Police and Fire Stations. He will also attend critical presentations throughout the project.

Mr. Costa's public safety experience includes:

- **Norfolk Public Safety Facility**, Norfolk, MA - feasibility study
- **Holden Public Safety Facility**, Holden, MA - site selection study, space needs assessment, new facility
- **Harwich Police Station**, Harwich, MA - new facility attached to existing fire station
- **North Attleboro Police Station**, North Attleboro, MA - space needs assessment, adaptive reuse, addition, renovations, and historic renovation
- **Bellingham Police Station**, Bellingham, MA - feasibility study; new facility
- **Middleborough Police Station**, Middleborough, MA - feasibility study; additions, renovations, and historic restoration
- **Wellfleet Police Station**, Wellfleet, MA - feasibility study
- **Chatham Fire Headquarters**, Chatham, MA - feasibility study, new facility
- **Carver Fire Headquarters and Training Facility**, Carver, MA - new facility
- **Foxborough Public Safety Complex**, Foxborough, MA - new facility
- **Sharon Public Safety Facility**, Sharon, MA - feasibility study, new facility
- **Sandwich Public Safety Facility**, Sandwich, MA - feasibility study
- **Wareham Fire District**, Wareham, MA - feasibility study
- **Hyannis Fire Headquarters**, Hyannis, MA - new facility
- **Townsend Fire-EMS Headquarters**, Townsend, MA - site selection and feasibility study



Kristen L. Smith

Space Planner / Interior Designer

Project Time

Commitment: 30 %

Education /

Memberships:

Bachelor of
Environmental Design/
Interiors, Syracuse
University, 1994

Kristen Smith has 20 years experience in the design of municipal facilities. She works closely with clients to determine a solution that will serve the entire community. Ms. Smith is adept at matching colors and textures to create a professional and aesthetic environment. She is also experienced in all phases of space planning and interior design, including the completion of bid packages for furniture, fixtures and equipment, which meet all requirements set by the Public Bid process.

Ms. Smith will work with the Town of Norfolk in selection of interior finishes, fixtures, and furniture for each facility. She will make recommendations for durable items necessary for the specific needs of fire and police station facilities. She will also assist Project Manager Todd Costa in the developing the design of each facility.

Ms. Smith's experience includes:

- **Holden Public Safety Facility**, Harwich, MA - new facility
- **Harwich Police Station**, Harwich, MA - new facility and renovations
- **Acushnet Police Station**, Acushnet, MA - new facility
- **Middleborough Police Station**, Middleborough, MA - additions, renovations, and historic preservation
- **Nantucket Public Safety Facility**, Nantucket, MA - new facility
- **Robert W. Healy Public Safety Facility and E-911 Center**, Cambridge, MA - adaptive reuse, renovations, and LEED® certification
- **Sharon Public Safety Facility**, Sharon, MA - new facility
- **Bellingham Police Station**, Bellingham, MA - new facility
- **Hyannis Fire Headquarters**, Hyannis, MA - new facility
- **Chatham Fire Headquarters**, Chatham, MA - new facility
- **Bournedale Elementary School**, Bourne, MA - new facility
- **Oliver Ames High School**, Easton, MA - addition and renovations
- **Sharon Middle School**, Sharon, MA - addition and renovations
- **Foxborough High School**, Foxborough, MA - renovations
- **Bay Path Regional Vocational High School**, Charlton, MA - addition and renovations
- **Goodwill Industries, Inc.**, Hartford, CT - new facility



David G. McKinley, RLA

Landscape Architect

Project Time

Commitment: 25 %

Education /

Memberships:

Master of Landscape
Architecture, University of
Massachusetts at Amherst,
1990

Bachelor of Science,
Political Science,
Northeastern University,
Boston, MA, 1985

Licenses:

Commonwealth of
Massachusetts #1574

State of Connecticut #963

David McKinley shares over 20 years of professional landscape architectural experience with the firm. He focuses much of his effort in community and educational site design, athletic facilities, large-scale project management, and general contract administration. His knowledge of regulatory permitting and site development issues provides a strong basis for representing our clients efficiently and effectively during land use and regulatory agency meetings. Prior to joining Kaestle Boos, David spent 9 years engaged in master planning, Greenway studies and highway planning and implementation in Paris, France.

Mr. McKinley will evaluate each existing site for usable area, access to utilities, topography, and more. He will develop the site design for both the Norfolk Police and Fire Stations and he will also work with the civil engineering consultant to meet all required permitting for a project.

Mr. McKinley's public safety experience includes:

- **Holden Public Safety Facility**, Holden, MA - site selection study, new facility
- **Foxborough Public Safety Complex**, Foxborough, MA - new facility
- **Hyannis Fire Headquarters**, Hyannis, MA - new facility
- **Chatham Fire Headquarters**, Chatham, MA - feasibility study, new facility
- **Sharon Public Safety Facility**, Sharon, MA - feasibility study, new facility
- **Carver Fire Headquarters and Training Facility**, Carver, MA - new facility
- **Townsend Fire Station**, Townsend, MA - feasibility study
- **Sandwich Public Safety Facility**, Sandwich, MA - feasibility study
- **Randolph Fire and Police Facilities**, Randolph, MA - new facility, additions and renovations
- **Harwich Police Station**, Harwich, MA - new facility
- **Nantucket Police Station**, Nantucket, MA - new facility
- **Watertown Police Station**, Watertown, MA - new facility
- **Acushnet Police Station**, Acushnet, MA - feasibility study, new facility
- **Bellingham Police Station**, Bellingham, MA - feasibility study, new facility
- **Middleborough Police Station**, Middleborough, MA - feasibility study, addition, renovations, and historic preservation
- **Abington Police Station**, Abington, MA - new facility
- **Holliston Police Station**, Holliston, MA - site evaluation study, new facility
- **Hampden Police Station**, Hampden, MA - feasibility study, new facility
- **Watertown Police Station**, Watertown, MA - new facility
- **Wellfleet Police Station**, Wellfleet, MA - feasibility study
- **Provincetown Police Station**, Provincetown, MA - feasibility study
- **Lakeville Fire, Police, and Town Offices**, Lakeville, MA - feasibility study
- **Wareham Fire District**, Wareham, MA - facilities study
- **Dartmouth Fire District 2**, Dartmouth, MA - facility study



John M. Chipko, Sr., P.E.

