

COMMUNITY PRESERVATION COMMITTEE
MEETING
SEPTEMBER 17, 2014

MEMBERS PRESENT: Paul Terrio, Cyndi Andrade, Betty Lehan, Betsey W, Dan Crafton, Andrea Langhauser, Tom Terpstra

MEMBERS ABSENT: At Large Member and Precinct 1

VISITOR: Donna Jones

Meeting called to order @ 7:35 p.m. by Chair Cyndi Andrade

Copy of agenda attached

Highland Lake Dam

The dam has been secured – Kevin Roach has given permission to the Town of Norfolk access to the dam from his property

Repair work is complete

Long term ownership still has not been agreed upon. Town at this time isn't interested in pursuing.

Control of dam will be monitored to maintain water levels.

Gates have been secured – if there is a problem with water levels residents need to contact Board of Selectmen and DPW to have gates adjusted.

Neighbors should no longer be adjusting water levels.

The purpose was to make the lake usable, keep from drying out and to avoid flooding adjacent properties.

Cyndi will send a follow up email to determine if an agreement has been made to maintain levels?

Airport Property

Copy attached - Sage Advisors Letter dated September 2, 2014

Property was purchased at the end of August by a local philanthropist.

Details of the sale are not public currently.

Legal Ownership Entity is Leland Wild (principals wish to remain anonymous)

Property will continue to be managed for agricultural uses as defined under Chapter 61A

Kyle Pribish and her house mate are the custodians.

Gray / Marshall Property

No response from Jack Hathaway at this time.

Charlie Wyman has also reached out to Jack

Cyndi Andrade and Charlie Wyman thought that the Board of Selectmen be contacted to intervene.

Jim Lehan spoke with Jack directly.

Jack has forwarded to Town Counsel (9/15/2014)

Waiting for response from Town Counsel

Town Center Walking Trail Brochure

Walking Tour project was brought forward to the CPC by Harvey Boulay. Committee members discussed project and feel that the Historic Walking Tour duplicates all the material and information contained on the Historic Panel on Town Hill. It may make more sense to review information, make changes to the original brochure and place on the Historical website for use by those who are interested in downloading. Betsey Whitney will speak with members of the Historic Commission and make a determination if they are interested in completing some form of brochure. Is this a project they wish to continue pursuing? How to proceed?

Cyndi will research if a project is abandoned how funds reserved need to be handled

if they are interested in completing some form of brochure. Is this a project they wish to continue pursuing? How to proceed?
Cyndi will research...if a project is abandoned how funds reserved need to be handled.
Is a vote required or can be funds be transferred with an inter office transfer request?.

Open Space & Recreation Plan

Copy attached – Gino Carlucci email dated September 16 and 9, August 4, and July 23, 2014

Copy of Scope and Payment Schedule to Update Open Space and Recreation Survey
Committee Members will be requesting from Gino Carlucci a PDF copy to attach to website with graphics and low resolution.

Gino added ADA component and price

Gino suggested beginning with the questions from 1996 survey.

Survey should be administered both online and via paper copies.

Will seek input from CPC, Planning Board, ConComm, Recreation Commission, and Board of Selectmen

Will request once final draft has been approved that IT place on website as well as publicize it through multiple channels.

Copies will be available at Fall Town Meeting

Have previously voted to fund Open Space and Recreation Survey and an additional \$1,200 was budgeted for Part V (ADA Component)

Will be using Survey Monkey

\$12,700 was total budgeted amount

Town Pond

Tom Terpstra explained to committee members that the pipe feeding water into the Town Pond has a major problem. The pipe is plugged or broken. The DPW hired a firm to unplug and handle the problem – they were not able to correct it.. The DPW is now in the process of getting approval to have the pipe replaced.

Replacing the pipe was not defined in the original scope of the project.

Fencing on the school side and near the parking lot has been there.

Nothing can be done until pipe is fixed and the water is currently sitting stagnant.

Committee Members feel that the pipe has been clogged for a while

Norfolk Community Park @ Rockwood Rd.

\$119,021.00 Project Balance

\$750,000.00 Original Appropriation

Fertilizing still needs to be done

Cost should be minimal (under \$300.00)

Playgroup equipment was above budget by approximately \$40,000.00

Phase 2 is estimated at \$175,000.00

Board of Selectmen suggested that the Conservation Commission complete the project (Gardens and Trails)

This would be cost effective and reduce permitting costs.

Is John Weddelton willing to take on the project?

Minutes

August 19, 2014 - Betsey Whitney makes a motion to approve the minutes dated August 19, 2014. Motion seconded by Cyndi Andrade. All in favor Vote 6-0-0

Cyndi Andrade makes a motion to adjourn. Motion seconded by Paul Terrio. All in favor Vote 6-0-0

Adjourn @ 8:55 p.m.

Minutes compiled by Michele Thoener

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X _____
Betsey Whitney, Clerk