



**Norfolk Road Safety Committee
1 Liberty Lane
Norfolk, Massachusetts 02056**

Minutes from the 10/15/03 Road Safety Committee Meeting:
Held 7:30PM to 9PM in Town Hall, Room 25

In Attendance:

RSC - Joe Sebastiano, Beth Strubeck, William Crump, Jim Leonard.
Resident and NHTSA employee – Mario Damiata.
CPA Committee Member – Marie Chiofolo

1) Discussed Joe and Butch's recent appearance before Planning Board on September 25, 2003, which continued the RSC's coordinated efforts to include new sidewalk planning in next year's Master Plan update for the Town of Norfolk. Based on that meeting, we need to continue to focus attention on the sidewalk plan and participate in upcoming planning board's Master Plan workshops. Exposing the plan before the Community Preservation Committee (CPC) and Conservation Commission and other committees or smaller community groups is part of a coordinated effort essential to making the sidewalk plan a priority for Town safety. The Highway Department needs to verify if each developer has the option to implement only one sidewalk per street; thus choosing to place the balance of proceeds into a sidewalk fund. Butch Vito and Joe Sebastiano need to formalize the approval flow for ensuring the RSC has an opportunity to review and comment on any new development or sub-division plans regarding sidewalks, street lights, and stop signs.

2) The RSC met with Marie Chiofolo of the CPC to review their CPA application process and the necessary paper work). Butch is securing sidewalk estimates for our application to request CPA funding for new sidewalks attached to the Pond Street Recreation facility or the Lind property for example. We will be completing the CPA application at our next RSC meeting scheduled for Wednesday, November 12, 2003 at 7:30 PM

3) "CHILDREN AT PLAY" sign(s) are being added at H. Olive Day School via the continued diligence of Beth Strubeck and her coordination with the Highway Department and school administration.

4) The RSC is deeply concerned that another school year has begun with unfulfilled light orders from NSTAR, especially the new light outside the entrance to H. Olive Day as an example. Joe has again asked Butch to help us close the loop on ordered street lights that have yet to be installed and Marian is again trying to find out why the official Board of Selectmen (BOS) request for lights (that she did indeed pursue with the Commonwealth on our behalf) at the Rte 115/1A intersection, has not be responded to.

5) Joe is working with the Capital Outlay Committee (COC) Liaison (Ed Melanson) to arrange another meeting before the COC to discuss sidewalks and their funding again; plus update the COC on the costs and priority phases of the sidewalk plan. We were denied funding proposed (initiated by both the COC and RSC) to gain about \$10K for additional sidewalk planning in 2003, which was cut during the final budget reviews. The RSC is working to coordinate efforts with the COC and BOS to identify the best ways, or combination of ways that sidewalks can be funded in the coming years.