Structural Engineering Manager

Project Time

Commitment: 30 %

Education /

Memberships:

Bachelor of Science,
University of New
Haven, 1981

Special Inspections
Committee of the
Structural Engineers
Coalition

American Institute of
Steel Construction

Licenses:

Commonwealth of
Massachusetts #39298

State of Connecticut
#14864

State of New Hampshire
#10862

John Chipko has over 30 years experience in structural engineering including project management and design of complex projects. He is responsible for reviewing the design and drawings of the project engineers, implementing the Special Inspection Program for each project, designing structural components of building and specification writing. Mr. Chipko also performs field investigations and analysis of the structural components of existing buildings.

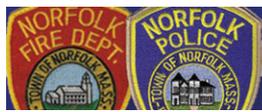
Mr. Chipko will design the necessary repairs to the structural system to support the new Norfolk Police Station and renovations to the existing public safety facility for the Norfolk Fire Station.

Mr. Chipko's public safety experience includes:

- **Norfolk Public Safety Facility**, Norfolk, MA - existing conditions and feasibility study
- **Sharon Public Safety Facility**, Sharon, MA - feasibility study, new facility
- **Foxborough Public Safety Complex**, Foxborough, MA - new facility
- **Acushnet Police Station**, Acushnet, MA - feasibility study, new facility
- **Brewster Police Facility**, Brewster, MA - new facility
- **Wellfleet Police Station**, Wellfleet, MA - feasibility study
- **Chatham Fire Headquarters**, Chatham, MA - feasibility study, new facility
- **Carver Fire Headquarters and Training Facility**, Carver, MA - new facility
- **Hyannis Fire Headquarters**, Hyannis, MA - new facility
- **Townsend Fire Headquarters**, Townsend, MA - feasibility study
- **Sandwich Public Safety Facility**, Sandwich, MA - feasibility study
- **Lakeville Police and Fire Facilities**, Lakeville, MA - existing conditions and feasibility study
- **Dartmouth Fire District 2**, Dartmouth, MA - facility study
- **Bristol Fire Station #4**, Bristol, CT - feasibility study, new facility
- **Ledyard Fire/EMS Facility**, Ledyard, CT - new facility
- **Willington Fire Stations**, Willington, CT - space needs and facility assessment
- **Goffstown Fire Station**, Goffstown, NH - facility assessment
- **Westford Police Headquarters**, Westford, MA - new facility
- **New Britain Police Station**, New Britain, CT - new facility
- **Southington Police Facility**, Southington, CT - new facility
- **Londonderry Police Facility**, Londonderry, NH - new facility
- **Hampton Police Facility**, Hampton, NH - new facility



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Firematic Programming & Design Specialist

Mitchell Associates Architects
29 Thacher Park Road
Voorheesville, NY 12186
(518) 765-4571



MITCHELL ASSOCIATES ARCHITECTS

Office Location

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Voorheesville, NY 12186
p (518) 765-4571
f (518) 765-2950

www.mitchell-architects.com

Mitchell Associates Architects evolved from Mitchell • Ross Associates, Inc. (MRA) which was co-founded by Mr. Mitchell in 1992 to continue in new directions the work of Mr. Mitchell's prior firm, Mitchell Associates, Inc. In 2004 Robert Mitchell left MRA to form Mitchell Associates Architects. Mitchell has been directly involved in 160 emergency services facility projects throughout the Northeast, Eastern Seaboard, Missouri, Texas and Alaska.

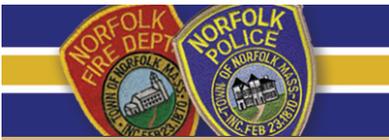
Mitchell Associates' extensive public safety experience results in knowledge-based critical thinking that creates cost-effective, innovative designs that are particularly well suited to our client's needs. In addition to design, we can actively lead our clients through the complete process, including feasibility studies, financial planning, programming and project design, probable construction cost estimating, bond vote marketing, value engineering, financial analysis, bidding, contract negotiations and construction administration.

We have completed programming for more than ninety fire station and emergency services facilities. We use proprietary programming tools and techniques have been developed specifically for firematic projects using our specialized knowledge and what we have learned from our clients. In addition, we have completed more than 50 feasibility studies evaluating renovations and additions to existing emergency services facilities versus building new, and have authored the chapter on fire station renovation and additions for the International Association of Fire Chiefs' publication, *Fire Station: Architectural Insight to Planning, Design & Construction* (2010).

Awards and Recognition

Buildings designed by Robert Mitchell have won the following recent awards:

- *Fiero On-the Boards Design Competition for Fire Station Design Excellence* Notable Design 2014 - Valley Forge Volunteer Fire Station, Phoenixville, PA
- *Fire Chief Magazine "Station Style Awards"* Bronze Award 2011, Shared Facilities - Holden Public Safety Facility, Holden, MA (with Kaestle Boos Associates, Inc.)
- *Fire Chief Magazine "Station Style Awards"* Notable Design Award 2010 - Scarborough Sub-Station, Briarcliff Manor, NY
- *Fire Chief Magazine "Station Style Awards"* Notable Design Award 2009 - Philipstown Fire Station, Philipstown, NY
- *Fire Chief Magazine "Station Style Awards"* Notable Design Award 2008 - Skaneateles Fire Station, Skaneateles, NY
- *Fire Chief Magazine "Station Style Awards"* Award Winner 2007 - Chestertown Fire District, Chestertown, NY
- *Fire Chief Magazine "Station Style Awards"* Gold Medal 2006 - City of Hudson Fire Station, Hudson, NY
- *Fire Chief Magazine "Station Style Awards"* Gold Medal 2005 - Castle Fire District #2, Armonk, NY



Robert Mitchell, AIA

Principal / Firematic Design Specialist

Project Time

Commitment: 15 %

Education /

Memberships:

Bachelor of Science,
Building Science,
Rensselaer Polytechnic
Institute, 1968

Continuing Education
Credits in Architecture and
Construction

International Association of
Fire Chiefs

National Fire Protection
Association

American Institute of
Architects

International Code Council
(ICC)

United States Green
Building Council

American Solar Energy
Society

Licenses:

State of Connecticut #10774

State of New York #024562

State of New Jersey
#21AI01698200

Commonwealth of
Pennsylvania #RA403295

State of Maryland #14234

State of Texas #19016

Robert Mitchell is an award-winning designer, builder, and architect with more than 42 years experience in the field. During this time he has become an expert in fire station design, solar and energy conservation design, and has written numerous articles in technical and popular publications on fire station design and energy conservation, spoken at conference presentations, and designed award-winning buildings. He has been directly involved in over 110 public safety design projects involving over 150 facilities. He has also been a builder gaining firsthand experience with the planning and building of more than 50 projects.

