Conservation Commission
One Liberty Lane
Norfolk, MA 02056

Meeting of January 13, 2016
7:00 P.M.

Commission Members	Other
John Weddleton – Chair ---------- Present	Janet DeLonga – Agent ---------- Present
Joyce Terrio – Vice Chair ---------- Present	Amy Brady – Administrative Assistant ---- Present
Dan Crafton – Member ---------- Present	
Michelle Lauria – Member ---------- Present	
Patrick Touhey – Member ---------- Present	
Thomas Norton – Member ----------Present	

The duly posted meeting of the Norfolk Conservation Commission convened at 7:00 P.M. in Room 124 at the Norfolk Town Hall.

MINUTES:

The commission reviewed the Minutes of November 18, 2015. *Ms. Terrio made a motion to accept the minutes as presented; Dan seconded the motion;* ***the vote on the motion was unanimous.***

VOUCHERS:

One voucher was signed: Sun Chronicle – Total $210.20

a. 22 Holbrook St - $125.24
b. 60 River Rd - $84.96

ACTION ITEMS/ORDERS/EXTENSIONS:

Forms:

a. #240-502: 73 Rockwood Road/11 Stacey Road - Certificate of Compliance: *Ms. Terrio made a motion to approve the request for a COC for 73 Rockwood Road/11 Stacey Road; Mr. Crafton seconded the motion;* ***the vote on the motion was unanimous.***

b. #240-450-454: Keeney Pond Rd, Lots 39, 40, 41, & 43 - Ext. of OOC: Mr. Weddleton recused himself, Vice Chair, Ms. Terrio, assumed lead, confirmed that all fees have been paid. *Mr. Crafton made a motion to approve the extension of the Order of Conditions for Lots 39, 40, 41, & 43 on Keeney Pond Road; Ms. Lauria seconded the motion;* ***the vote on the motion was unanimous, with Mr. Weddleton abstaining.***

NEW BUSINESS:

Re-organization: It was decided that due to the lateness in the current fiscal year, the next reorganization will be May, 2017.

a. *Ms. Terrio made a motion to reappoint Mr. Crafton as the Conservation Commission representative to the CPC; Mr. Touhey seconded;* ***the vote on the motion was unanimous.***
b. *Mr. Weddleton made a motion to nominate Ms. Lauria as Vice Chair, Ms. Terrio seconded;* ***the vote on the motion was unanimous.***
c. *Ms. Terrio nominated Mr. Weddleton as Chair, Mr. Touhey seconded; the* ***vote on the motion was unanimous.***

OLD BUSINESS:

Miscellaneous:

a. Eagle Scout (Sam Grant) project – Campbell Forest entrance, Alice Ave.: No action necessary; just on list as a reminder until project is finished.

b. Conservation Restriction - Lot 4 Fox Run subdivision: After much discussion with Town Counsel, the Deed Restriction is ready to be signed. *Ms. Terrio moved to approve the Conservation Restriction as presented by legal counsel for Lot 4 , Warren Drive in the Fox Run subdivision. Mr. Touhey seconded the motion;* ***the vote on the motion was unanimous.*** Mr. Weddleton confirmed that after the document is signed and notarized by the Commission, and by the Board of Selectmen, and forwarded to Town Counsel for recording.

APPOINTMENTS/PUBLIC HEARINGS:

7:15 P.M. - 22 Holbrook Street, RDA **($125.24 for ad was received)**

Dave Gordon, Thunderchase Environmental LLC Engineering provided an overview of the project. Ms. Delonga let Ms. Shriberg know that the Norfolk DPW will take care of discharge from the pipe.

Ms. Terrio made a motion *to approve a negative determination for the 22 Holbrook Street property. The work described in the Request is within the Buffer zone, as defined in the regulation, but will not alter an Area subject to protection under the Act. Therefore, said work does not require the filing of a Notice of Intent, subject to the following conditions (if any): Adherence to Note #16 on submitted /accepted plan: "Loam and seed shall be placed on all disturbed lawn areas upon completion of work and stabilized prior to removal of filter mitt."* ***Mr. Crafton seconded****. Original will go to applicant and copy to engineer;* ***the vote on the motion was unanimous.***

7:25 P.M. – DOA (under state law/regs only) – 60 River Road – confirm resources **($97.83 for ad was received)**

Mr. Weddleton confirmed that it is a state filing, not a town filing; Mr. Belino from DEP is happy with the findings on the new plan. ***Ms. Terrio made a motion*** *to issue a Determination of Applicability for the 60 River Road property as a positive determination in accordance with the following criteria: #1.* The area described on the referenced plan(s) is an area subject to protection under the Act. Removing, filling, dredging, or altering of the area requires the filing of a Notice of Intent; #2a. The boundary delineations of the following resource areas described on the referenced plan(s) are confirmed as accurate. Therefore, the resource area boundaries confirmed in this Determination are binding as to all decisions rendered pursuant to the Wetlands Protection Act and its regulations regarding such boundaries for as long as this Determination is valid. Comment: BLSF, Mean Annual High Water/Bank, Riverfront; #5. The area and/or work described on referenced plan(s) and document(s) is subject to review and approval by the Town of Norfolk Conservation Commission, pursuant to the following municipal wetland ordinance or bylaw: Norfolk Wetland Protection Bylaw, Article, VII, Section 2; #6. The following area and/or work, if any, is subject to a municipal ordinance or bylaw but not subject to the Massachusetts Wetlands Protection Act: Regulation Section 2(1)(a), (b), (e), (g). **AMENDED:** ***~~Mr. Crafton seconded the motion; the vote on the motion was unanimous.~~ Mr. Crafton recused himself; Mr. Touhey seconded the motion. The vote on the motion was 5-0.***

7:50 PM – CPC 387 Main Street - Present from the CPC were Cyndi Andrade, Andrea Langhauser, Tom Terpstra, and Betty Lehan. Ms. Andrade passed out an appraisal, giving a brief description of the land, and CPC's interest in it. Mr. Weddleton clarified that none of the land has been flagged or denoted. Discussion ensued with regard to topography of the property, and potential community use. Ms. Andrade stated that one idea is to put in a 2-way drive/roadway, where there is an existing gravel driveway, noting that a 1-way drive/roadway was discussed and deemed not feasible. Consensus was that it would be best for CPC to determine what the likely use(s) will be, and therefore, how much land in the riparian zone will need to be disturbed (utilize bridge? existing path?) versus how many feet of riverfront exists on the lot, in order to know how much is available to work within (i.e. 10% within the outside 100'). Mr. Weddleton noted that once you go over 5,000' fill, it becomes a state (MEPA) project; suggested doing an intermediary sketch. Mr. Weddleton suggested to CPC members that they have Ms. DeLonga get in touch with Lenore White to ask some questions. Ms. DeLonga will also send photos from her visit to CPC.

Ms. Terrio made a motion *to close the Public Hearing at 8:25 pm;* ***Mr. Crafton seconded*** *the motion;* ***the vote on the motion was unanimous.***

Next scheduled meetings:
February 10, 2016
March 9, 2016

Patrick Touhey, Clerk

In accordance with the requirements of G.L. 30A § 22 approval of these minutes by the Board constitutes its certification of the date, time and place of the meeting, the members present and absent, the matters discussed, and the action taken by the Board with regard to those matters (if any). Any other information contained in these minutes is included for context only. Notes memorializing deliberation or discussion of any matter are in the summary form and may include inaccuracies or omissions. Where proof of the content of a statement is required, a tape recording or transcript should be consulted, if available.