

Meeting Minutes- Ad Hoc DPW Committee- December 1, 2003

We have already determined that a DPW makes sense. The vote passed at town meeting; therefore, the way we move forward is to:

1. Put together bylaws for a DPW structure
2. Sell the concept to the town's voters

It was brought up that we have asked for and were told during taping of the meeting that the data that the Water Dept. had paid a consultant to put together to determine new water rates would be forthcoming. We have to have Jack McFeeley (as a liason to the WD) try to get this information prior to our next meeting if possible (Dec. 8). We believe it has been requested more than once.

We need to look at several other towns' DPW structures and bylaws. Harvey, Butch and Tim will try to gather this info and get it to the group so that we may begin drafting bylaws.

Because the Water Department is going to push against us because there is no cost justification (which we already knew and vocalized at the town meeting), we MUST now begin to look at past and future expenditures. We realize that we may come across many expenses that have resulted from inefficiencies and mismanagement, These expenses must be factored into the whole picture as examples of what can happen when a structure does not work well.

We will be drafting a very short letter to both the Water and the Highway Depts. requesting info for our Dec. 15, 2003 meeting. The info that we will be requesting will be regarding all expenditures over the past three years and any planned expenditures for the next 5 years that are over \$5,000. We will also be requesting a list of all revenues including grants received. These figures will allow us to further investigate the financial aspects of a DPW. This letter can hopefully be delivered to the departments by no later than Dec. 3.

The Water Dept. will be invited to attend the 12/15 meeting to go over their information with us from 7:30-8:15 PM. The Highway Dept. will be invited from 8:30-9:15 PM to go over theirs.

A copy of the letter that goes to the two departments will also be sent to the attention of Jack Hathaway.

We will be asking Rob Garrity if he would like to come back on board if the later meeting times are agreeable with his schedule.

Next meeting: Mon. Dec. 8, 2003 7:30 PM