Mr. Mitchell will work directly with the design team and the Norfolk Fire Department to review and refine the space needs program. He will work with Principal Michael McKeon and Project Manager Todd Costa to implement the space needs into a functional, efficient design for the fire station, based on the existing conditions of the building and site. He will offer recommendations on current fire station trends based on his knowledge and expertise of fire station design.

Mr. Mitchell's projects with Kaestle Boos Associates includes:

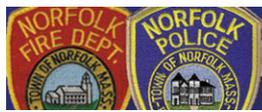
- **Holden Public Safety Facility**, Holden, MA - new facility
- **Hyannis Fire Headquarters**, Hyannis, MA - new facility
- **Chatham Fire Station**, Chatham, MA - new facility
- **Sharon Public Safety Facility**, Sharon, MA - feasibility study, new facility
- **Townsend Fire Department**, Townsend, MA - feasibility study
- **Norfolk Public Safety Facility**, Norfolk, MA - feasibility study
- **Sandwich Public Safety Facility**, Sandwich, MA - feasibility study
- **Carver Fire Headquarters and Training Facility**, Carver, MA - new facility
- **Randolph Fire Station**, Randolph, MA - new facility
- **Wareham Fire District**, Wareham, MA - facility study
- **Lakeville Fire Station**, Lakeville, MA - facility study
- **Dartmouth Fire District 2**, Dartmouth, MA - facility study
- **Nantucket Public Safety Facility**, Nantucket, MA- new facility
- **Bristol Fire Stations**, Bristol, CT - facilities studies, new facility
- **Willington Fire Stations**, Willington, CT - facilities studies
- **Waterbury Fire Stations**, Waterbury, CT - on-call firematic programming
- **Goffstown Fire Station**, Goffstown, NH - feasibility study

Mr. Mitchell's experience also includes:

- **Stafford Fire Department #3**, Stafford Springs, CT
- **East Putnam Fire Station**, Putnam, CT
- **Philipstown North Highlands Fire District**, Cold Spring, NY
- **Brewster Fire Station**, Brewster, NY
- **Peekskill Fire Headquarters**, Peekskill, NY
- **Cortland Fire Headquarters**, Cortland, NY
- **Rensselaer North Station**, Rensselaer, NY
- **Slingerlands Volunteer Fire Department**, Slingerlands, NY



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**Mechanical, Electrical, Plumbing,
Fire Protection & Civil Engineering
Technology & Security**

Garcia, Galuska, DeSousa, Inc.
370 Faunce Corner Road
Dartmouth, MA 02747
(508) 998-5700

GARCIA • GALUSKA • DESOUSA, INC.

Mechanical, Electrical, Civil, Plumbing & Fire Protection Consulting Engineers

OVERVIEW

Garcia, Galuska & DeSousa, Inc. is an award winning, full service Consulting Engineering firm founded in 1975 and located in Dartmouth, MA. We are headed by four principals, Carlos G. DeSousa, P.E., Christopher M. Garcia, P.E., Dominick B. Puniello, P.E., CEM, LEED AP, and David M. Pereira, P.E. We provide consulting services in the areas of Civil, Plumbing, Fire Protection, HVAC, Electrical, Security, and Technology Systems Engineering. Our office is MBE certified in the Commonwealth of Massachusetts and employs LEED accredited professionals.

GGD is a leader in the design of high performance MEP systems for schools, higher education facilities, libraries, public safety buildings, recreational facilities, and other municipal buildings. We feel that many opportunities exist to save energy and utilize renewable energy sources. Green building design is the process by which all opportunities to conserve energy, improve the interior environment, utilize environmentally friendly building materials and fuels, and provide for an easily maintained and operated facility.

Due to our size and structure, we are able to offer to our clients the advantage of a small firm, where we can maintain principal/client interaction throughout the design/construction process, yet our staff size of 43 full-time employees is large enough to efficiently manage significantly sized projects effectively. This type of service is best illustrated by our continued relationships and repeat work with our extensive list of public and private sector clients.

From planning through construction, the firm is driven by our responsibility to our clients and their important project. Our capable and experienced engineers, project managers, principals, and support staff consistently demonstrate our determination and commitment to excellence.

GARCIA • GALUSKA • DESOUSA, INC.

Mechanical / HVAC Systems Consultant



**Dominick B. Puniello, P.E.,
CEM, LEED AP
Principal/Department Head**

Education:

Bachelor of Science
Mechanical and Electrical Engineering,
1996
Roger William University
Bristol, RI

Professional Registrations:

NCEES (National)	Reg. #26227
Massachusetts	Reg. #48326
Rhode Island	Reg. #7868
Connecticut	Reg. #27553
Maine	Reg. #12163
New Hampshire	Reg. #12936

Certifications:

U.S. Green Building Council
LEED Accredited Professional
Since 2002

Certified Energy Manager by the
Association of Energy Engineers

Professional Affiliations:

American Society of Heating,
Refrigerating and Air Conditioning
Engineers (ASHRAE)
Association of Energy Engineers (AEE)
American Society of Mechanical
Engineers (ASME)
The Association of Energy Engineers
(AEE)

Mr. Puniello is a principal with Garcia, Galuska & DeSousa, Inc. and directs the Mechanical Department. He brings over 17 years of HVAC engineering and design experience to the project and provides supervision and direction of conceptual system selection and development, as well as computer analysis, studies and construction administration. Mr. Puniello is a former faculty member of Boston Architectural Center lecturing on HVAC engineering and design.

PROFESSIONAL EXPERIENCE:

Garcia, Galuska & DeSousa, Inc.

Dartmouth, MA

Principal, Mechanical Department Head
Senior Engineer
August 2008 to Present

Robert W. Sullivan, Inc.

