

Road Safety Meeting Minutes from Wednesday 10/16/02

Meeting Held on: 10/16/02
Start Time: 7:30p.m.
Place: Room 25 of Town Hall.
End Time 9:30PM
Attendees: Joe Sebastiano, Butch Vito, Beth Strubeck, Bill Crump

Existing Stop Sign list/spreadsheets generated by RSC – reviewed by the Highway Department (Butch). Highway will verify/produce the final version of the list of existing stop sign signs in Norfolk as well as complete any needed maintenance of these existing signs. The list will be sent via the Highway Department to the Board of Selectman (BOS) for entry into the town's rules and orders. Highway is off and running to complete this, armed with the existing RSC stop sign spreadsheet (Beth will send the softcopy to highway) and our marked up plan-a-metric maps. Goal target completion-Mid November 2002.

List of recommended new stop signs generated by RSC – reviewed by the Highway Department (Butch). Some of the locations previously listed have been deleted based on discussion of importance and/or knowledge that signs were recently installed. The balance of the list will be verified by the Highway Department and returned to the RSC for quick final review. The previously drafted letter to the BOS will be revised accordingly before submitting. Goal target completion-Mid November 2002.

NSTAR existing order street light delays.

The balance of open orders needs to be completed. The Highway Department (Butch) is working with NSTAR to complete ASAP.

Existing streetlight survey and list of next locations in priority order and/or recommended changes.

To help cross-reference the list of lights we are billed for, produce mapping via C&C, plus identify future locations, Bill and Joe will survey town north and south of Main Street respectively collecting the following data:

- 1) The pole number of an existing streetlight. [The number will be used to cross-reference the official billing list from NSTAR].
- 2) The LAT/LON GPS reading of an existing streetlight to be plotted by C&C (GPS instrument settings/calibration to be determined prior to commencement).
- 3) The pole number and LAT/LON reading of desired new lighting (important intersections, dangerous curves, and/or dead ends we should add).

[Note that a letter to the BOS requesting that they petition the state to add street lighting to the state maintained State Routes (SR) 115/Rt 1A intersection has been delivered.]

School related road safety SurveySheet (for upcoming Nov. 16th on site surveys at HO Day and Freeman-Centennial).

Beth will update per our discussions. On site survey with Jack McFeely, Butch, RSC, others (inviting Police, Fire, Schools, and other officials) will be at both schools start at 10AM on Nov. 16th.

Sidewalk update.

Projects for Medway Branch and sections of Grove St. continue through the survey/estimate phase. Alignment of larger sidewalk plan with Highway projects, Master Plan, bylaws and needed funding (including betterments?) needs to be discussed further. Balance of discussion on this topic tabled until next meeting.

Other business discussed

The BOS received a letter from a local boy scout, inquiring of the town's goals related to adding new sidewalks in town (including that the town should have a sidewalk committee). The RSC will help enhance the BOS response with updated info regarding its proposed sidewalk plan, as well as expressing our need for additional BOS direction in this area.

The RSC has requested time on an upcoming BOS meeting agenda to update the BOS on its top efforts and receive updated direction/support.

Community Info for Halloween – It may be too late to get some general reminders into local print for this upcoming Halloween season (and seasonal time change...bringing sudden earlier darkness the weekend of 10/26 this year). Some brochures and reminders may be provided for the upcoming community Scary Train Ride the weekend of 10/26.

JS