Boston, MA

Associate, HVAC Engineer - 2004-2008

Responsibilities included direct supervision of Mechanical Engineering Department personnel and design and development of HVAC systems for projects including hospitals, laboratories universities and residential projects. Also responsible for marketing company services and attending interviews with prospective clients.

BR+A Consulting Engineers, LLC

Watertown, MA

HVAC Project Engineer, 1997 to 2004

Project Manager responsible for the design of HVAC systems from conceptual design through construction documents; performing life cycle costing for HVAC systems and alternatives, calculations of building cooling and heating loads, and selecting, scheduling, and specifying HVAC equipment to be used for various projects.

RECENT PROJECTS:

- Stratton Elementary School, Arlington, MA
- Kipp Charter K-8 School
- Heath School, Brookline, MA
- Arlington High School District Offices, Arlington, MA
- Medway Middle School, Medway, MA
- Wellington Elementary School, Belmont, MA
- Bridge & Bowman Elementary Schools, Lexington, MA
- Wampatuck Elementary School, Scituate, MA

Tel: 508-998-5700

Fax: 508-998-0883

email: dom_puniello@g-g-d.com

GARCIA • GALUSKA • DESOUSA, INC.

Civil, Plumbing & Fire Protection Consultant



*Christopher M. Garcia, P.E.
Principal/Department Head*

Education:

Bachelor of Science
Civil Engineering, 1995
UMass Dartmouth
North Dartmouth, MA

Professional Registrations:

Commonwealth of MA
Civil P.E., Reg. #45034
State of Rhode Island
Civil Reg. #7924
State of Connecticut
Civil P.E., Reg. #23883
State of New Hampshire
P.E., Reg. #11137
State of Maine
P.E., Reg. #10466
State of Vermont
Civil P.E., Reg. #8294
State of New Jersey
P.E., Reg. #GE45495

Certifications:

Certified Fire Protection Specialist
(CFPS)
MA Approved Soil Evaluator
MA Approved Title V System Inspector

Mr. Garcia brings over 19 years of Plumbing, Fire Protection, and Civil engineering and design experience to the project. He is responsible for supervision of design and development of all GGD Civil, Plumbing and Fire Protection projects as well as the day-to-day supervision of his team.

PROFESSIONAL EXPERIENCE:

Garcia, Galuska and DeSousa Consulting Engineers, Inc., Dartmouth, Massachusetts

Civil/Plumbing/Fire Protection Dept. Principal
August 2007 to Present

Civil/Plumbing/Fire Protection Dept. Head
2002 to August 2007

System Engineer 1997 to 2002

System Designer 1995 to 1997

PROFESSIONAL AFFILIATIONS:

American Society of Plumbing Engineers
National Fire Protection Association
Society of Fire Protection Engineers
American Society of Civil Engineers

AWARDS/RECOGNITION:

April 2008 ACEC/MA Engineering Gold Award:

Achievement of Professional Design Excellence

GARCIA • GALUSKA • DeSOUSA, INC.

Electrical, Technology, Communications & Security Systems Consultant



Carlos G. DeSousa, P.E.
Principal/Department Head

Education:

Bachelor of Science
Electrical Engineering Technology,
1996
Northeastern University
Boston, Massachusetts

Associate of Science
Electrical Engineering Technology,
1987
Bristol Community College
Fall River, Massachusetts

Certifications:

Certificate of Completion
Fundamentals of
Telecommunications, 1999
Data Tech Institute,
Clifton, New Jersey
MCPPO Certified

Professional Registrations:

NCEES (National)	Reg. #22177
Massachusetts	Reg. #41003
Rhode Island	Reg. #7722
Connecticut	Reg. #23353
New Hampshire	Reg. #10894
Maine	Reg. #102606
Vermont	Reg. #8235
New Jersey	Reg. #GE45037
New York	Reg. #085357

As the managing principal and Electrical and Technology Department head at Garcia, Galuska & DeSousa, Inc., Mr. DeSousa is actively involved in all phases of a project's development from marketing and contract negotiation to design, document preparation, bidding, and construction administration.

Mr. DeSousa has over 30 years of experience in Electrical Engineering, Electrical Site Utilities, including 15 KV Class Power Distribution, Grid-Tied Renewable Energy (Photovoltaic and Wind) and the design of Building Electrical and Technology Systems. Technology Systems experience includes design of Fiber Optic Backbones, Station Cabling, Electronic Switching Components for LAN's, Media Retrieval and Sound/Clock Systems. Additionally, Mr. DeSousa has Industrial and Controls Design experience with Analog, Direct Digital Control (DDC) and Programmable Logic Controllers (PLC).

PROFESSIONAL EXPERIENCE:

Garcia, Galuska & DeSousa, Inc.
Dartmouth, MA

Principal and Chief Electrical Engineer
August 1998 to Present

PROFESSIONAL AFFILIATIONS:

- BICSI – Corporate Member
- Illumination Engineering Society of North America (IESNA) – Member
- Phi-Kappa-Phi Engineering Honor Society; Northeastern University Chapter
- Northeastern University Engineering Society Alumnus
- Massachusetts Society of Professional Engineers (MSPE) Past President Southeast Chapter

AWARDS/RECOGNITION:

- April 2008 ACEC/MA Engineering Gold Award: Achievement of Professional Design Excellence
- March 2000 – Massachusetts Society of Professional Engineers Engineer of the Year

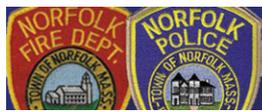
TEL 508-998-5700

FAX 508-998-0883

email: carlos_desousa@g-g-d.com



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Hazardous Materials

Universal Environmental Consulting
12 Brewster Road
Framingham, MA 01702
(508) 628-5486

DESCRIPTION OF FIRM

Universal Environmental Consultants (UEC) was established in 2001. Our office is located at 12 Brewster Road, Framingham, MA.

Our asbestos services include inspection, design, preparation of bid and specification documents, management planning, construction monitoring during abatement and analytical laboratory services. We have provided services in occupied and unoccupied buildings and are experienced in coordinating remediation projects to allow minimal disruption to other renovation work and ongoing building operations. Projects have included residential, commercial, industrial, military, municipal, federal, and public and private schools.

UEC staff has experience with community relations and publicity strategy planning including dealing with the general public, television, and other media to meet general information requirements as well as for the resolution of emergency and potentially volatile situations.

UEC also provide Indoor Air Quality Studies aimed at providing our clients with cost-effective evaluations, recommendations and solutions. Our past experience includes Air Quality Studies in hospitals, colleges, commercial buildings, retail establishments, schools, and government offices.

We perform air quality studies by collecting and analyzing demographic information in the workplace to statistically evaluate and prioritize problems. This analysis allows us to create a schedule and protocol of only those tests that are necessary, thereby keeping the evaluation cost-effective.

UEC provides review services to Architects and Engineers during design and material specification phases of new building and renovation projects for issues that relate to potential Indoor Air Quality problems.

UEC offers a full scope of lead-based paint inspection and abatement services. We offer licensed Inspectors for all initial inspections and required re-inspections. The scope of inspection services can range from determination inspections typically for bank refinancing through the extensive comprehensive inspections often required for regulatory compliance. We utilize XRF, Atomic Absorption and Sodium Sulfide analytical techniques to meet all state and federal requirements, including those for HUD.

With the rapidly evolving regulatory climate relative to radon detection and remediation, it is necessary for organizations, particularly schools, to conduct proactive radon testing. UEC offers a full scope of radon testing and remediation.

In addition to the above services, UEC also offers a full scope of mold inspection, testing and remediation services. UEC also offers full scope of water testing for asbestos, lead, bacteria and others.

We pride ourselves in meeting our clients' needs with quality work delivered on time and within budget and we have received many letters of commendation from satisfied clients. We will be happy to provide the names and telephone numbers of individuals who are familiar with our work.

Ammar M. Dieb

President

EDUCATION

The University of the District of Columbia, B.S. in Civil Engineering (1987)
Procedures and Practices for Asbestos and Abatement Projects, Project Monitor Training Course (1989), Refresher Course (2004)
Asbestos Inspector and Management Planner Training Course (1988)
Asbestos Designer Training Course (1989)
Refresher Course (2004)

LICENSES

Certified Asbestos Project Inspector, State of Massachusetts (AI051618)
Certified Asbestos Project Designer, State of Massachusetts (AD050619)
Certified Asbestos Project Monitor, State of Massachusetts (AM050620)
Certified Asbestos Project Lab Consultant, State of Rhode Island (AAL-106)
Certified Asbestos Project Designer, State of Rhode Island (AAC-0748)

PROFESSIONAL EXPERIENCE

Mr. Dieb is presently President of Universal Environmental Consultants. Mr. Dieb has been licensed for Asbestos Consulting Services, including Inspection, Management Planning, Designing, Construction Project Monitoring, and Air Sampling Analysis since 1988.

Mr. Dieb has been involved in the inspection, management planning, design for remediation and construction and laboratory services in over 300 school buildings as well as over 200 residential, commercial, industrial buildings, and colleges in Massachusetts.

Asbestos inspections have included review of all records and drawings, review of the current and future building use, and inspection of all suspect materials including quantities, conditions and bulk sample results, strictly in accordance with Federal and State regulations. Recommendations for abatement activities, including management in place, repair or remediation are made with cost estimates. Mr. Dieb has prepared management plans, including assessment of hazard areas with prioritization for action in each area according to the level of hazard. His design experience has included resolving scope of asbestos remediation to meet regulatory requirements with careful consideration safety of building occupants, preparation of specifications and designs for remediation, preparation of contract and bidding documents, conducting pre-bid site inspections with contractors and assisting the building owners with bidder qualification.

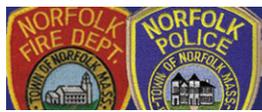
Mr. Dieb has been responsible for asbestos abatement projects in over 90 school systems in Massachusetts. His involvement has covered Inspection, Management Plans, Design, and Monitoring.

Internship experience has included design of roof truss systems, hydraulic design of highway culverts and foundation design of multi-story structures. He also acted as a Teaching Assistant in Engineering-related courses for two years.

Mr. Dieb has been responsible for asbestos related projects for public and private clients throughout Massachusetts. He has produced design plans and specifications for asbestos abatement of buildings such as, high-rise buildings, schools, hospitals, libraries and police stations. Mr. Dieb was involved in performing AHERA inspections and preparing management plans for over 250 schools in Massachusetts. Mr. Dieb also supervises asbestos abatement projects and conducts air monitoring. He is licensed in the state of Massachusetts for laboratory analysis of asbestos.



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Cost Estimating

Rider Levett Bucknall
Two Financial Center
60 South Street, Ste. 810
Boston, MA 02111
(617) 737-9339

About Us

Rider Levett Bucknall is famous for its State of Mind. This reflects a proactive, entrepreneurial approach and a commitment to customer and project, which is focused on creating long term value and long lasting relationships.

Rider Levett Bucknall is a leading independent firm providing you with the best property and construction advice available. We ensure this through our team of experts across the globe, with a passion for innovation. This means that we are focused on developing new services aimed at supporting you in every way that we can to enhance your business.

You will benefit at every stage of the construction cycle from strategy through to feasibility and building audit through our full range of services. Three however are paramount: cost consultancy, project management and advisory services.

Our team of approximately 2,000 people in more than 80 offices across the world will ensure that you receive regular in-depth cost and market information on a regional and global basis to enable you to take the best decisions.

Our clients are local, regional and multinational. They include governments, developers, investors, occupiers and contractors in all sectors ranging from airports through to zoos. Particular strengths include education, commercial, hotels, tall buildings, retail, residential, theme parks, sporting stadiums and sustainable development.

At Rider Levett Bucknall we understand that Corporate Social Responsibility involves more than making grand promises. We participate in and support the communities in which we live and work. We know that doing the right thing matters and we go beyond saying so, we act to prove it.

Grant Owen FRICS, CCC | Senior Vice President



As a recognized expert in the field of construction cost management, Grant assists owners, design professionals and lenders in the control of the cost and time aspects of their construction projects. His experience includes 24 years of providing professional services to clients located throughout the United States, Asia and Europe with various project types including airports, corporate offices, health care, educational facilities, industrial, retail, hospitality and recreational projects.

Role: Cost Consultant

Experience: 24 Years

Qualifications:

- Fellow (FRICS), Royal Institution of Chartered Surveyors
- Certified Cost Consultant (CCC) and Member, Association for the Advancement of Cost Engineering International
- Professional Affiliate, American Institute of Architects (AIA)
- Member, Construction Specifications Institute
- Member, Society of College & University Planners (SCUP)

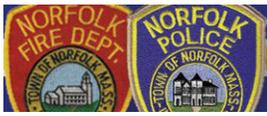
Education:

- Bachelor of Science, Degree in Quantity Surveying, Glasgow Caledonian University, Glasgow, Scotland

Grant Owen joined Rider Levett Bucknall in 1995 and is a Senior Vice President of the North American practice and Director of the firm's East coast locations. Grant Owen will serve as the lead for cost estimating services on this project.

Relevant Experience:

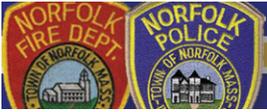
- Charlestown Police Station, Charlestown, Massachusetts
- COMM Fire & Rescue Station, Osterville, Massachusetts
- Lexington Department of Public Works, Lexington, Massachusetts
- Massachusetts Port Authority On-Call Contract
- Massachusetts School Building Authority, On-Call Contract
- Somerville City Hall Annex, Somerville, Massachusetts
- Town of Barnstable, On-Call Contract for Cost Estimating Services
- Town of Sandwich, On-Call Contract for Cost Estimating Services
- Wenham Town Hall & Police Station, Wenham, Massachusetts
- Wellesley Department of Public Works, Wellesley, Massachusetts
- West Tisbury Police Station, West Tisbury, Massachusetts



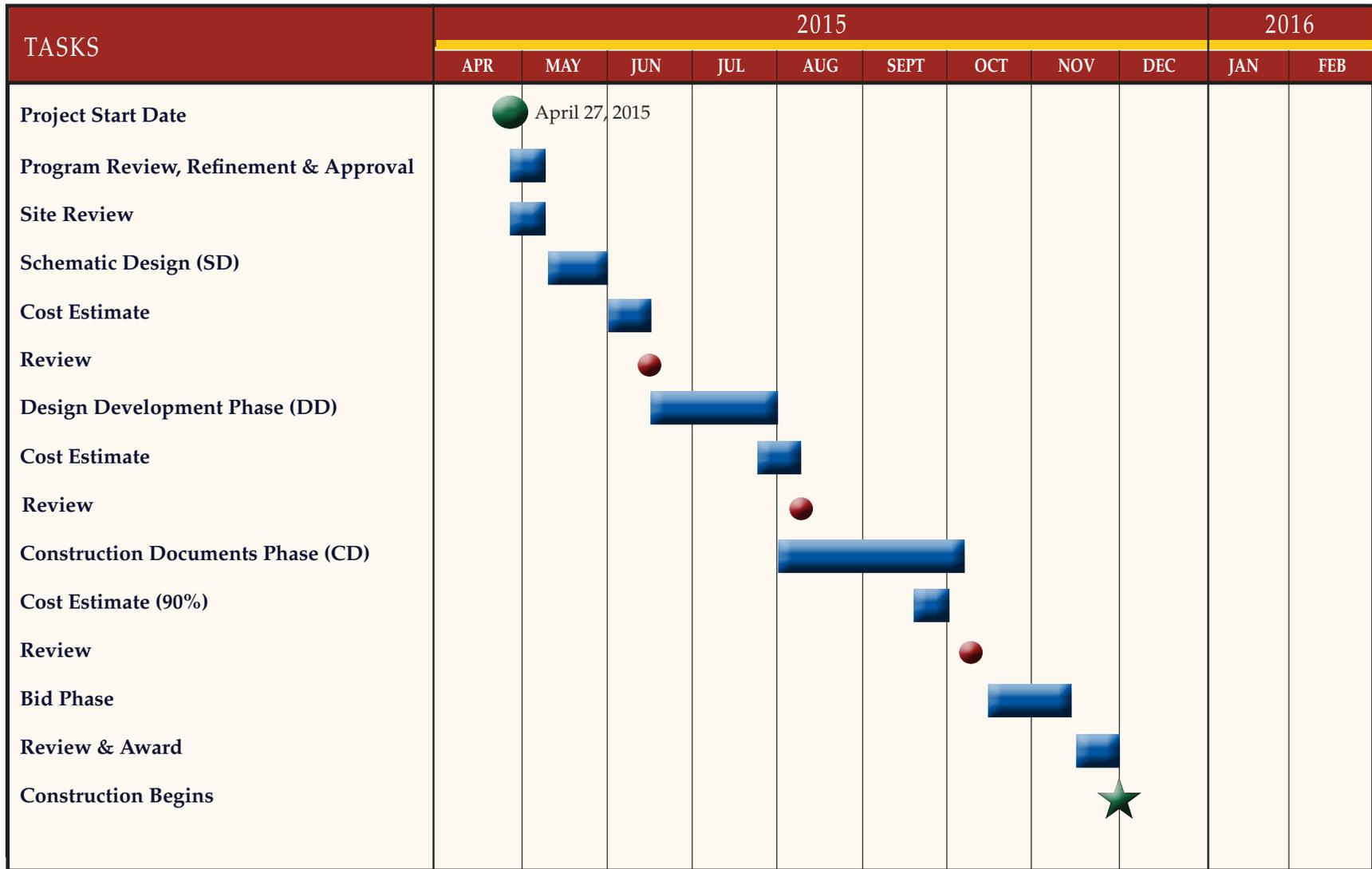
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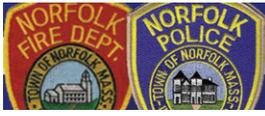
TAB F Schedule



Schedule

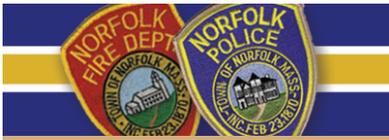


This is a preliminary project schedule based on the dates outlined in the RFQ. It will be refined at a project kick-off meeting.



TAB G

Firm Stability and Capacity



Firm History and Ownership



Total Staff: 44

Office Locations

Foxborough, MA

325 Foxborough Boulevard
Suite 100

Foxborough, MA

p (508) 549-9906

f (508) 549-9907

New Britain, CT

416 Slater Road

New Britain, CT 06050-2590

p (860) 229-0361

f (860) 229-5303

www.kba-architects.com



Kaestle Boos Associates, Inc. is one of New England’s most experienced architectural design firms. With a half century of experience in designing award-winning public safety facilities, we provide innovative design solutions and professional services that enable our clients to achieve their goals.

Over the past decade, we have completed more than 40 police, fire, and public safety facility projects throughout New England including a feasibility study for the Norfolk Public Safety Facility. In addition to our expertise with public safety and municipal facilities, we also specialize in educational, performing arts, parks and recreation, and corporate architecture. Our experience includes the design of new structures, multi-phased development of additions and renovations, and preparation of feasibility studies and master plans. Our talented staff, many of whom are LEED accredited, delivers efficient management and coordination throughout the design and construction process.

MBE/WBE Compliance

Kaestle Boos complies with MBE and WBE inclusion goals. We have included an MBE certified firm on our team for the Norfolk Police and Fire Facilities project and can adjust our proposed team as required to meet the Town’s goals. Additional projects with inclusion goals include Randolph Police and Fire Facilities, Bay Path Regional Vocational High School, and Sharon Middle School.

Our success is the result of our commitment and ability to fulfill the needs of our clients. Our philosophy to combine quality design and outstanding client service with professional performance, honesty, and imagination ensures that our firm, like our projects, will endure.

Kaestle Boos Associates Principals

Charles W. Boos, AIA, Chief Executive Officer
Michael J. Blessing, Esq, Chief Operating Officer
Michael J. McKeon, AIA, Vice President
David W. King, AIA, Vice President
Brian A. Solywoda, AIA, Principal
Scott J. Mangiagli, AIA, Principal

Years Experience

51
38
46
38
33
22



Firm Stability and Capacity

Kaestle Boos is financially sound as of the date of this qualification statement submittal. We have no past public financial problems. As a privately held corporation, the Board of Directors of Kaestle Boos Associates, Inc. ("Kaestle Boos") has issued a Corporate Policy that prohibits the inclusion of Kaestle Boos's confidential financial statements in widely distributed, public qualification statement submittals. We have included the following letter of financial stability from our bank to verify this information. If selected for the Norfolk Police and Fire Facilities project, Kaestle Boos agrees to provide a financial statement to the Town upon request.

Kaestle Boos has never failed to complete any work or was terminated from a project. Kaestle Boos Associates is involved in various legal actions in the normal course of its activities. Although the ultimate outcome of any particular matter is not determinable at this time, after taking into consideration advice of legal counsel, the Company believes that the resolution of these pending matters will not have a material adverse effect, individually or in the aggregate, upon the operations of the Company. Past claims under professional liability insurance are confidential. If requested, the Company could provide a professional liability litigation history summary to the Owner at the time that contract negotiations commence.

CURRENT WORKLOAD

The following list of public projects are currently active. Kaestle Boos has the staff, availability, and resources to comprehensively complete the requirements for the Norfolk Police and Fire Facilities. Kaestle Boos consists of 44 employees in two offices which enables us to prioritize the use of multiple resources and, through our investment in production technology, count on additional support as required. We are able to meet your schedule and are ready to begin your project immediately.

In Study

Minuteman Technical High School
Lexington, MA

Wing School
Sandwich, MA

In Design

Randolph Police and Fire Facilities
Randolph, MA

Hudson Police/DPW Facility
Hudson, MA

In Construction Documents

Sharon Public Safety Facility
Sharon, MA

Carver Fire Headquarters & Training Facility
Carver, MA

In Bidding

Hampden Police Station
Hampden, MA

In Construction Administration

Bellingham Police Station
Bellingham, MA

Acushnet Police Station
Acushnet, MA

Bay Path Regional Vocational High School
Charlton, MA

Chatham Fire Headquarters
Chatham, MA

Douglas N. Alexander
Senior Vice President
Business Banking

Bank of America 
Merrill Lynch
GLOBAL COMMERCIAL BANKING

Re: Kaestle Boos Associates, Inc.

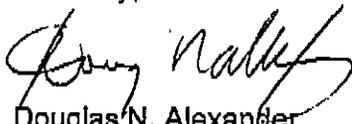
To whom it may concern:

Kaestle Boos Associates, Inc. has been a valued customer of Bank of America since 1994. Deposit balances average in the low seven figures, and have been handled as agreed.

I have had the pleasure of being the banker for Kaestle Boos for over twenty years and know this company and its' management team to have an excellent reputation in their field.

Please feel free to call me with any questions.

Sincerely,



Douglas N. Alexander
Senior Vice President

Tel: 866.852.5000 x 1080 • Fax: 818.809.8095
douglas.n.alexander@bamf.com

Bank of America, N.A., CT2-108-01-03
4 North Main Street, West Hartford, CT 06107

Member FDIC

♻️ Recycled Paper



TAB H

Required Forms

**REQUEST FOR QUALIFICATIONS
FOR
DESIGNER SERVICES**

REQUIRED FORMS: FORM B

AFFIDAVIT AND NOTARY FORM

AFFIDAVIT AND NOTARY
*THIS MUST BE SIGNED AND INCLUDED
WITH THE PROPOSAL*

The undersigned, Michael J. McKeon hereby certifies that he/she
(type or print name)

is a principal of Kaestle Boos Associates, Inc.
(company name)

and that all answers and all statements contained herein are true and correct and that I am familiar with the Massachusetts State Building Code and also Massachusetts General Laws, Chapter 149, Section 44A-44H, Section 44M, and Chapter 30, Section 39M. I also certify that undersigned is an Authorized Signatory of the Firm.

Signed and sworn under the pains and penalties of perjury this 17 day of MARCH,
2015.

By: (signature): 
Print Name: Michael J. McKeon
Title or Position: Vice President
Name of firm: Kaestle Boos Associates, Inc.

Connecticut -- Hartford SS.
(STATE) (COUNTY)

BEFORE ME, Elizabeth R. Morse, PERSONALLY APPEARED THE
(NOTARY PUBLIC)

ABOVE- NAMED, Michael J. McKeon, AND ACKNOWLEDGED THAT
(NAME OF OFFICER)

HE/SHE IS AUTHORIZED TO EXECUTE THE FOREGOING AND THAT ITS EXECUTION IS
HIS/HER FREE ACT AND DEED AND THE FREE ACT AND DEED OF THE FIRM.


(NOTARY PUBLIC SIGNATURE)

MY COMMISSION EXPIRES: 12/31/2015
(EXPIRATION DATE)

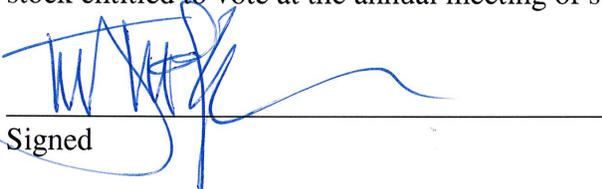
Elizabeth R. Morse
(PRINT NAME)

**REQUEST FOR QUALIFICATIONS
FOR
DESIGNER SERVICES**

REQUIRED FORMS: FORM C

CERTIFICATE OF NON-COLLUSION

The undersigned hereby certifies, on behalf of the named proposer, under penalties of perjury, that this proposal has been made and submitted in good faith and without collusion or fraud with any other person, and that the proposer has not offered, given, or agreed to give, received, accepted, or agreed to accept, any gift, contribution, or any financial incentive whatsoever to or from any person in connection with the contract. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals. Furthermore, the undersigned certifies under the penalties of perjury that throughout the duration of any contract made in connection with the proposal, it will not have any financial relationship with any materials manufacturer, distributor or vendor. The provisions of this section shall not apply to any stockholder of a corporation the stock of which is listed for sale to the general public with the Securities and Exchange Commission, if such stockholder holds less than ten per cent of the outstanding stock entitled to vote at the annual meeting of such corporation.



Signed

3/17/2015
Date

Michael J. McKeon, AIA, LEED AP, Vice President
Name and Title

NAME OF PROPOSER: Kaestle Boos Associates, Inc.

**REQUEST FOR QUALIFICATIONS
FOR
DESIGNER SERVICES**

REQUIRED FORMS: FORM D

CERTIFICATE OF AUTHORITY

**PLEASE REFER TO THE
FOLLOWING PAGE.**

**CERTIFICATE OF AUTHORITY
(For Corporations/LLC's/LLP's/Entities Only)**

At a duly authorized meeting of the Board of Directors/Members/Partners of the _____
(Name of Entity)
held on _____ (Date) at which all the Directors/Members/Partners were present or
waived notice, it was voted that _____
_____(Name) (Officer/Title)
of this company be and he hereby is authorized to execute contracts and bonds in the name and behalf of said
company, and affix its Corporate Seal thereto, and such execution of any contract of obligation in this
company's name on its behalf of such _____ under seal of the
(Officer) company, shall be valid and binding upon this company.

A TRUE COPY,

ATTEST: _____
(Signature/Title)

Place of
Business: _____

I hereby certify that I am the _____ of the _____
(Title) (Name of Corporation)
that _____ is duly elected _____
(Officer, Name) (Title)

of said company, and the above vote has not been amended or rescinded and remains in full force and effect as
of the date of this contract.

(Signature/Title)

(Typed Name/Title)

(Date)

KAESTLE BOOS ASSOCIATES, INC.

UNANIMOUS WRITTEN CONSENT OF DIRECTORS

March 16, 2015

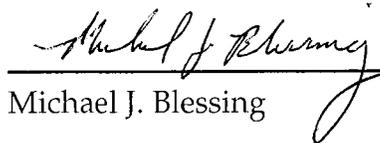
Pursuant to Section 33-749(a) of the Connecticut Business Corporation Act, the undersigned, constituting all of the members of the Board of Directors of KAESTLE BOOS ASSOCIATES, INC., a Connecticut corporation (the "Corporation"), do hereby consent to the adoption of the following resolution, without notice or the holding of a meeting of the Board of Directors, which resolution shall take effect as though adopted at a meeting duly called and held, at which a quorum was present and acting throughout.

RESOLVED, that Michael J. McKeon, in his capacity as a Vice President of Kaestle Boos Associates, Inc., is hereby authorized to sign any and all proposals, contracts or amendments to contracts on behalf of the Corporation relating to the provision of services for the Norfolk Police and Fire Stations Project, Norfolk, MA, and such execution of any contracts or amendments to contracts in the Corporation's name shall be valid and binding upon the Corporation.

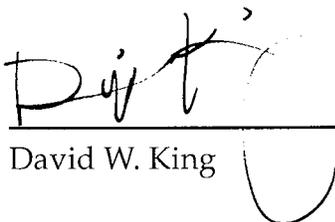
IN WITNESS WHEREOF, the undersigned Directors have executed this Consent as of the date set forth above, and hereby waive all notice of a meeting and holding of a meeting of the Board of Directors of the Corporation and direct that this Consent be inserted in the minute book of the Corporation with the proceedings of the Board of Director's meetings.



Charles W. Boos



Michael J. Blessing



David W. King



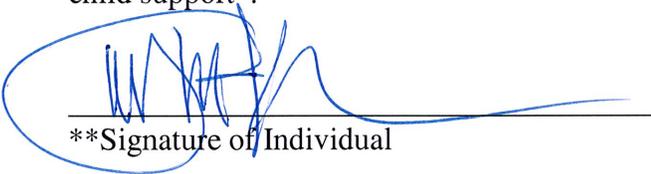
Michael J. McKeon

**REQUEST FOR QUALIFICATIONS
FOR
DESIGNER SERVICES**

REQUIRED FORMS: FORM E

TAX CERTIFICATION

Pursuant to M.G.L. Chapter 62C, Sec. 49A, the undersigned, acting on behalf of the Contractor, certifies under the penalties of perjury that the Contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support*.


**Signature of Individual

06-0866741
***Contractor's Social Security Number
Or Corporate Contractor Federal Identification
Number

By: Michael J. McKeon
Corporate Officer
(Mandatory, if applicable)

Date: 5/7/2015

NAME OF CONTRACTOR: Kaestle Boos Associates, Inc.



416 Slater Road, P.O. Box 2590, New Britain, CT 06050-2590
Phone: 860-229-0361 ▲ Fax: 860-229-5303

325 Foxborough Boulevard, Suite 100, Foxborough, MA 02035
Phone: 508-549-9906 ▲ Fax: 508-549-9907

Email: kba@kba-architects.com ▲ Web: www.kba-architects.com